



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, December 11, 2017

7:00 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Meagan Brame
 Councillor Lynda Hundleby
 Councillor Olga Liberchuk
 Councillor Susan Low
 Councillor Tim Morrison

Absent 1 - Councillor Beth Burton-Krahn

Staff: Laurie Hurst, Chief Administrative Officer
 Ian Irvine, Director of Financial Services
 Anja Nurvo, Director of Corporate Services
 Chris Jancowski, Fire Chief
 Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Morrison: That the agenda be approved as circulated. Carried Unanimously.

4. MAYOR'S ANNUAL ADDRESS AND 2018 APPOINTMENTS

2017 has been a defining year for Council. There were several circumstances where members of Council met their own life challenges. From death to birth, from world travels to pursuing a voice for Esquimalt at different levels of government -- through all of this the respect and business of Council was maintained.

It is this team approach I have come to appreciate on Council, at the Township, and throughout the community. We can be so much more effective when we come together and support each other. As they say, the combined effect of the team is greater than the sum of individual efforts.

Our many successes in 2017 were built on team work, as they will be in 2018.

With the backdrop of our vibrant Canada 150 celebrations, it was a year to reflect on our past, understand our present, and envision our future. We celebrated with

our partners, including Songhees and Esquimalt First Nations and CFB Esquimalt. The interpretive event at Fort Macaulay and the celebratory event at Bullen Field will be remembered for years to come. And our interpretive signage project at Fort Macaulay will be a treasured Canada 150 legacy.

2017 was a year of such marked progress - right off the steps of Municipal Hall you can't help but notice the changes in the community:

- at Esquimalt Town Square where preparations have been completed and construction has begun;
- with several new commercial establishments, including Red Barn Market and the new Tudor House Liquor Store;
- and with the opening of the incredibly popular Esquimalt Adventure Park on Fraser Street.

A little further down the road to the east there are new residential developments at West Bay, Esquimalt Road and Lampson Street, as well as the renovation to Esquimalt's renowned boutique hotel, the English Inn. The transformation of our Township is happening right now. In the next few years we will welcome more residents, businesses and visitors as the message gets out that Esquimalt is the place to be in the Capital Regional District.

We spent the time we needed in 2017 to "get it right" in terms of planning for the future. We have been working on developing urban design guidelines for Esquimalt Road. These guidelines will help provide greater certainty for both the community and those wishing to do business or develop in Esquimalt. They will help beautify and revitalize this historic corridor and will serve as a template for future corridor development that will enhance the perception and experience of Esquimalt Road, which is so tied to the community's identity.

Our Official Community Plan Review process carried on throughout the year with residents continuing to provide input into this critical planning document. The OCP review kicked off in the fall of 2015 and will be completed early in 2018.

One of the key contributions of the OCP Review to future planning was an age friendly assessment to ensure older adults in the community are supported to live active, socially engaged, and independent lives.

When you consider that the proportion of our population over the age of 65 was at 16% in 2011 and is expected to rise to 28% in 2038, this assessment is a key document for the future. Another report finding was that 33% of all trips taken within Esquimalt are by foot, compared to the average in the core area of 7%. We need to design our community to ensure pedestrians can move easily from place to place, and continue to improve and develop our network of sidewalks.

The completed OCP will point the way towards growth that is economically, environmentally and socially sustainable.

Through all of our key planning initiatives, we have asked for your input and you have supplied it. I thank community members for their level of engagement and interest in Esquimalt's future.

Planning for the future sometimes means planning for worst case scenarios. This is why we hosted a number of emergency preparedness presentations and workshops in Council Chambers throughout the year, and why staff members receive annual training in emergency operations and procedures. Please watch for more presentations and workshops in 2018.

Esquimalt is a regional community that recognizes the importance of our neighbours throughout the CRD. All levels of government and neighbouring municipalities need to work together on the issues that cross our boundaries. During 2017 the Regional Wastewater Treatment Project moved to the construction phase. Construction began on the treatment plant at McLoughlin Point during the year and this work will continue in 2018 along with construction of the conveyance system to Hartland Landfill. Our Community Liaison Committee is doing an excellent job of identifying concerns and issues if and as they arise.

A tangible benefit to the Township coming out of the wastewater treatment project is a \$17 million contribution to community amenities. These amenity funds will be used in three key areas: parks, recreation buildings and spaces, and emergency services. We will be reaching out to the community in early 2018 to gather input on options for the use of these funds within each program area. These funds have a timeline similar to the wastewater project which means you and Council will be engaged and making decisions in 2018.

The Township was recently recognized for taking action on climate change and awarded Level 3 recognition: "Climate Leader - Accelerating Progress on Charter Commitments." This is the fifth straight year the Township has been recognized by the joint Provincial-Union of BC Municipalities Green Communities Committee. We are proud to be recognized in this way, but we need to push even harder to meet our goal of reducing GHG emissions by at least 38% by 2020 compared to 2007 levels. Council will be discussing how we can accelerate the progress towards meeting our climate action goals in 2018.

In addition to our Canada 150 events held this year the Township Community Arts Council organized some outstanding performances (Township Classics and Memorial Park Music Fest, among others) and the Esquimalt Farmers Market continues to be popular among residents and visitors during the summer months and throughout the winter with an indoor market, too.

We began the year by hosting the 2017 Canadian Junior Curling Championships at the Archie Browning Sports Centre, and continued with a stunning lineup of events including parks and recreation programs, the 5K, Earth Day activities, community Branch Out cleanup events in our parks, our popular Block Party, RibFest, Halloween Bonfire, and Celebration of Lights. Watch for more community events in our parks and facilities in 2018.

As we close out Canada's sesquicentennial I want to again stress Council's commitment to First Nations reconciliation and to working hand in hand with both the Esquimalt and Songhees First Nations in areas of mutual interest. Recent economic development led by First Nations in the community includes the rebuilt Westbay RV Park and the opening of the Red Barn Market on Esquimalt Road. Our community is benefiting from this economic activity.

In addition, we look forward to our continued partnership with CFB Esquimalt during 2018, and working with the new Board of the Esquimalt Chamber of Commerce.

Council's strategic priorities -- which focus on health and liveability, relationships with our neighbours, a diverse economic environment, and sound financial management - will guide Council into the future. But these priorities are not written in stone and they are not developed in isolation. They are developed by listening

to our residents and our partners.

Staff members are continuously exploring new ways to make this process easier. Throughout this term council has been implementing the Economic Development Strategy developed in 2014. A key project that will commence early in 2018 is an economic development communications and marketing strategy that will promote all that our community has to offer and attract new investment and economic opportunities. This is a key piece because it is acting on the vision developed by the community in EDS roundtable sessions.

Community participation in planning processes such as the Economic Development Strategy and the Official Community Plan Review is so important and I again applaud residents for their input and enthusiasm. It is your vision of the future, after all, that Council is working towards.

The changes I see in the community indicate to me that we are no longer in a period of revitalization - we have in fact arrived. We are a vital community with the amenities and coastal location that will draw residents, visitors and businesses through the 21st century and beyond. With all of our assets, it is important for us not to be complacent, but to continue to be progressive in our outlook.

On a personal note, during a tumultuous year of many personal challenges among Council members, I saw a Council very supportive of one another to ensure we were acting on our strategic priorities. I would like to convey my deepest gratitude and thanks to my colleagues on Council for the achievements of 2017 in the face of such challenges.

I wish everyone a very happy holiday season, a prosperous and healthy 2018 surrounded by friends and family.

