



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Final

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, April 15, 2019

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison

Absent 1 - Councillor Jane Vermeulen

Staff: Laurie Hurst, Chief Administrative Officer
 Anja Nurvo, Director of Corporate Services
 Rachel Dumas, Recording Secretary

Other: Waheema Asghar, Chair, Environmental Advisory Committee
 Doug Crowder, Chair, Board of Variance
 Graeme Dempster, Chair, Advisory Planning Commission
 Gillian Larsen, Chair, Parks & Recreation Advisory Committee
 Roger Wheelock, Chair, APC Design Review Committee

1. **CALL TO ORDER**

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **REPORTS FROM COMMITTEES**

- 1) [19-173](#) Council Discussion with Advisory Committee Chairs, Re: Feedback on: Role of Committee, Assisting to Achieve Strategic Objectives, Suggestions for Adding Value

Chair, APC Design Review Committee, provided an overview of Committee process, including site visits before reviewing applications. The Chair advised that

the 30 day time frame as outlined in the bylaw, creates challenges for the committee when reviewing all components of application and recommended at least 60 days.

Chair, Board of Variance, advised that the Board consists of 3 members, meetings are held on site on an ad-hoc basis, and has heard 4 applications in the last 3 years. The Board's decision is final and cannot be challenged. Applicant has to prove financial hardship, therefore Board suggested increasing affordable housing options, changing the word "hardship" to create a more positive approach for residents to submit an application and encouraged local home based businesses to operate.

Chair, Environmental Advisory Committee, advised of the Committee's recent involvement with the cigarette butt initiative, EV charging stations and checkout bag bylaw, and requested that Council refer more environmental items to them for input and recommendation to Council.

Chair, Advisory Planning Committee, advised the Committee held 11 meetings and reviewed 30 applications in 2018 and 19 in 2019 to date. He advised diversity is invaluable and most recommendations are unanimous. Affordability is of high concern and application processing is time sensitive for developers and the longer the delay, the more money it will cost the applicant. He also suggested that Council liaisons provide an update on applications, to close the loop.

Chair, Parks and Recreation Advisory Committee, advised the Committee meet on an ad-hoc basis and in 2018 had involvement with health and wellness in the community, parade float design, public art master plan, parks master plan and amenity fund public engagement. She encouraged Council to refer more items to the committee for their input and take advantage of their combined knowledge and experience. Communication is good between Committee and staff; however suggested providing feedback to Committee regarding Council decisions.

5. PUBLIC INPUT (On items listed on the Agenda)
Excluding items which are or have been the subject of a Public Hearing.

Mayor Desjardins called three times for public input and there was none.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Committee of the Whole meeting be adjourned at 6:14 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 13TH DAY OF MAY, 2019

ANJA NURVO, CORPORATE OFFICER
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