



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

## Legislation Details (With Text)

**File #:** 16-347      **Version:** 1      **Name:**  
**Type:** Staff Report      **Status:** Passed  
**File created:** 8/17/2016      **In control:** Council  
**On agenda:** 8/22/2016      **Final action:** 8/22/2016  
**Title:** Public Safety Building Apparatus Bay Extension Tender Award, Staff Report No. FIRE-16-004  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
8/22/2016	1	Council	approved	Pass

## REQUEST FOR DECISION

**DATE:** August 17, 2016      Report No. FIRE-16-004  
**TO:** Laurie Hurst, Chief Administrative Officer  
**FROM:** Chris Jancowski, Fire Chief  
**SUBJECT:**

Public Safety Building Apparatus Bay Extension Contract Award

### RECOMMENDATION:

1. That Council award the Contract for construction to Saywell Contracting Limited.
2. That Council assign \$438,900 from the Capital Project Reserve Fund for the construction of the Public Safety Building Apparatus Bay Extension.

### RELEVANT POLICY:

N/A

### STRATEGIC RELEVANCE:

Well Managed and Well Maintained Infrastructure  
Esquimalt Town Square Development

## BACKGROUND:

The Public Safety Building Apparatus Bay Extension Project will consist of an addition in order to extend the current apparatus bays. This project will allow the relocation of the current apparatus and equipment located within the blue building. The blue building is scheduled to be removed as soon as possible to facilitate the development of the Esquimalt Town Square (ETS).

Core work for the project includes:

- Excavation of the parking lot area to allow for servicing of utilities and footings
- Removal and replacement of drainage, garden beds and parking lot surfaces
- Construction of approximately 106 sq. meters of floor space with walls and roof
- Installation of electrical, mechanical and building systems
- Relocation and addition of apparatus bay doors
- Modification and relocation of apparatus exhaust systems
- Connection of exterior finishes into the existing building
- Repair to existing sidewalks

The tender for the project was released on July 19, 2016 and closed on August 05, 2016. The preferred completion schedule for this project was identified to be October 31, 2016. Evaluation criterion for this project was based on cost, schedule, experience and past performance.

A total of three bids were received:

Century Group Inc. Constructors.

- \$395,850.00
- 56 Days

Saywell Contracting Ltd.

- \$399,000.00
- 45 Days

Story Construction

- \$419,506.66
- 45 Days

## ISSUES:

### 1. Rationale for Selected Option

The project evaluation was based heavily on cost and schedule. According to current Esquimalt Town Square Development timelines it is essential that the apparatus Bay Extension project be completed as soon as possible. Given the evaluation criteria identified in the tender and the bids received, staff recommend the contract be awarded to Saywell Construction Ltd.

### 2. Organizational Implications

Staff has incorporated this project into their work plans for the year, utilizing existing staff resources.

### 3. Financial Implications

The budget for this project is as follows:

Contract Award	\$399,000
Contingency (10%)	\$39,900
<b>Total</b>	<b>\$438,900</b>

Funds for this project will be assigned from the Capital Project Reserve Fund. The current balance of this fund is approximately 1.3 million dollars.

### 4. Sustainability & Environmental Implications

The project includes limited sustainability & environmental implications. Several components such as; apparatus bay doors and unit heaters are planned to be re-used.

### 5. Communication & Engagement

Once project details have been finalized the surrounding neighbors will be notified, along with details posted on the Township's website.

## ALTERNATIVES:

1. That Council award the Contract for construction to Saywell Contracting Limited, and; That Council assign \$438,900 from the Capital Project Reserve Fund for the construction of the Public Safety Building Apparatus Bay Extension.
2. That the Contract for the Public Safety Building Apparatus Bay Project not be awarded and the tender be cancelled.