COUNCIL APPOINTMENTS 2018

Acting Mayor Rotation:

January	Lynda Hundleby
February March	Susan Low
April May	Meagan Brame
June July	Beth Burton-Krahn
August September	Tim Morrison
October	Olga Liberchuk

Internal Appointments:

Advisory Planning Commission & APC Design Review Committee Liaison

Councillor Beth Burton-Krahn

Councillor Tim Morrison

Buccaneer Days Liaison

Councillor Susan Low

Celebration of Lights Liaison

Councillor Meagan Brame

DND Liaison

Mayor Barbara Desjardins

Emergency Executive Committee

Mayor Barbara Desjardins

Laurie Hurst, CAO

Blair McDonald, Director of Community Safety Services

Environmental Advisory Committee

Councillor Lynda Hundleby

Councillor Olga Liberchuk

Esquimalt Farmers Market Liaison

Councillor Tim Morrison

Esquimalt Ribfest Liaison

Councillor Olga Liberchuk

Esquimalt Together Against Graffiti (ETAG)

Councillor Lynda Hundleby

Local Grants Committee

Mayor Barbara Desjardins

Councillor Meagan Brame

Councillor Tim Morrison

Parks and Recreation Advisory Committee

Councillor Meagan Brame

Councillor Susan Low

School Liaison

Councillor Olga Liberchuk

Councillor Meagan Brame

Township Community Arts Council (TCAC)

Councillor Beth Burton-Krahn

External Boards / Committee Appointments:**Capital Regional District Board / Hospital Board**

Mayor Barbara Desjardins

Councillor Lynda Hundleby (Alternate)

Capital Regional District Arts Committee

Councillor Meagan Brame

Councillor Beth Burton-Krahn (Alternate)

Capital Regional District Core Area Liquid Waste Management Committee

Mayor Barbara Desjardins

Councillor Lynda Hundleby (Alternate)

Capital Regional Emergency Services Telecommunication (C.R.E.S.T.)

Councillor Tim Morrison

Councillor Lynda Hundleby (Alternate)

Capital Regional Housing Trust Fund Commission

Councillor Olga Liberchuk

Capital Regional Water Supply Commission

Councillor Tim Morrison

Councillor Meagan Brame (Alternate)

Greater Victoria Harbour Authority

Councillor Beth Burton-Krahn (Member Representative)

Councillor Meagan Brame (Alternate)

Greater Victoria Labour Relations Association

Councillor Lynda Hundleby

Councillor Susan Low (Alternate)

Greater Victoria Public Library Board

Councillor Beth Burton-Krahn

Island Corridor Foundation Local Government Liaison Committee

Councillor Meagan Brame

Local Government Treaty Committee (Te'mexw Treaty Advisory Committee)

Mayor Barbara Desjardins

Councillor Susan Low (Alternate)

McPherson / Royal Theatre Discussion Group

Councillor Susan Low

Municipal Insurance Association of British Columbia

Mayor Barbara Desjardins

Councillor Susan Low (Alternate #1)

Councillor Lynda Hundleby (Alternate #2)

South Island Prosperity Project

Councillor Susan Low

Victoria / Esquimalt Harbour Society

Councillor Olga Liberchuk

Victoria and Esquimalt Police Board

Mayor Barbara Desjardins

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council confirm the appointments as recommended by Mayor Desjardins. Carried Unanimously.

5. MINUTES

- 1) [17-500](#) Minutes of the Special Meeting of Council, November 27, 2017
- 2) [17-501](#) Minutes of the Regular Meeting of Council, November 27, 2017
- 3) [17-502](#) Minutes of the Special Meeting of Council, December 4, 2017
- 4) [17-503](#) Minutes of the Regular Meeting of Council, December 4, 2017

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That Minutes of the Special Meeting of Council, November 27, 2017, Minutes of the Regular Meeting of Council, November 27, 2017, Minutes of the Special Meeting of Council, December 4, 2017 and Minutes of the Regular Meeting of Council, December 4, 2017 be adopted. Carried Unanimously.

6. PRESENTATION

- 1) [17-504](#) Fire Chief Chris Jancowski, Esquimalt Fire Department, Presentation of Governor General Awards

I am pleased to be able to stand in front of you tonight and bring recognition of several members of the Esquimalt Fire Department for their recent heroic actions. In 1993 the Governor General of Canada approved the creation of a Certificate of Commendation to be issued to those who have made a significant contribution by providing assistance to another person in a selfless manner. Certificates of Commendation are signed by the Governor General and are intended for eligible candidates whose actions are deemed notable by the Canadian Decorations Advisory Committee. The Commendation is not automatic upon nomination and eligible candidates are selected through a voting process

On April 16, 2015 at approximately 17:30 hours, the Esquimalt Fire Department was attending our Annual HMCS Esquimalt Commemorative Ceremony. At this time we received notification from several Victoria Police members at the event that they had just received a call about a person drowning in the Gorge Waterway. Our on duty members, led by Acting Assistant Chief Troy Saladana, responded to the area of the Tillicum Bridge. Upon arrival fire crews were met by the BC Ambulance Service and members of the Victoria Police Department. Together they quickly identified the location of the person in the water and the direction of travel. At this point, Acting Assistant Chief Saladana in Battalion 1 repositioned to the north side of the Waterway and requested the rescue apparatus to reposition to his location, with Engine 1 remaining on the Tillicum Bridge.

At this time, the person in the water was unconscious and face down. Assistant Chief Saladana made a critical split second decision to enter the water and rescue the person. Rescue 1 (with Firefighters Hutchinson and Williams) arrived shortly after and also entered the water to assist in bringing the person back onto the shore. While returning to shore, crews were further assisted by members of the Victoria Police Department who had commandeered a local boat. Back on the shore, Engine 1, along with the ambulance service and Saanich Fire, assisted with preparing the elderly male for transport to the hospital. It is my great pleasure to call upon your Worship and Council to assist in the presentation of Certificates of Commendation to Captain Troy Saladana and Fire Fighter Jason Hutchinson. Fire Fighter Morgan Williams is unable to attend.

7. PUBLIC INPUT (On items listed on the Agenda)
Excluding items which are or have been the subject of a Public Hearing.

Mayor Desjardins called three times for public input and there was none.

8. STAFF REPORTS

Administration

- 1) [17-496](#) Amendments to Council Policies re Council Remuneration, Staff Report ADM-17-030

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council:

1. approve revised Council Policy ADMIN-58 Independent Review & Market Analysis of Council Remuneration;
2. approve revised Council Policy ADMIN-62 Remuneration for Elected Officials; and
3. the independent review shall also be tasked with recommending a realignment to the Mayor and Council total remuneration, whereby net-pay equivalents are accounted for between the current two-thirds taxable income policy and the expected future 100% taxable income policy, and whereby the recommended realignment does not result in any reduction in net-pay;

as attached to Staff Report ADM-17-030. Carried Unanimously.

Finance

- 2) [17-455](#) 2018-2022 Financial Plan and Budget Schedule, Staff Report FIN-17-021

Moved by Councillor Brame, seconded by Councillor Liberchuk: That Council approve the 2018-2022 Financial Plan and Budget Schedule attached to Staff Report FIN-17-021. Carried Unanimously.

Fire

- 3) [17-489](#) Fire Protection and Control Bylaw Amendment, Staff Report FIRE-17-004

Fire Chief responded to questions from Council. Staff will research whether the Township can restrict the installation of new heating oil tanks, and whether they are still permitted under the current BC Building Code.

Moved by Councillor Liberchuk, seconded by Councillor Brame: That Council gives first, second, and third reading to Fire Protection and Control Bylaw, 2011, No. 2783, Amendment Bylaw [No. 1], 2017, No. 2911. Carried Unanimously.

9. BYLAWS

- 1) [17-498](#) Officers Bylaw, 2011, No. 2777 Amendment Bylaw [No.2], 2017, No. 2910 - For Adoption

Moved by Councillor Brame, seconded by Councillor Hundleby: That Officers Bylaw, 2011, No. 2777 Amendment Bylaw [No.2], 2017, No. 2910 be adopted. Carried Unanimously.

10. MAYOR'S AND COUNCILLORS' REPORTS

There were no Mayor or Councillors' reports.

11. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Marilyn Day, *resident*, thanked Council for their hard work and wished everyone a Merry Christmas.

12. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Council meeting be adjourned at 7:39 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 8TH DAY OF JANUARY, 2018

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT