



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Final

### Committee of the Whole

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, March 13, 2017

7:00 PM

Esquimalt Council Chambers

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**Present**     6 - Mayor Barbara Desjardins  
                    Councillor Meagan Brame  
                    Councillor Beth Burton-Krahn  
                    Councillor Lynda Hundleby  
                    Councillor Olga Liberchuk  
                    Councillor Susan Low

**Absent**        1 - Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
          Anja Nurvo, Director of Corporate Services  
          Rachel Dumas, Recording Secretary

#### 1. **CALL TO ORDER**

Mayor Desjardins called the Committee of the Whole meeting to order at 7:07 PM.

Councillor Hundleby introduced and welcomed Councillor Anne Marie Gillis, City of Sarnia.

#### 2. **LATE ITEMS**

There were no late items.

#### 3. **APPROVAL OF THE AGENDA**

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the agenda be approved as circulated. Carried Unanimously.

#### 4. **MINUTES**

1) [17-112](#) Minutes of the Regular Committee of the Whole meeting, February 20, 2017

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That the Minutes of the Regular Committee of the Whole meeting, February 20, 2017 be adopted as circulated. Carried Unanimously.

#### 5. **PUBLIC INPUT (On items listed on the Agenda)**

**Excluding items which are or have been the subject of a Public Hearing.**

Anne Marie Gillis, *non-resident*, thanked Council for their hospitality and relayed greetings from the City of Sarnia Council and staff.

## 6. STAFF REPORTS

### **Administration**

- 1) [17-109](#) Council Liaison Role - Policy Review, Staff Report ADM-17-005

Director of Corporate Services provided clarity of Staff Report No. ADM-17-006 and that Esquimalt Together Against Graffiti is included in the list of community groups however does not receive local grant funding. Esquimalt Farmers Market Society, Victoria Nikkei Society and Esquimalt Lantern Festival Society currently do not have appointed Council liaison representatives.

Comments from Council included:

- \* Clarity regarding expectations of Council Liaison role
- \* Seek community group input re: value of role to the group and whether attendance at meetings is required
- \* Provide focus on Strategic Priorities for community groups, not role to get into details and influence discussions
- \* Clear understanding of role is important
- \* Provide community group Minutes to Council Liaison
- \* Provide Policy to groups and committees
- \* Clarify role not to act as advocate for group before Council
- \* Unable to consider appointment of liaison to the 3 community groups until group input is received

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Committee of the Whole receive Staff Report ADM-17-005 for information, provide any additional direction to staff as the COTW considers advisable relating to the current Council Policies and the role of the Council Liaison to community groups and committees, and direct staff to prepare a report for Council's consideration. Carried Unanimously.

- 2) [17-111](#) Update of Strategic Priorities and Operational Strategies for 2017, Staff Report ADM-17-006

Chief Administrative Officer advised comments received during Strategic Planning Session have been reviewed with senior management and Operational Strategies have been updated.

Comments from Council included: *Staff response in italics:*

- \* Why is enhanced maintenance along Esquimalt Road corridor removed? *It's still in progress, just incorporated within the Urban Design Guidelines initiative.*
- Concerns regarding ongoing maintenance including removal of weeds being discarded and suggested keeping the wording. *Suggested leaving in for another year until a design standard has been set with Urban Design Guidelines initiative.*
- \* OCP Review, Housing Forum to review both secondary and stand-alone garden suites
- \* E&N Rail corridor
- \* Resilient and diverse economy and partnership with Esquimalt Town Square

stakeholders

\* Suggested inviting South Island Prosperity Project to present to Council

Moved by Councillor Low, seconded by Councillor Liberchuk: That the COTW receive Staff Report No. ADM-17-006 for information, provide any additional direction to staff as the COTW considers advisable, and direct staff to prepare a report for Council's consideration. Carried Unanimously.

**7. PUBLIC QUESTION AND COMMENT PERIOD**

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Peter Ryan, *resident*, suggested community groups request support from Council liaison role as required and requested the speed signage at Saxe Point Park and Fraser Street be reinstalled.

**8. ADJOURNMENT**

Moved by Councillor Low, seconded by Councillor Brame: That the Committee of the Whole be adjourned at 7:54 PM. Carried Unanimously.

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BETH BURTON-KRAHN  
ACTING MAYOR  
THIS 10TH DAY OF APRIL, 2017

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ANJA NURVO,  
CORPORATE OFFICER  
CERTIFIED CORRECT