



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Final

### Committee of the Whole

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, April 10, 2017

7:00 PM

Esquimalt Council Chambers

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**Present**     5 - Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Olga Liberchuk  
Councillor Susan Low

**Absent**     2 - Mayor Barbara Desjardins  
Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Jeff Miller, Director of Engineering & Public Works  
Scott Hartman, Director of Parks and Recreation  
Anja Nurvo, Director of Corporate Services  
Rachel Dumas, Recording Secretary

#### 1. CALL TO ORDER

Councillor Burton-Krahn, Acting Mayor, called the Committee of the Whole meeting to order at 7:00 PM.

Acting Mayor Burton-Krahn acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

#### 2. LATE ITEMS

There were no late items.

#### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Low: That the agenda be approved as circulated. Carried Unanimously.

#### 4. MINUTES

- 1) [17-152](#) Minutes of the Regular Committee of the Whole meeting, March 13, 2017

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Minutes of the Regular Committee of the Whole meeting, March 13, 2017 be adopted as circulated. Carried Unanimously.

#### 5. PUBLIC INPUT (On items listed on the Agenda)

**Excluding items which are or have been the subject of a Public Hearing.**

Michael Dillistone, *Esquimalt Farmers Market Society and resident*, spoke in

support of draft Policy No. E&PW-05 and signage opportunity on refuse trucks for local events and non-profit organizations.

## 6. STAFF REPORTS

### ***Parks and Recreation***

- 1) [17-150](#) Mobile Food Vending in Public Spaces, Staff Report P&R-17-005

Director of Parks and Recreation provided an overview of current requirements for Mobile Food Vending and sought direction for future opportunities within Township parklands, roadways and boulevards and responded to questions from Council. Chief Administrative Officer responded to questions from Council.

Council comments included (Staff response in italics):

- \* *Currently only permitted in parks when linked to special events, an amendment to several bylaws required to extend to other locations and times.*
- \* Private land zoned for restaurant use may currently operate subject to inclusion of third party requirements.
- \* Resources to manage dispute resolution.
- \* Possible locations for food trucks include: Gorge Point Park, Macaulay Point Park, Saxe Point Park and West Bay Walkway.
- \* Diversity with selecting food vendors including coffee cart and ice cream truck.
- \* Adopt Green Event Guidelines for vendors including recycling and garbage removal.
- \* Time frame for implementation of project. *Possibly end of May, beginning of June.*
- \* Suggest Pilot project for a one year period.
- \* Restricted hours for vendors and noise management.
- \* Expression of Interest to gather input and determine interest from vendors.
- \* Both community engagement and visitor attraction opportunity.
- \* Suggested calculating the number of parking spaces as a percentage to determine the number of vendors allowed in each parking lot.
- \* Opportunity to contribute to local economy and business expansion.
- \* Exploring market opportunities that are located away from current permanent restaurants and other stores selling food.
- \* Summarize costs of project in staff report.

Council concluded with directing staff to explore options for a pilot project including Gorge Point Park and Macaulay Point Park.

### ***Engineering and Public Works***

- 2) [17-151](#) Advertising on Municipal Solid Waste Vehicles, Staff Report EPW-17-009

Director of Engineering and Public Works provided a brief overview of Policy E&PW-05, Advertising on Municipal Solid Waste Vehicles and responded to questions from Council.

Council comments included (Staff response in italics):

- \* In support of initiative.
- \* Under Policy Utilization in addition to local grants, allow advertising opportunity for non-profit organizations holding events or providing services in community.
- \* Cost of sign should be at the expense of the organization, contain event details and approved by staff.
- \* Clarity of wording regarding resubmission of proposed signage due to unapproved content.
- \* Wording in Policy re: "...questionable taste" possibly subjective therefore consider amending or removing.
- \* Tagging concerns. *Trucks are stored overnight in secure area, however may get soiled due to truck doors being closed when not in use.*
- \* Staff resources concerns. *The sign will simply slide in and out of a designated area on vehicle.*
- \* Events within Municipal Boundaries or linked to Municipal activity. *Consider including "Preference will be given to Local Organizations and events held within the Township"*
- \* Include a draft application with forthcoming staff report.

**7. PUBLIC QUESTION AND COMMENT PERIOD**

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Acting Mayor Burton-Krahn called three times for public input and there was none.

**8. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Low: That the Regular Committee of the Whole meeting be adjourned at 7:41 PM. Carried Unanimously.

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BETH BURTON-KRAHN  
ACTING MAYOR  
THIS 8TH DAY OF MAY, 2017

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ANJA NURVO,  
CORPORATE OFFICER  
CERTIFIED CORRECT