



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Final

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

### Parks and Recreation Advisory Committee

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Thursday, October 7, 2021

6:30 PM

Esquimalt Council Chambers

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**Present**     7 - Chair Lee Mauro  
Vice Chair Shona Redman  
Member Ben Barnes  
Member Elyse Norgaard Kituri  
Member Lassah Johnson  
Member Nathanael Jones  
Member Ashleigh Slobodan

Committee member Shona Redman attended via conference call.

Council Liaisons: Councillor Ken Armour  
Councillor Jacob Helliwell

Staff: Steve Knoke, Director of Parks and Recreation Services  
Rick Daykin, Manager of Parks and Facilities  
Jeff Byron, Manager of Recreation /Recording Secretary

#### 1. **CALL TO ORDER**

Steve Knoke, Director of Parks and Recreation Services called the Parks and Recreation Advisory Committee meeting to order at 6:32 PM.

The Director of Parks and Recreation Services acknowledged with respect the Lekwungen speaking peoples on whose traditional territory the Township stands and the Songhees and Esquimalt peoples whose historical relationships with the land continue to this day.

#### 2. **LATE ITEMS**

There were no late items.

#### 3. **APPROVAL OF THE AGENDA**

Moved by Member Norgaard Kituri, seconded by Member Barnes: That the agenda be approved as circulated. Carried Unanimously.

#### 4. **GREETINGS FROM MAYOR DESJARDINS**

Mayor Desjardins welcomed members of the Parks and Recreation Advisory Committee and thanked them for their contributions to the Township.

**5. INTRODUCTIONS**

Committee members and staff provided brief introductions.

**6. ELECTIONS**

1) [21-478](#) Election of Chair and Vice Chair

The Director of Parks and Recreation Services opened the floor to nominations for Chair. Lee Mauro was the only nomination received for the role of Chair and was appointed to the position of Chair of the Parks and Recreation Advisory Committee by acclamation.

The Director of Parks and Recreation Services opened the floor to nominations for Vice Chair. Shona Redman was the only nomination received for the role of Vice Chair and was appointed to the position of Vice Chair of the Parks and Recreation Advisory Committee by acclamation.

Chair Mauro assumed the role of Chair.

**7. MINUTES**

1) [21-479](#) Minutes of the Parks and Recreation Advisory Committee Meeting, June 17, 2021

Moved by Member Norgaard Kituri seconded by Member Barnes: That the minutes of the Parks and Recreation Advisory Committee, June 17, 2021 be adopted as circulated. Carried Unanimously.

**8. OTHER BUSINESS**

1) [21-480](#) Council Policies

2) [21-481](#) Council Strategic Priorities and Goals 2019 - 2023

3) [21-486](#) Township of Esquimalt Annual Report - 2021

The Director of Parks and Recreation Services noted the Council Policies, Council Strategic Priorities and Goals and Annual Report were provided for information.

4) [21-482](#) Agenda Items and Distribution

Chair Mauro reviewed agenda distribution.

5) [21-483](#) Meeting Schedule Dates and Times

It was determined the committee would meet bi-monthly on the third Thursday of the month at 6:00 PM in the Council Chambers. The following dates were determined: November 18th, 2021; January 20, 2022; March 17, 2022 and May 19, 2022. The committee will not meet on those dates should there not be any business for the committee to discuss or review. In addition to the dates selected the committee will meet as deemed necessary to complete the business of the committee. No meetings will be scheduled in

July, August or December.

6) [21-484](#) Committee Orientation Presentation

Chair Mauro and the Director of Parks and Recreation Services noted the Committee Orientation Presentation was circulated for information with a suggestion for review by those who were unable to attend.

The Director of Parks and Recreation Services reviewed the updated COVID-19 Safety Plan for the Township and how it applies to the committee.

7) [21-485](#) Live Streaming of Committee Meetings

Chair Mauro and the Director of Parks and Recreation Services noted the live streaming of committee meetings continues for public viewing during the course of the meeting.

**9. STAFF REPORTS**

1) [21-487](#) Draft Local Grant Policy Review for Committee Input

The Director of Parks and Recreation Services provided a overview of the draft policy and responded to questions from the committee.

The committee reviewed the draft Local Grant Policy and provided feedback to the Director of Parks and Recreation Services for submission to the Director of Financial Services for consideration.

Mayor Desjardins left the meeting at 7:25 PM.

2) [21-488](#) Esquimalt Gorge Park Pavilion Update

Rick Daykin, Manager of Parks and Facilities provided the committee with an update on the Gorge Park Pavilion Project. The Director of Parks and Recreation Services and the Manager of Parks and Facilities responded to questions from the committee.

Committee member Lassah Johnson left the meeting at 7:32 PM.

3) [21-489](#) Director's Report

The Director of Parks and Recreation Services provided the committee with an update on current Parks and Recreation Department initiatives and responded to questions from the committee.

**10. ADJOURNMENT**

Moved by Member Norgaard Kituri, seconded by Member Slobodan: That the Parks and Recreation Advisory Committee meeting be adjourned at 7:55 PM. Carried Unanimously.

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LEE MAURO, CHAIR  
PARKS AND RECREATION  
ADVISORY COMMITTEE  
THIS 18TH DAY OF NOVEMBER, 2021

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DEB HOPKINS, CORPORATE OFFICER  
CERTIFIED CORRECT