# CORPORATION OF THE TOWNSHIP OF ESQUIMALT
## Minutes - Final
## Special Committee of the Whole

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

**Monday, January 14, 2019** | **5:45 PM** | **Esquimalt Council Chambers**

**Present** 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

**Staff:** Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Blair McDonald, Director of Community Safety Services
Scott Hartman, Director of Parks and Recreation
Anja Nurvo, Director of Corporate Services
Vicki Gannon, Director of Human Resources
Chris Jancowski, Fire Chief
Rachel Dumas, Recording Secretary

### 1. CALL TO ORDER

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

### 2. LATE ITEMS

There were no late items.

### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

### 4. STAFF REPORTS

**1)** 19-028 Strategic Priorities 2015 - 2019

**2)** 19-029 Operational Strategies 2018 Third Period Updated Chart

**3)** 19-021 CAO - 2018 Third Period Report, Staff Report ADM-19-002

Council thanked staff for organizing the Regional New Council Orientation event and acknowledged it's success and benefit to newly elected officials.

**4)** 19-007 Corporate Services - 2018 Third Period Report, Staff Report ADM-19-003

Staff responded to questions from Council.

Council comments included:
* Archives Trust Fund; created through Bylaw and donations made by the public
* Communications; suggested focus group to explore impact of communication options, including community satisfaction survey and possibly refer to budget discussion.
* FOI requests; numbers are staying the same however applications are becoming more complex.

**5)** 19-003 Community Safety Sercies - 2018 Third Period Report, Staff Report CSS-19-001

Director of Community Safety Services responded to questions from Council.

Council comments included:
* Bylaw Complaints: streets and traffic ticket issuance increase
* Inter-community business licence option
* Collections process for unpaid tickets
* Animal control statistics increased due to Victoria Animal Control Services increased presence in parks
* Deer Management options, process and partnerships
* ESS grant funding for education programs and training
* Derelict vessels on Gorge waterway
* Building permit revenue

**6)** 19-004 Financial Services and IT Department - Third Period Report, Staff Report FIN-19-001

Director of Financial Services and IT responded to questions from Council.

Council comments included:
* PILT process
* Wifi area access points improvements

**7)** 19-020 Engineering and Public Works - 2018 Third Period Report, Staff Report EPW-19-001

Director of Engineering and Public Works responded to questions from Council.

Council comments included:
* Street lighting and upgrade to LED lights
* Sidewalks on Bewdley Ave, Admirals Rd and Constance Ave
* Road renewal plan
* Kitchen scraps disposal and increase in tonnage collected from residences

**8)** 19-032 Development Services - Third Period Report, Staff Report DEV-19-007

Director of Development Services responded to questions from Council.

**9)** 19-026 Parks and Recreation Services - 2018 Third Period Report, Staff Report P&R-19-001

Director of Parks and Recreation responded to questions from Council.

Council comments included:
* Arts programs offered at Rec centre
* Waterpark maintenance and security

**10)** 19-031 Fire Department - 2018 Third Period Report, Staff Report FIRE-19-001

Fire Chief responded to questions from Council.

Council comments included:
* Child car seat installation
* Fire Chief For A Day program

Moved by Councillor Brame, seconded by Councillor Hundleby: That all 2018 Third Period staff reports be received. Carried Unanimously.

## 5. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Mayor Desjardins called three times for public input and there was none.

## 6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Committee of the Whole meeting be adjourned at 6:55 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 11TH DAY OF MARCH, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT