



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Final

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, January 13, 2020

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison
 Councillor Jane Vermeulen

Absent 1 - Councillor Ken Armour

Staff: Laurie Hurst, Chief Administrative Officer
 Vicki Gannon, Director of Corporate Services & HR
 Chris Jancowski, Fire Chief
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Rachel Dumas, Manager of Corporate Services
 Alicia Ferguson, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **STAFF REPORTS**

- 1) [20-015](#) Strategic Priorities and Goals 2019 - 2023
 - 2) [20-014](#) Operational Strategies 2019 Third Period Updated Chart
- COTW comments included collaboration and advocacy for deer management, transit improvements, reconciliation, and increasing childcare spaces.

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- 3) [20-012](#) CAO - 2019 Third Period Report, Staff Report No. ADM-020-001

CAO provided an update on the progress towards the Esquimalt Economic Development Assessment and Business Investment Roadmap being prepared by the South Island Prosperity Project. The Terms of Reference have been finalized, a consultant has been hired, interviews are being scheduled, and collaboration to inform the project is planned.

- 4) [20-013](#) Corporate Services Department - 2019 Third Period Report, Staff Report No. ADM-20-002

Manager of Corporate Services responded to questions from the COTW and comments included consideration of enhancements to Council meeting webcasting.

- 5) [20-003](#) Community Safety Services Department - 2019 Third Period Report, Staff Report No. CSS-20-001

Director of Community Safety Services responded to questions and comments included collaboration with the Province on the Emergency Program Act Modernization initiative.

- 6) [20-028](#) Development Services Department - 2019 Third Period Report, Staff Report No. DEV-20-001

Director of Community Safety Services responded to questions from the COTW regarding the Temporary Use Permit for 856/858 Esquimalt Road to allow the parking of commercial motorvehicles and trucks on site and the status of enforcement action.

- 7) [20-027](#) Engineering & Public Works Departments - 2019 Third Period Report, Staff Report No. EPW-20-001

Director of Engineering & Public Works responded to questions from the COTW and comments included roadway upgrades and construction along Colville Road and continuation of the Esquimat Together Against Graffiti (ETAG) Program.

- 8) [20-021](#) Financial Services and IT Departments - 2019 Third Period Report, Staff Report No. FIN-20-003

- 9) [20-025](#) Fire Department - 2019 Third Period Report, Staff Report No. FIRE-20-001

Fire Chief responded to questions from the COTW and comments included continuation of the smoke alarm fire prevention program and attendance of firefighters responding to drug overdose emergencies.

- 10) [20-024](#) Parks and Recreation Services Departments - 2019 Third Period Report, Staff Report No. P&R-20-001

Director of Parks & Recreation Services responded to questions from the COTW and comments included responding to a shift in trends and growth of the community with the delivery of recreational services.

5. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Mayor Desjardins called three times for any public comment and there was none.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 6:34 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 9TH DAY OF MARCH, 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT