CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 1, 2021 | **7:00 PM** | **Esquimalt Council Chambers**

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Councillor Helliwell, Councillor Hundleby, and Councillor Vermeulen attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works (via conference call)
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Rachel Dumas, Manager of Corporate Services
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

2. LATE ITEMS

(1) **PERTAINING** to Item No. 6 (3): **STAFF REPORTS** - Early Budget Approval for IRM, Staff Report No. EPW-21-005

- Email from Francois Brassard, dated January 31, 2021, Re: Addressing Council regarding Early Budget Approval for IRM
- Email from Shannon Graham, dated January 31, 2021, Re: In Favour of Gasification Plant

(2) **PERTAINING** to Item No. 9 (1): **COMMUNICATIONS** - Emails from Katrina Dwulit, Market Manager, Esquimalt Farmers Market, dated January 18 & 19, 2021, Re: Request for Space for 2021 Market Season & Emails of Support

- Correction, only one email was received from Katrina Dwulit dated January 18, 2021 and not January 19, 2021 as noted on the agenda
- Email from Ryan Jabs, President, Community Builder,

Lapis Homes, dated January 29, 2021, Re: Support for Farmers Market Request for Space

3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Brame: That the agenda be approved as circulated with the inclusion of the late items. Carried Unanimously.

4. MINUTES

1) 21-080 Minutes of the Special Council meeting held January 25, 2021

2) 21-081 Minutes of the Regular Council meeting held January 25, 2021

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Minutes of the Special Council meeting held January 25, 2021 and the Minutes of the Regular Council meeting held January 25, 2021, be approved as circulated. Carried Unanimously.

5. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA
Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

The following speakers requested by email or phone call to be included on the speakers list by providing their name and contact number to the Corporate Officer.

Hugh Stephens, *residency unknown*, attended the meeting via conference call at 7:03 PM to express support for the Integrated Resource Management (IRM) initiative and encouraged Council to provide early budget approval for the initiative. Hugh Stephens left the meeting at 7:05 PM.

Jon O'Riordan, *non resident*, attended the meeting via conference call at 7:06 PM to encourage Council to provide early budget approval for the IRM initiative and recommended next steps for the projects implementation. Jon O'Riordan left the meeting at 7:08 PM.

Eleanor Calder, *resident*, attended the meeting via conference call at 7:08 PM to express support for the Integrated Resource Management (IRM) initiative and to encourage Council to provide early budget approval for the initiative. Eleanor Calder left the meeting at 7:10 PM.

Jane Devonshire, *non resident*, attended the meeting via conference call at 7:11 PM to encourage Council to provide early budget approval for the IRM initiative. Jane Devonshire left the meeting at 7:13 PM.

Sandra Slobodian, *resident*, attended the meeting via conference call at 7:14 PM to encourage Council to lead the change with creative waste management solutions by providing early budget approval for the IRM initiative. Sandra Slobodian left the meeting at 7:16 PM.

Frances Litman, *resident*, attended the meeting via conference call at 7:18

PM to express support for the Integrated Resource Management (IRM) initiative and to encourage Council to provide early budget approval for the initiative. Francis Litman left the meeting at 7:20 PM.
Francois Brassard, *resident*, attended the meeting via conference call at 7:21 PM to express support for the Integrated Resource Management (IRM) initiative and to encourage Council to provide early budget approval for the initiative. Francois Brassard left the meeting at 7:23 PM.
Marjorie Sandercock, *resident*, attended the meeting via conference call at 7:23 PM to express support for the Integrated Resource Management (IRM) initiative and to encourage Council to provide early budget approval for the initiative. Marjorie Sandercock left the meeting at 7:25 PM.

6. STAFF REPORTS

Administration

1) 21-060 Council Policy ADMIN-76 (Imaging of Municipal Records), Staff Report No. ADM-21-04

Moved by Councillor Brame, seconded by Councillor Armour: That Council approve Council Policy ADMIN-76: Imaging of Municipal Records, as attached to Staff Report No. ADM-21-004. Carried Unanimously.

Finance

2) 21-058 2021 Local Grants Allocation, Staff Report No. FIN-21-003

Councillor Armour provided an overview of the rationale for the recommendations presented to Council and together with Councillor Vermeulen and the Director of Financial Services responded to questions from Council.

Council comments included concerns of funding regional services and focus on funding community-based organizations.

Moved by Councillor Armour, seconded by Councillor Brame: That Council approve the allocation of local grants in the amount of $128,500 as set out in the schedule as attached to Staff Report No. FIN-21-003. Carried Unanimously.

Director of Engineering and Public works joined the meeting via conference call at 7:49 PM.

Engineering and Public Works

3) 21-077 Early Budget Approval for IRM, Staff Report No. EPW-21-005

Director of Engineering and Public Works provided an overview of the report and responded to questions from Council.

Council comments included moving forward with alternative waste management strategies in alignment with the declaration of a climate

emergency, grant funding availability, and informing the community through a news release.

Moved by Councillor Armour, seconded by Councillor Brame: That Council give early budget approval to the study to investigate the implementation of Integrated Resource Management with a project budget of $100,000. Carried Unanimously.

Director of Financial Services and Director of Engineering and Public Works left the meeting at 8:06 PM.

Development Services

4) 21-059 Parking Bylaw Amendment - Electric Vehicle (EV) Ready New Construction, Staff Report No. DEV-21-007

Director of Development Services provided an overview of the report and responded to questions from Council.

Council comments included:
* Ensuring communal use of the stalls for all residents.
* Contributing towards climate action initiatives.
* High-costs associated with retrofitting buildings for electric-vehicle charging stations.
* Informing the community of these proposed changes through a news release.

Moved by Councillor Morrison, seconded by Councillor Armour: That Council resolves that Parking Bylaw, 1992, No 2011, Amendment Bylaw No. 3014, 2021, attached as Appendix A to Staff Report No. DEV-21-007, which would introduce requirements for parking stalls in new residential construction to have a minimum number of energized electric vehicle outlets, be given 1st, 2nd and 3rd readings. Carried Unanimously.

5) 21-071 Official Community Plan Amendment Application Consultation List Distribution – 819, 821, and 823 Esquimalt Road, Staff Report No. DEV-21-008

Director of Development Services provided an overview of the report and responded to questions from Council.

The purpose of the application is to accommodate 104 senior oriented multi-family residential units, to be constructed in a 10-storey building, at a Floor Area Ratio of 3.65.

Moved by Councillor Armour, seconded by Councillor Brame: That Council, having considered Sections 475 and 476 of the Local Government Act, authorize staff to circulate the Official Community Plan and Zoning amendment application, Proposed Development Concept Plan, attached as Appendix B to Staff Report DEV-21-008, detailing a proposal requiring a change to Official Community Plan, Schedule B - Proposed Land Use Designations, for the parcels identified as 819

Esquimalt Road [PID 009-205-292; Lot 20, Section 11, Esquimalt District, Plan VIP265], 821 Esquimalt Road [PID 009-205-276; Lot 19, Section 11, Esquimalt District, Plan VIP265], and 823 Esquimalt Road [PID 006-854-940; Lot 18, Section 11, Esquimalt District, Plan VIP265], from 'Neighbourhood Commercial Mixed-Use' to 'High Density Residential', for Council to consider approval of the concurrent rezoning application for the subject property to permit the use of the parcel as one-hundred and four (104) seniors oriented multi- family residential units, to those persons, organizations, and authorities identified in Appendix A of Staff Report DEV-21-008. Carried Unanimously.

6) 21-039 Development Permit Application - 1158 Craigflower Road, Staff Report No. DEV-21-004

Director of Development Services provided an overview of the application and responded to questions from Council.

The purpose of the application is to construct a single-family dwelling that is part of a two-lot subdivision.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council resolves that Development Permit No. DP000148, attached as Appendix A to Staff Report DEV-21-004, consistent with the architectural plan and landscape plan by Zebra Design, both stamped "Received October 9, 2020", be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security) and register the notice on the title of the property located at 1158 Craigflower Road [PID 031-193-293, Lot B Section 2 Esquimalt District Plan EPP95842]. Carried Unanimously.

7) 21-040 Development Permit Application - 1160 Craigflower Road, Staff Report No. DEV-21-005

The purpose of the application is to construct a single-family dwelling that is part of a two-lot subdivision.

Moved by Councillor Brame, seconded by Councillor Armour: That Council resolves that Development Permit No. DP000149, attached as Appendix A to Staff Report No. DEV-21-005, consistent with the architectural plan and landscape plan by Zebra Design, both stamped "Received October 9, 2020", be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security) and register the notice on the title of the property located at 1160 Craigflower Road [PID 031-193-285, Lot A Section 2 Esquimalt District Plan EPP95842]. Carried Unanimously.

Director of Development Services left the meeting at 8:28 PM.

7. BYLAWS

1) 21-063 Council Procedure Bylaw No. 2715, 2009, Amendment Bylaw [No. 6], 2021, No. 3015 - For Adoption

Moved by Councillor Brame, seconded by Councillor Morrison: That Council adopt Council Procedure Bylaw No. 2715, 2009, Amendment Bylaw [No. 6], 2021, No. 3015. Carried Unanimously.

8. REPORTS FROM COMMITTEES

1) 21-082 Draft Minutes of the Local Grant Committee meeting held January 20, 2021

This item was received.

9. COMMUNICATIONS

For Council's Consideration

1) 21-066 Emails from Katrina Dwulit, Market Manager, Esquimalt Farmers Market, dated January 18 & 19, 2021, Re: Request for Space for 2021 Market Season & Emails of Support

Council comments included collaborating on efforts to secure a market location for 2021.

Moved by Councillor Morrison, seconded by Councillor Armour: That Council acknowledges the importance of the Esquimalt Farmers Market (EFM) to the community and directs staff:
1. to continue to work with the EFM to explore options for a suitable location for the 2021 season;
2. prepare a staff report outlining the options for Council consideration; and
3. prepare a letter to Katrina Dwulit, Market Manager informing of this resolution. Carried Unanimously.

2) 21-078 Email from Tim Petropoulos, President, Victoria & Vancouver Island Greek Community Society, dated January 25, 2021, Re: Support for 200th Anniversary of Greek Independence Initiative

Council comments included:
* Bringing awareness to the important event via social media.
* Conflicts and challenges associated with raising flags for various events.

Moved by Councillor Brame, seconded by Councillor Armour: That Council:
1. acknowledges that 2021 is a special year for all Greeks as they celebrate the 200th anniversary of the Revolution of Independence; and
2. supports the initiative by sharing this event via the Township's various media channels. Carried Unanimously.

10. RISE AND REPORT

There was no rise and report.

11. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public comment.

12. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Armour: That the Regular Council meeting be adjourned at 8:40 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS	RACHEL DUMAS, CORPORATE OFFICER
THIS 22ND DAY OF FEBRUARY, 2021	CERTIFIED CORRECT