



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

## Legislation Details (With Text)

**File #:** 18-138      **Version:** 1      **Name:**

**Type:** Staff Report      **Status:** Passed

**File created:** 3/23/2018      **In control:** Council

**On agenda:** 4/9/2018      **Final action:** 4/9/2018

**Title:** OCP Amendment Consultation List - 838/842 Admirals Road, Staff Report DEV-18-020

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Appendix A - Official Community Plan Amendment Consultation List, 2. Appendix B - Proposed Development Concept Plan

Date	Ver.	Action By	Action	Result
4/9/2018	1	Council	approved	Pass

## REQUEST FOR DECISION

**DATE:** April 4, 2018

Report No. DEV-18-020

**TO:** Laurie Hurst, Chief Administrative Officer

**FROM:** Alex Tang, Planner and Bill Brown, Director of Development Services

**SUBJECT:**

Official Community Plan Amendment Consultation List - 838/842 Admirals Road

**RECOMMENDATION:**

That Council, having considered Sections 475 and 476 of the *Local Government Act*, authorize staff to circulate the Official Community Plan and Zoning Bylaw Amendment concept plan, attached as Appendix 'B' to Staff Report DEV-18-020, detailing the proposed development for 838 Admirals Road [PID 005-074-011, Lot 17, Block 7, Section 10, Esquimalt District, Plan 2546 Except That Part in Plan VIP86845] and 842 Admirals Road [PID 006-324-118, Lot 16, Block 7, Section 10, Esquimalt District, Plan 2546] to those persons, organizations, and authorities identified in Appendix 'A' of Staff Report DEV-18-020.

**RELEVANT POLICY:**

Sections 475 and 476 of the Local Government Act

**STRATEGIC RELEVANCE:**

This Request for Decision does not directly relate to a specific strategic objective.

**BACKGROUND:**

Appendix A: Official Community Plan Consultation List  
Appendix B: Proposed Development Concept Plan

## Purpose of the Application

The applicant is applying for an amendment to the Official Community Plan and a change in zoning to accommodate a 4 storey, 30 unit residential building as detailed in the proposed development concept plan, stamped "Received February 8, 2018".

The proposed development is not consistent with the Official Community Plan's current designation of "Townhouse Residential" which does not accept a 4 storey residential apartment building. Therefore, the proposed amendment to the Official Community Plan would consist of an amendment to Schedule 'A' of the Official Community Plan, Bylaw No. 2646, being the Land Use Designation Map, changing the Land Use Designation for the subject site from "Townhouse Residential" to "Multi-Unit, Low-Rise Residential".

Section 475(1) of the *Local Government Act* states, "During the development of an official community plan, or the repeal or amendment of an official community plan, the proposing local government must provide one or more opportunities it considers appropriate for consultation with persons, organizations and authorities it considers will be affected."

Section 475(2)(b) provides the following list of organizations and authorities that Council must specifically consider whether consultation is required with:

- i. the board of the regional district in which the area covered by the plan is located
- ii. the board of any regional district that is adjacent to the area covered by the plan
- iii. the council of any municipality that is adjacent to the area covered by the plan
- iv. first nations
- v. board of education, greater boards and improvement district boards
- vi. the Provincial and federal government and their agencies.

Staff has reviewed the requirements of Section 475 of the *Local Government Act* and has provided a tentative list [Appendix A] of persons, organizations, and authorities that should be consulted pursuant to Section 475 of the *Local Government Act*. In addition, Section 476 of the *Local Government Act* requires the mandatory consultation with any school districts that incorporate the subject property.

Furthermore, as per Section 475 (2)(a) of the *Local Government Act*, Council must "consider whether the opportunity for consultation with one or more of the persons, organizations and authorities should be early and ongoing". The applicant has already made efforts in public consultation to neighbouring residents, and the recommendation of this report would provide for early efforts, specifically with respect to the Official Community Plan Amendment.

## ISSUES:

### 1. Rationale for Selected Option

Council must, by law, consider who should be consulted and how they should be consulted.

### 2. Organizational Implications

The Request for Decision has no organizational implications.

3. Financial Implications

The Request for Decision has no financial implications.

4. Sustainability & Environmental Implications

The Request for Decision has no environmental implications

5. Communication & Engagement

In addition to the consultation list provided in Appendix 'A', Council may decide to further consult persons, organizations, and authorities that it considers affected by the proposed amendment.

The applicant has held a public meeting and met with neighbours on December 4, 2017 in order to comply with the public consultation procedures of Development Application Procedures and Fees Bylaw, 2012, No. 2791.

A statutory public hearing will also be required.

**ALTERNATIVES:**

1. That Council, having considered Sections 475 and 476 of the *Local Government Act*, authorize staff to circulate the Official Community Plan and Zoning Bylaw Amendment concept plan, attached as Appendix 'B' to Staff Report DEV-18-020, detailing the proposed development for 838 Admirals Road [PID 005-074-011, Lot 17, Block 7, Section 10, Esquimalt District, Plan 2546 Except That Part in Plan VIP86845] and 842 Admirals Road [PID 006-324-118, Lot 16, Block 7, Section 10, Esquimalt District, Plan 2546] to those persons, organizations, and authorities identified in Appendix 'A' of Staff Report DEV-18-020.

2. That Council amend the list in Appendix 'A' by adding or removing persons, organizations, and authorities that it considers affected by the proposed Official Community Plan Amendment prior to authorizing Alternative '1'.