



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Minutes - Final

Council

Monday, November 2, 2020

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Councillor Armour, Councillor Helliwell, and Councillor Hundleby attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services (via conference call)
Rachel Dumas, Manager of Corporate Services
Trevor Parkes, Senior Planner
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

(1) **PERTAINING** to Item No. 7 (1): **STAFF REPORTS** - 2021 Council and Committee of the Whole Schedule and Council Appointments

- Revision to TE'MEXW Treaty Advisory Committee as follows: Councillor Ken Armour as representative and Councillor Lynda Hundleby as Alternate representative

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [20-529](#) Minutes of the Regular Council meeting held October 26, 2020

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Minutes of the Regular Council meeting held October 26, 2020. Carried Unanimously.

5. PRESENTATIONS

- 1) [20-528](#) National Veterans' Week (November 5-11, 2020) Speakers Program: Canadian Armed Forces speaker videos

Mayor Desjardins introduced the next item, a video presentation for the National Veterans' Week Speakers Program from the Department of National Defense in recognition of Remembrance Day. Due to measures in place for COVID-19 the Canadian Armed Forces provided a video link to view this presentation. The video link is attached to this item on the agenda and is available after the meeting for those who wish to watch at a later time.

Councillor Armour declared a conflict of interest due to a pecuniary conflict with the South Island Prosperity Partnership and left the meeting at 7:09 PM.

- 2) [20-407](#) Emilie de Rosenroll, CEO, South Island Prosperity Partnership (SIPP), Re: Update and Funding Request

Emilie de Rosenroll, CEO, South Island Prosperity Partnership (SIPP), attended the meeting via conference call to provide an update on the organizations progresses and initiatives, presented a PowerPoint Presentation, and responded to questions from Council. Highlights of the presentation included an overview of program successes and measurements, economic forecasting, indigenous collaboration, impact of COVID-19, and a five-year funding request.

Councillor Armour re-joined the meeting via conference call at 7:40 PM.

Director of Financial Services joined the meeting via conference call at 7:40 PM.

6. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

7. STAFF REPORTS

Administration

- 1) [20-459](#) 2021 Council and Committee of the Whole Meeting Schedule and Council Appointments

Staff responded to questions from Council.

Moved by Councillor Helliwell, seconded by Councillor Brame: That Council approve the 2021 Regular Council and Committee of the Whole Meeting Schedule as amended, with the revisions to the 3 January

meetings, and Council Appointments to external and internal Committees as amended and recommended by Mayor Desjardins.

Amendment:

Moved by Councillor Morrison, seconded by Councillor Vermeulen: That the Main Motion be amended to include an additional revision to the 2021 Regular Council and Committee of the Whole Meeting Schedule to cancel the February 8, 2020 Committee of the Whole meeting. Defeated.

In Favour: 3 - Councillor Helliwell, Councillor Morrison, and Councillor Vermeulen

Opposed: 4 - Mayor Desjardins, Councillor Armour, Councillor Brame, and Councillor Hundleby

The vote was taken on the Main Motion and declared Carried Unanimously.

Finance

- 2) [20-487](#) 2021-2025 Financial Plan and Budget Schedule, Staff Report No. FIN-20-019

Director of Financial Services attended the meeting via conference call and responded to questions from Council. The Director advised of a revision to the budget schedule to move the actions scheduled for January 18, 2021 to January 25, 2021 due to the revision to the 2021 Council & COTW Meeting Schedule.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve the 2021-2025 Financial Plan and Budget Schedule as amended and attached to Staff Report No. FIN-20-019 including a revision to move the actions scheduled for January 18, 2021 to January 25, 2021. Carried Unanimously.

- 3) [20-490](#) Esquimalt High School Athletics - Local Grant, Staff Report No. FIN-20-020

Council comments included supporting alternative activities for high-school children during COVID-19.

Moved by Councillor Brame, seconded by Councillor Morrison: That Council direct staff to issue the payment of \$2,750 to Esquimalt High School for the purpose of funding athletic program expenditures, as attached to Staff Report No. FIN-20-020. Carried Unanimously.

Director of Financial Services left the meeting at 7:57 PM.

Development Services

- 4) Housing Agreement Bylaw No. 2993 - 874 Fleming Street, Staff Report No. DEV-20-074

Senior Planner provided an overview of the application.

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That Council resolves that Housing Agreement (874 Fleming Street) Bylaw,

2020, No. 2993, attached as Appendix A of Staff Report DEV-20-074, be given first, second, and third readings. Carried Unanimously.

Senior Planner left the meeting at 8:00 PM.

- 5) Development Permit and Development Variance Permit Application - 455 Sturdee Street, Staff Report No. DEV-20-075

Director of Development Services provided an overview of the applications and responded to questions from Council.

The purpose of the Development Permit application is to ensure compliance with the development guidelines in Development Permit Area No. 2 - "Protection of Development from Hazardous Conditions". The purpose of the Development Variance Permit application is to construct a new Single Family Dwelling.

Council comments included appreciation for the applicants response to address concerns and comments from the Advisory Planning Commission.

Moved by Councillor Brame, seconded by Councillor Helliwell:

1. That Council approves Development Permit No. DP000150 [Appendix A], authorizing the construction of a single-family dwelling as illustrated on the architectural drawings by One Seed Architecture + Interiors, stamped "Received October 28, 2020", and staff be directed to issue the permit, and register the notice on the title of the property located at PID 031-023-908, Strata Lot B, Suburban Lot 48, Esquimalt District, Strata Plan EPS 5951 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form V [455 Sturdee Street].

2. That Council approves Development Variance Permit No. DVP00109 [Appendix B] including the following variances to Zoning Bylaw, 1992, No. 2050, as illustrated on the architectural drawings by One Seed Architecture + Interiors, stamped "Received October 28, 2020", and staff be directed to issue the permit and register the notice on the titles of the property located at PID 031-023-908, Strata Lot B, Suburban Lot 48, Esquimalt District, Strata Plan EPS 5951 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form V [455 Sturdee Street]:

Zoning Bylaw, 1992, No. 2050, 36 (6)(a) - Building Height: to increase the maximum allowed Height from 7.3 metres to 7.6 metres.

Zoning Bylaw, 1992, No. 2050, 36 (8)(a) - Lot Coverage: to increase the maximum allowed Lot Coverage from 30% of the Area of a Parcel to 31.6% of the Area of a Parcel. Carried Unanimously.

8. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public comment.

9. RISE AND REPORT

There was no rise and report.

10. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:05 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 16TH DAY OF NOVEMBER, 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT