



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall  
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Esquimalt, B.C. V9A 3P1

## Legislation Details (With Text)

**File #:** 22-473      **Version:** 1      **Name:**  
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**On agenda:** 9/26/2022      **Final action:** 9/26/2022  
**Title:** Fire Department Strategic Plan, Staff Report No. FIRE-22-004  
**Sponsors:**  
**Indexes:**  
**Code sections:**

**Attachments:** 1. July 11 staff report, 2. Updated Final EFRS Strategic Planning Document - facilitator, 3. Esquimalt-fire-rescue-strategic-plan, 4. Operational Strategies - FD 2022 - to be updated with period reports

Date	Ver.	Action By	Action	Result
9/26/2022	1	Council	approved	Pass

## REQUEST FOR DECISION

**DATE:** September 15, 2022      Report No. FIRE-22-004

**TO:** Laurie Hurst, Chief Administrative Officer

**FROM:** Steve Serbic, Fire Chief

### SUBJECT:

Fire Department Strategic Plan 2022 - 2026

### RECOMMENDATION:

That Council endorse the Fire Department Strategic Plan 2022 - 2026 as attached to staff report FIRE-22-004.

### RELEVANT POLICY:

The strategic priorities, goals and operational strategies will be used to report progress to Council on a regular basis as part of period reports.

### STRATEGIC RELEVANCE:

This initiative is intended to support the Council strategic priority: Excellence in public service.

### BACKGROUND:

As Council will recall, this project was endorsed by Mayor and Council with an approved budget and began in July 2021. An update was presented to Council in staff report FIRE-22-003 at the July 11, 2022 regular meeting (attached for reference). The facilitator for this process was Stacey Holloway and her complete and fulsome document is attached for reference and provides additional

information that supported this collaborative process.

Since the update in July, the working group met again in August to complete the operational strategies. The output from this meeting was then brought back to the membership for feedback and input. Feedback was incorporated and the final document as attached to this report was then prepared by the Communications Manager for endorsement by Council.

Also attached for Council information is the matrix of operational strategies that will be utilized to track the progress of each strategy throughout the year and will form part of the regular period report updates.

It is important to note that this was a highly collaborative process, both for the members of the working group and for engaging all members of the department. This was a significant opportunity to work together, and the result is not only a document that we can all be proud of, but it was a positive process that improved communications and relationships within the department.

## **ISSUES:**

### **1. Rationale for Selected Option**

The finalized document is attached to this report for Council endorsement.

### **2. Organizational Implications**

There are no organizational implications at this time.

### **3. Financial Implications**

This project was previously approved and included in the budget. There are no further financial implications at this time.

### **4. Sustainability & Environmental Implications**

There are no sustainability or environmental implications at this time.

### **5. Communication & Engagement**

The completed strategic plan will be posted to the Township's website and will be announced through social media platforms.

## **ALTERNATIVES:**

1. That Council endorse the Fire Department Strategic Plan 2022 - 2026 as attached to staff report FIRE-22-004.

2. That Council provide alternative direction to staff.