



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Local Grant Committee

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Thursday, February 16, 2023

5:30 PM

Esquimalt Council Chambers

Present: 3 - Councillor Ken Armour
Councillor Andrea Boardman
Councillor Jacob Helliwell

Staff: Ian Irvine, Director of Financial Services & IT
Sarah Holloway, Deputy Corporate Officer/Recording Secretary

1. CALL TO ORDER

Councillor Armour called the Local Grant Committee meeting to order at 5:31 PM.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Boardman, seconded by Councillor Helliwell: That the agenda be approved as circulated. Carried Unanimously.

4. MINUTES

- 1) [23-098](#) Minutes of the Local Grant Committee meeting held on September 9, 2022

Moved by Councillor Helliwell, seconded by Councillor Boardman: That the Minutes of the Local Grant Committee meeting held on September 9, 2022 be approved as circulated. Carried Unanimously.

5. STAFF REPORTS

- 1) [23-099](#) Local Grant Applications

The Director of Finance and IT introduced the applications and responded to questions from the Committee.

The Director informed the Committee that the spreadsheet was updated to reflect the correct amount of \$5000 that was requested by the Victoria Sexual Assault Centre.

Committee members discussed the allocation of available funds to the applications received and considered revising Local Grants Policy FIN-20 to allow for long term funding of four years.

Committee comments included:

- Longer term funding of applicants would provide stability and allow for long term planning by the organizations.
- Funding aligned with the Council term of 4 years is supportable.
- Preference should be given to community groups that are not for profit and provide a benefit to, or are located in Esquimalt, in the consideration of applications.
- The reference to the remaining 10% of the Local Grant account allocation as outlined in the Local Grants Policy FIN-20, should be removed from the policy and any extraordinary application requests that are brought to Council over the four year term can be considered from the contingency fund.

Moved by Councillor Boardman, seconded by Councillor Helliwell: That the Local Grant Committee recommends to Council approval of the local grant 2023 allocations, for a period of four years, as follows:

Buccaneer Days	\$25,000
Celebration of Lights	\$5,000
Esquimalt Farmers Market Society	\$24,000
Ribfest	\$10,000
Township Community Arts Council	\$15,000
Victoria Nikkei Society	\$2,000
Esquimalt Community Arts Hub	\$10,000
Gorge Waterway Action Society	\$2,000
Michael Dunahee Keep the Hope Alive	\$1,000
Victoria Rainbow Kitchen Society	\$7,500
Big Brothers Big Sisters of Victoria Capital Region	\$3,000
Capital Bike Society	\$2,500
Green Teams of Canada	\$6,000
Vancouver Island South Film & Media Commission	\$5,000
Victoria Jazz Society	\$15,000
Victoria Sexual Assault Centre	\$3,000

Carried Unanimously.

Moved by Councillor Boardman, seconded by Councillor Helliwell: That the Local Grant Committee recommends to Council that staff be directed to bring forward a revised Local Grants Policy FIN-20 that authorizes funding for up to 4 years, retains the account funding allocation, and removes the requirement for a balance remaining in the account for allocation throughout the remainder of the year. Carried Unanimously.

6. ADJOURNMENT

Moved by Councillor Helliwell, seconded by Councillor Boardman: That the Local Grant Committee meeting be adjourned at 7:06 PM. Carried Unanimously.

COUNCILLOR ARMOUR, CHAIR
LOCAL GRANT COMMITTEE
THIS DAY OF , 2023

SARAH HOLLOWAY,
DEPUTY CORPORATE OFFICER
CERTIFIED CORRECT