



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Final

### Committee of the Whole

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, December 11, 2017

5:45 PM

Esquimalt Council Chambers

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**Present**     6 - Mayor Barbara Desjardins  
                    Councillor Meagan Brame  
                    Councillor Lynda Hundleby  
                    Councillor Olga Liberchuk  
                    Councillor Susan Low  
                    Councillor Tim Morrison

**Absent**        1 - Councillor Beth Burton-Krahn

**Staff:** Laurie Hurst, Chief Administrative Officer  
            Jeff Miller, Director of Engineering & Public Works  
            Ian Irvine, Director of Financial Services  
            Scott Hartman, Director of Parks and Recreation  
            Anja Nurvo, Director of Corporate Services  
            Rachel Dumas, Recording Secretary

**1. CALL TO ORDER**

Mayor Desjardins called the Committee of the Whole meeting to order at 5:47 PM.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

**4. MINUTES**

1) [17-499](#) Minutes of the Regular Committee of the Whole meeting, November 20, 2017

Moved by Councillor Brame, seconded by Councillor Morrison: That the Minutes of the Regular Committee of the Whole meeting, November 20, 2017 be adopted. Carried Unanimously.

**5. PUBLIC INPUT (On items listed on the Agenda)**

**Excluding items which are or have been the subject of a Public Hearing.**

Mayor Desjardins called three times for public input and there was none.

## 6. STAFF REPORTS

### *Engineering and Public Works*

1) [17-488](#) Asset Management Strategy, Staff Report EPW-17-062

Director of Engineering and Public Works provided an overview of the Township Asset Management Strategy and staff responded to questions from Council.

Council comments included:

- \* Dollar value for assets and depreciation
- \* Regular maintenance will extend the life of assets; however, will eventually require replacing
- \* Operational maintenance costs shared between departments
- \* Operating and maintenance budget
- \* Value of natural assets
- \* Average lifespan of buildings and fleet of vehicles depending on condition
- \* Asset management discussion will be a continuous process
- \* Increase contribution to reserve fund towards replacement of assets
- \* Complete a project in full and not partially in phases
- \* Not in favour of taxing future residents for plans of today
- \* Consideration of amount to be allocated to reserve fund
- \* Risk tolerance and level of service
- \* Expectations of Council and residents

Council directed staff to provide an option between scenarios two and three as outlined in Staff Report EPW-17-062 for future Council consideration, to determine the funding contribution necessary to address asset management.

2) [17-497](#) Inflow and Infiltration Strategy, Staff Report EPW-17-064

Director of Engineering and Public Works provided an overview of Inflow and Infiltration Strategy as outlined in Staff Report EPW-17-064, including costs, and responded to questions from Council.

Council comments included:

- \* Impact on homeowners wanting to sell their homes and consideration of drain inspections to determine condition prior to sale.
- \* Township does not own pipes on private property, and that's where many concerns occur
- \* Provide financial options for home owners to avoid financial hardship
- \* Local Service Tax options
- \* Liability for time lapse with cross connection inspections and approvals
- \* 50/50 cost splitting option between Township and homeowners
- \* Allocation of funding from CRD Wastewater Treatment amenity fund
- \* Impact on residents, should they have to absorb 100% of cost

Council directed staff to develop a draft policy for Council's consideration of a minimum 50/50 split of costs to address inflow and infiltration.

**7. PUBLIC QUESTION AND COMMENT PERIOD**

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Lynda O' Keefe, *resident*, attended an interesting presentation at the Esquimalt Legion regarding future housing opportunities in the community.

**8. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the Committee of the Whole meeting be adjourned at 6:51 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS 15TH DAY OF JANUARY, 2018

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT