



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 27, 2023

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Andrea Boardman
Councillor Duncan Cavens
Councillor Jacob Helliwell
Councillor Tim Morrison
Councillor Darlene Rotchford

Staff: Dan Horan, Chief Administrative Officer
Ian Irvine, Director of Financial Services & IT
Bill Brown, Director of Development Services
James Davison, Manager of Development Services
Deb Hopkins, Manager of Corporate Services/Corporate Officer
Sarah Holloway, Deputy Corporate Officer/Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Councillor Rotchford acknowledged with respect the Lekwungen-speaking peoples on whose traditional territory the Township stands and the Songhees and Esquimalt peoples whose historical relationships with the land continue to this day.

2. INTRODUCTION OF LATE ITEMS

- 1) [23-127](#) Late Correspondence
- 1) Item No.6.2 - Development Permit Application - 1221 Carlisle Ave, Staff Report No. DEV-23-008
 - Meagan Klaassen - received February 27, 2023
- 2) Item No.8.4 - Letter from Tom Woods, Esquimalt Ribfest dated February 21, 2023 Re: Turf Field Proposal
 - Kelly Farish - received February 27, 2023

3. APPROVAL OF AGENDA

Moved by Councillor Morrison, seconded by Councillor Boardman: That the agenda be approved with item 8.4 "Letter from Tom Woods, Esquimalt Ribfest dated February 21, 2023 Re: Turf Field Proposal" be moved up to item 6.2; the agenda be renumbered accordingly; and with the inclusion of

the late items. Carried Unanimously.

4. **ADOPTION OF MINUTES**

- 1) [23-107](#) Minutes of the Regular Council meeting held on January 23, 2023
- 2) [23-109](#) Minutes of the Special meeting of Council held on February 6, 2023
- 3) [23-110](#) Minutes of the Regular Council meeting held on February 6, 2023
- 4) [23-112](#) Minutes of the Special Meeting of Council held on February 13, 2023

Moved by Councillor Rotchford, seconded by Councillor Boardman: That the Minutes of the Regular Council meeting held on January 23, 2023, the Special meeting of Council held on February 6, 2023, the Regular Council meeting held on February 6, 2023, and the Special Meeting of Council held on February 13, 2023 be approved as circulated. Carried Unanimously.

5. **PUBLIC INPUT ON AGENDA ITEMS 6, 7, 8 AND 9**

Tom Woods, addressed Council on behalf of Esquimalt Rib Fest and the sponsoring team hoping to build a turf field at Esquimalt High School, expressed the need for an outdoor outlet for sports in the community that could be used all year long, and requested that Council offer support for this endeavour.

Aaron Walker-Duncan, President of Gorge Soccer Association spoke in support of the turf field and informed Council of the challenge the Association has in accessing all weather field space.

6. **STAFF REPORTS**

Administration

- 1) [23-119](#) Council Budget Discussion - Victoria Police Department 2023 Budget, Staff Report No. ADM-23-007

Mayor Desjardins proposed that Council postpone the discussion until after the City of Victoria's discussion of the Police Budget.

Council commented that it would be advantageous to hear the City of Victoria's position prior to discussing this item.

Moved by Councillor Boardman, seconded by Councillor Rotchford: That this item be postponed and brought forward to the Regular Council meeting on March 6, 2023. Carried Unanimously.

- 2) [23-121](#) Letter from Tom Woods, Esquimalt Ribfest dated February 21, 2023 Re: Turf Field Proposal

Mayor Desjardins introduced the item and informed Council that the previous Council identified this as a strategic initiative, but the application to the Province for funding was not successful at the time.

The Chief Administrative Officer in response to questions from Council outlined that should this be chosen as a strategic priority, that staff would be able to return to Council with information on the delivery and budgets.

Council commented that having a turf field in the community would be a benefit and would prevent players from having to travel outside of the area.

Moved by Councillor Armour, seconded by Councillor Rotchford: That Council support the development of a turf field at Esquimalt High School. Carried Unanimously.

Development Services

- 3) [23-057](#) Development Permit Application - 1221 Carlisle Ave, Staff Report No. DEV-23-008

Mayor Desjardins recused herself and left the meeting at 7:16 PM due to the proximity of her personal property to the following development permit application.

Mayor Desjardins delegated Councillor Helliwell as Chair in her absence.

The Manager of Development Services presented a PowerPoint and the following responses were given to questions of Council:

- In consideration of closing Carlisle Street, engineering studies and discussions were held that resulted in a denial due to issues stemming from fire access.
- There is no requirement for parking stalls to be separate from units.
- Construction arrangements concerning crew parking and designated truck routes are arranged at the time of the servicing agreement.

Council commented that it was concerning that there has not been a formalised commitment to deconstruct and relocate the heritage homes designated for removal.

Rob Whetter of DHK Architects, the applicant, presented a PowerPoint and provided the following responses to questions of Council:

- There is full intention to move, reuse, and deconstruct as many of the heritage houses as possible, but can not guarantee success due to the age and physical state of the homes.
- There are currently 18 bike racks in the design.

Council comments included:

- The application provides great density and added value to the core area.
- The building is attractive.
- An increase in bike racks to the design should be considered.

Moved by Councillor Cavens, seconded by Councillor Armour: That Council approve Development Permit No. DP000210 attached as Appendix A to Staff Report No. DEV-23-008, for the properties legally described as:

Lot	Section	District	Plan	PID
11	11	Esquimalt	946	002-179-105
14	11	Esquimalt	946	008-183-309
15	11	Esquimalt	946	008-183-376
16	11	Esquimalt	946	000-248-134
17	11	Esquimalt	946	008-183-422
18	11	Esquimalt	946	008-183-481
19	11	Esquimalt	946	008-183-546
20	11	Esquimalt	946	005-587-638
21	11	Esquimalt	946*	008-183-597
21	11	Esquimalt	946**	008-183-601
22	11	Esquimalt	946	008-183-619
23	11	Esquimalt	946	008-183-635
A	11	Esquimalt	3829	006-111-092
B	11	Esquimalt	3829	006-111-131

* THAT PART OF LOT 21, SECTION 11, ESQUIMALT DISTRICT, PLAN 946, LYING TO THE EAST OF A STRAIGHT BOUNDARY JOINING THE POINTS OF BISECTION OF THE NORTH EASTERLY AND SOUTH WESTERLY BOUNDARIES OF SAID LOT

**EXCEPT THAT PART OF LOT 21, SECTION 11, ESQUIMALT DISTRICT, PLAN 946, LYING TO THE EAST OF A STRAIGHT BOUNDARY JOINING THE POINTS OF BISECTION OF THE NORTH EASTERLY AND SOUTH WESTERLY BOUNDARIES OF SAID LOT

and that staff be directed to issue the permit and register the notice on the title of the property upon receipt of the landscape deposit. Carried Unanimously.

7. REPORTS / MINUTES FROM COMMITTEES

- 1) [23-113](#) Recommendation from the Committee of the Whole Meeting of February 13, 2023 - Resolution to be Ratified

Mayor Desjardins returned to the meeting at 7:50 PM and resumed the

Chair.

Councillor Cavens proposed the motion be amended to return to the Committee of the Whole for further discussion.

Moved by Councillor Cavens, seconded by Councillor Rotchford: That Council direct staff to prepare a brief Council Code of Conduct policy for consideration at an upcoming Committee of the Whole meeting. Carried Unanimously.

8. COMMUNICATIONS

For Council's Consideration

- 1) [23-111](#) Email from Amanda Evans, Director of Programs and Partnerships, Green Teams of Canada dated January 30, 2023 Re: Community Investment Partnership Proposal

Council commented that Green Teams of Canada does a lot for the community in the removal of invasive species, the engagement of volunteers and youth, and in service to the environment.

Moved by Councillor Armour, seconded by Councillor Rotchford: That Council direct staff to prepare a staff report on a Community Investment Partnership Proposal with Green Teams of Canada. Carried Unanimously.

- 2) [23-116](#) Email from the Mayor of Victoria dated February 16, 2023 Re: Become a Partner Host of the AVICC Convention in 2024

Council comments included:

- Support for the City of Victoria should be provided as this is an opportunity to promote the community and region to members of Association of Vancouver Island and Coastal Communities (AVICC).
- Consideration should be given to the offer of facilitating a pre programming event.
- This could provide an opportunity to promote the Gorge Point Pavilion.
- Discussion should be had on the study tour options.

Moved by Councillor Morrison, seconded by Councillor Helliwell: That Council authorize the contribution of \$500 to support the cost for services and become a partner host for the Association of Vancouver Island and Coastal Communities (AVICC) AGM and Convention in 2024 with the City of Victoria. Carried Unanimously.

- 3) [23-117](#) Email from Maureen Murray and Brian Mcquhae dated February 21, 2023 Re: Multiple Myeloma Awareness Month 2023

Moved by Councillor Armour, seconded by Mayor Desjardins: That Council proclaim March 2023 as Multiple Myeloma Awareness Month. Carried Unanimously.

9. RISE AND REPORT (FROM IN CAMERA)

- 1) [23-120](#) Rise and Report from the In Camera Meeting of February 13, 2023 - Committee Appointments

At the In Camera meeting held on February 13, 2023, Council passed the following resolutions:

(1) Committee Appointments - Youth Representative

That Council appoint Eden Andarge to the Environment, Parks and Recreation Advisory Committee as the Youth Representative for an interim term effective immediately and ending June 30, 2023.

(2) Appointments to Advisory Planning Commission and Environment, Parks and Recreation Advisory Committee, Staff Report No. ADM-23-006

That Council appoint TJ Schur to the Advisory Planning Commission for an interim term effective immediately and ending December 31, 2023.

That Council appoint James Proctor to the Environment, Parks and Recreation Advisory Committee for an interim term effective immediately and ending December 31, 2024.

That Council appoint Kyler Nurmsoo to the Environment, Parks and Recreation Advisory Committee for an interim term effective immediately and ending December 31, 2023.

10. PUBLIC COMMENT PERIOD

Dave Allen, non resident, spoke as a previous resident for 20 years and as the former principal of Esquimalt High School on being pleased to see the direction given for the turf field and that it will tremendously benefit the young people of Esquimalt.

Kelly Farish, from the Victoria Ultimate Society, spoke in support of the turf field and expressed that the ultimate community would be happy with the decision.

11. ADJOURNMENT

Moved by Councillor Rotchford, seconded by Councillor Helliwell: That the Regular Council meeting be adjourned at 8:07 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2023

DEBRA HOPKINS,
CORPORATE OFFICER
CERTIFIED CORRECT