



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Legislation Text

File #: 17-496, Version: 1

REQUEST FOR DECISION

DATE: December 4, 2017

Report No. ADM-17-030

TO: Laurie Hurst, Chief Administrative Officer

FROM: Anja Nurvo, Director of Corporate Services

SUBJECT:

Amendments to Council Policies re Council Remuneration

RECOMMENDATION:

That Council:

1. approve revised Council Policy ADMIN-58 Independent Review & Market Analysis of Council Remuneration; and
2. approve revised Council Policy ADMIN-62 Remuneration for Elected Officials; as attached to Staff Report ADM-17-030.

RELEVANT POLICY:

Council Policy ADMIN-58 Independent Review & Market Analysis of Council Remuneration
Council Policy ADMIN-62 Remuneration for Elected Officials
Council Remuneration Bylaw, 2014, No. 2836

STRATEGIC RELEVANCE:

This Request for Decision does not relate to a specific Council strategic priority.

BACKGROUND:

On November 2, 2015 Council approved revisions to existing Council Policies dealing with the process to determine the remuneration to be paid to Mayor and Council. Prior to these revisions, the review had been conducted by a Special Committee made up of four community volunteers appointed by Council together with the CAO. The review was conducted in the third year of the Council term with implementation in December following the local government election. The November 2, 2015 revisions replaced the Special Committee with an independent consultant to conduct the review and make a recommendation regarding Council remuneration.

Staff are recommending additional revisions to the Policies solely to reflect the new four year term of Council. The remuneration established in the fourth year of a Council term would be paid to the newly elected Council commencing in the month of their inaugural meeting, which starting in 2018 will be

November. No other revisions to the Policies or the Council Remuneration Bylaw are proposed at this time.

ISSUES:

1. Rationale for Selected Option

Early in the New Year, staff will review options for an independent consultant to conduct the review, and will make a recommendation for appointment to Council. In accordance with Policy ADMIN-58, the consultant's report and recommendations will be submitted to Council by the end of March 2018.

2. Organizational Implications

There are no additional revisions recommended to the approved Policies or Bylaw dealing with the review of Council remuneration.

3. Financial Implications

The cost to retain a consultant will be included in the 2018 budget.

4. Sustainability & Environmental Implications

There are no sustainability or environmental implications.

5. Communication & Engagement

When approved by Council, the revised Policies will be posted on the Township's website for public information.

ALTERNATIVES:

1. That Council:

- 1) approve revised Council Policy ADMIN-58 Independent Review & Market Analysis of Council Remuneration; and
- 2) approve revised Council Policy ADMIN-62 Remuneration for Elected Officials; as attached to Staff Report ADM-18-001.

2. That Council further amend Policy ADMIN-58 and Policy ADMIN-62 and approve the Policies as amended.