



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Legislation Text

File #: 18-490, Version: 2

REQUEST FOR DECISION

DATE: December 06, 2018

Report No. ADM-18-033

TO: Laurie Hurst, Chief Administrative Officer

FROM: Rachel Dumas, Deputy Corporate Officer and Anja Nurvo, Director of Corporate Services

SUBJECT:

2019 Council and Committee of the Whole Meeting Schedule

RECOMMENDATION:

That Council approve the 2019 Regular Council and Committee of the Whole Meeting Schedule as attached to Staff Report ADM-18-033.

RELEVANT POLICY:

Community Charter sections 94 and 127 (1)
Council procedure Bylaw, 2009, No. 2715 as amended

STRATEGIC RELEVANCE:

This Request for Decision does not directly relate to a specific Council priority.

BACKGROUND:

Section 127(1) of the *Community Charter* and Section 6 of the Council Procedure Bylaw, 2009, No. 2715, requires that Council annually before December 24th make available to the public a schedule of the dates, times and places of Regular Council meetings and must give public notice of the availability of the schedule of meetings.

Attached is the draft schedule of Regular Council and Committee of the Whole (COTW) meetings for 2019. The schedule has been adjusted for the annual conventions of the Federation of Canadian Municipalities and the Union of British Columbia Municipalities, as well as for statutory holidays, so that the first and last meetings of each month are Regular Council meetings and the second meeting of each month is a COTW meeting. The schedule has also been adjusted for Council's summer recess so that the two meetings in July and August will both be Regular Council meetings.

ISSUES:

1. Rationale for Selected Option

The draft schedule of 2019 Council and COTW meetings attached is in compliance with the

Community Charter and the Township's Council Procedure Bylaw.

2. Organizational Implications

There are no organizational implications.

3. Financial Implications

There are no financial implications.

4. Sustainability & Environmental Implications

There are no sustainability or environmental implications.

5. Communication & Engagement

In accordance with the Community Charter and Council Procedure Bylaw, once approved by Council, the public will be notified of the availability of the 2019 schedule of Council and COTW meetings by publication in the local newspaper once a week for two consecutive weeks, and a copy of the notice will be posted on the Municipal Hall notice board and on the Township's website. As will, the schedule of meetings for 2019 will be updated on the website.

ALTERNATIVES:

1. That Council approve the 2019 Regular Meeting Schedule of Council and Committee of the Whole as attached to Staff Report ADM-18-033.
2. That Council amend the attached Schedule and approve the 2019 Schedule of Council and COTW meetings as amended.