



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, August 22, 2016

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Tim Morrison

Absent: 1 - Councillor Susan Low

Staff: Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Chris Jancowski, Fire Chief
Anja Nurvo, Director of Corporate Services
Trevor Parkes, Senior Planner
Marlene Lagoa, Community Development Coordinator
Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

The following late item was added to the agenda:

1. Pertaining to Agenda Item 6. STAFF REPORTS (3) Rezoning Application, 910 McNaughton Avenue, PID 005-972-159, Lot 6, Block 1, Section 10, Esquimalt District, Plan 5484, Staff Report DEV-16-058

(1) To replace Schedule A to Staff Report DEV-16-058 "Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2879"

The following item was removed from the agenda:

2. Pertaining to Agenda Item 8. COMMUNICATIONS (1) Letter from Ed Francoeur, Chair, West Coast General Hospital Foundation

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as amended with the inclusion of the late item and deletion of one item. Carried Unanimously.

4. MINUTES

- 1) [16-350](#) Minutes of the Special Meeting of Council, August 15, 2016
- 2) [16-351](#) Minutes of the Regular Meeting of Council, August 15, 2016

Moved by Councillor Liberchuk, seconded by Councillor Burton-Krahn: That the Minutes of the Special Meeting of Council, August 15, 2016 and Minutes of the Regular Meeting of Council, August 15, 2016 as amended be adopted. Carried Unanimously.

**5. PUBLIC INPUT (On items listed on the Agenda)
Excluding items which are or have been the subject of a Public Hearing.**

Mayor Desjardins called three times and there was no Public Input.

6. STAFF REPORTS***Fire***

- 1) [16-347](#) Public Safety Building Apparatus Bay Extension Tender Award, Staff Report No. FIRE-16-004

Fire Chief provided an overview of the Public Safety Building Apparatus Bay Extension Tender Award process and responded to questions from Council. Council discussed budget and timeline concerns.

Moved by Councillor Brame, seconded by Councillor Liberchuk: That Council award the Contract for construction to Saywell Contracting Limited and assign \$438,900 from the Capital Project Reserve Fund for the construction of the Public Safety Building Apparatus Bay Extension. Carried Unanimously.

Development Services

- 2) [16-341](#) OCP Review - Phase 2 "Looking Forward Forum" Public Input, Staff Report DEV-16-057

Community Development Coordinator provided an overview of Stage 3 of the OCP Review, presented a PowerPoint Presentation and responded to questions from Council.

Council comments included (Staff response in italics):

- * Decrease in participation compared to kick off survey
- * E & N Rail - forward feed back to CRD
- * Propose new Policy re: secondary suites, garden suites and carriage houses to encourage rental housing options
- * Propose new Policy re: fence heights for animal management and encourage sustainability by providing opportunity for residents to grow their own produce at home
- * Is there an opportunity to provide information to residents on matters that are

outside of the Township's domain? *Staff will provide a Q & A sheet in the Fall for residents to direct their questions to the applicable third parties.*

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council receive Staff Report DEV-16-057 for information and direct staff to give consideration to the public input received when drafting new Official Community Plan policies. Carried Unanimously.

- 3) [16-346](#) Rezoning Application, 910 McNaughton Avenue, PID 005-972-159, Lot 6, Block 1, Section 10, Esquimalt District, Plan 5484, Staff Report DEV-16-058

Senior Planner provided an overview of application, presented a PowerPoint Presentation and responded to questions from Council. Senior Planner advised no OCP amendment is required, application had not changed and Late Item 1. replaced Schedule A of draft Bylaw No. 2879 with amendments including:

Section 1 - Add (c) Boarding use

Section 2 - Minimum Lot Size = 325 sqm.

Section 3 - Minimum Frontage Site A = 16.0 m and addition of most restrictive statement .

Section 4 - "Principal" added. Accessory Building statement removed.

Section 10 - Add (b) Accessory Buildings [not permitted]

Section 13 - Add Landscaping and Open Space [consistency with existing Bylaw No. 2050 content].

Council comments included (Staff response in italics):

- * Affect on existing neighbouring sightlines and communication with neighbours
- * Green Building Checklist and standards
- * Advisory Planning Commission recommended a Section 219 Covenant be registered on title; is that a requirement? *Applicant has voluntarily offered to register a Section 219 Covenant which can be removed at Council's discretion.*
- * Privacy concerns and buffer zone of adjacent condominium building
- * Density and use of proposed development
- * Council suggested that staff provide a visual aid to compare existing and changes to proposed sightlines for future applications

Moved by Councillor Morrison, seconded by Councillor Liberchuk: 1. That Council resolves that Amendment Bylaw No. 2879, attached as Schedule 'A' to Staff Report DEV-16-058, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 005-972-159 Lot 6, Block 1, Section 10, Esquimalt District, Plan 5484 [910 McNaughton Avenue] shown cross hatched on Schedule 'A' of Bylaw No. 2879, from RS-1 [Single Family Residential] to CD No. 100 [Comprehensive Development District No. 100], be given first and second reading; and 2. That Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Amendment Bylaw No. 2879, mail notices and advertise for same in the local newspaper. Carried Unanimously.

- 4) [16-339](#) Planning Processes Review and Efficiencies Initiative - First, Second, and Third Readings for Bylaw 2868, 2016 being a bylaw to amend the Development Application Procedures and Fees Bylaw No. 2791, 2012

Director of Development Services provided an overview of draft Bylaw No. 2868.

Moved by Councillor Hundleby, seconded by Councillor Burton-Krahn: That Council gives first, second, and third readings to Bylaw No. 2868, 2016, a bylaw to amend the Development Application Procedures and Fees Bylaw No. 2791, 2012. Carried Unanimously.

- 5) [16-348](#) Removal of the English Inn Property, but not the English Inn itself, from the Heritage Registry, Staff Report No. DEV-16-056

Director of Development Services provided an overview of Staff Report DEV-16-056, responded to questions from Council and confirmed the main building *will* stay on the Heritage Registry. The developer is incorporating bricks from the original buildings with the new construction as an element of historical preservation of the property.

Council comments included (Staff response in italics):

* Are the gardens protected under the Bylaw? *No, however the developer and his architectural team will protect the integrity of the gardens as much as possible and staff will bring forward a new Statement of Significance for the property.*

Moved by Councillor Brame, seconded by Councillor Morrison: That Council remove the English Inn property, but not the Heritage Designated Building, from the Heritage Registry. Carried Unanimously.

7. **MAYOR'S AND COUNCILLORS' REPORTS**

There were no Mayor or Councillors' reports.

8. **COMMUNICATIONS**

- 1) [16-352](#) Letter from Ed Francoeur, Chair, West Coast General Hospital Foundation, dated July 21, 2016, Re: Donation in Memory of Judy Downton

This item was removed from the Agenda.

- 2) [16-353](#) Letter from Ivan Habel, Executive Director, Belfry Theatre, dated August 8, 2016, Letter of Appreciation

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Letter from Ivan Habel, Executive Director, Belfry Theatre, dated August 8, 2016, Letter of Appreciation be received. Carried Unanimously.

- 3) [16-354](#) Email from Patti Hunter, General Manager, KidSport Greater Victoria, dated August 11, 2016, Re: Proclamation Request

Moved by Councillor Liberchuk, seconded by Councillor Morrison: That

the Email from Patti Hunter, General Manager, KidSport Greater Victoria, dated August 11, 2016, Re: Proclamation Request be received and Council Proclaim Kidsport Week from September 10th to 17th, 2016. Carried Unanimously.

- 4) [16-355](#) Letter from Megan Klitch and Jenny Byford, Canadian Cancer Society, BC and Yukon, dated August 12, 2016, Re: Request for Endorsement of Recommendation to Expand Scope of BC's Tobacco and Vapour Products Control Act

Moved by Councillor Hundleby, seconded by Councillor Morrison: That Council receive and support the Letter from Megan Klitch and Jenny Byford, Canadian Cancer Society, BC and Yukon, dated August 12, 2016, Re: Request for Endorsement of Recommendation to Expand Scope of BC's Tobacco and Vapour Products Control Act. Carried Unanimously.

- 5) [16-356](#) Email from Sarah Rushton, Vice President, Prostate Cancer Canada, dated August 16, 2016, Re: Proclamation and Resolution Support Request

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the Email from Sarah Rushton, Vice President, Prostate Cancer Canada, dated August 16, 2016, Re: Resolution Support Request be received and Council Proclaim September 2016 as Prostate Cancer Awareness Month. Carried Unanimously.

9. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Lorne Argyle, *resident*, on behalf of resident Muriel Dunn, encouraged all to attend a BBQ event to be held August 23, 2016 from 11 am to 2 pm at Country Grocer, Esquimalt, in support of the *Room to Care Campaign* for Mount St. Mary Hospital.

10. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:05 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 12TH DAY OF SEPTEMBER, 2016

ANJA NURVO, CORPORATE OFFICER
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