



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Tuesday, September 20, 2022

6:30 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
 Ian Irvine, Director of Financial Services
 Bill Brown, Director of Development Services
 Steve Knoke, Director of Parks and Recreation Services
 Rick Daykin, Manager of Parks and Facilities
 Deb Hopkins, Manager of Corporate Services/Corporate Officer
 Sarah Holloway, Deputy Corporate Officer/Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Special meeting of Council to order at 6:30 PM.

2. MOTION TO GO IN CAMERA

Moved by Councillor Brame, seconded by Councillor Hundleby: That pursuant to Sections 90(1)(m) of the Community Charter, this portion of the meeting be closed to the general public to discuss a matter that, under another enactment, is such that the public may be excluded from the meeting. Carried Unanimously.

3. CLOSED MEETING

4. RECONVENE THE OPEN SPECIAL MEETING OF COUNCIL AT 7:00 PM

Mayor Desjardins reconvened the open Special meeting of Council at 7:00 PM.

Mayor Desjardins acknowledged with respect the Lekwungen-speaking peoples on whose traditional territory the Township stands and the Songhees and Esquimalt peoples whose historical relationships with the land continue to this day.

5. LATE ITEMS

There were no late items.

6. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

7. MINUTES

- 1) [22-461](#) Minutes of the Special Meeting of Council held on August 22, 2022
- 2) [22-462](#) Minutes of the Regular Council Meeting held on August 29, 2022
- 3) [22-463](#) Minutes of the Special Meeting of Council held on August 31, 2022

Moved by Councillor Brame, seconded by Councillor Hundleby: That the minutes of the Special meeting of Council held on August 22, 2022; the Regular Council meeting held on August 29, 2022; and the Special meeting of Council held on August 31, 2022 be approved as circulated. Carried Unanimously.

8. BYLAWS FOR ADOPTION

- 1) [22-468](#) Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3074 (904 Admirals Road) - For Adoption

Moved by Councillor Brame, seconded by Councillor Helliwell: That Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3074 be adopted. Carried Unanimously.

- 2) [22-464](#) Council Remuneration Bylaw, 2022, No. 3084 - For Adoption

The Mayor requested that Council reconsider the Mayor's increase and rescind third reading to amend the bylaw.

Council comments included:

- The next Mayor and Council will be unduly forced to approve a larger increase in the future if the Remuneration for Elected Officials policy is not followed at this time.
- As an alternative, the Mayor's increase could be returned to the municipality or be donated to a charitable cause.
- The increase is aligned with the median salary for similar municipalities across the region.
- The recommended increase is consistent with the workload of the Mayor on behalf of the municipality.
- Many residents do not receive increases to their income to offset the greater cost of living across the region, so the motion is supportable.

Moved by Councillor Morrison, seconded by Councillor Helliwell: That Council Remuneration Bylaw, 2022, No. 3084 be adopted. The Motion Failed due to a tie vote.

In Favour: 3 - Councillor Armour, Councillor Helliwell, and Councillor Morrison

Opposed: 3 - Mayor Desjardins, Councillor Brame, and Councillor Hundleby

Council comments continued:

- An alternative motion could be that the Mayor's increase could be equal to Council's percentage increase.
- As leaders of the community Council needs to be mindful of the lack of wage increases for some of our residents.
- The motion is an act of politics and does not align with Council's policy.

Moved by Mayor Desjardins, seconded by Councillor Brame: That Council rescind third reading of Council Remuneration Bylaw, 2022, No. 3084 to change the Mayor's rate of increase to be the equivalent to Council's percentage increase; and re-read third reading of Bylaw 3084, as amended. Carried with Councillor Morrison Opposed.

In Favour: 5 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Helliwell, and Councillor Hundleby

Opposed: 1 - Councillor Morrison

9. PUBLIC INPUT ON ITEM 10.

There was no public input.

10. STAFF REPORTS

Financial Services

- 1) [22-450](#) 2023 Permissive Tax Exemptions, Staff Report FIN-22-013

The Director of Financial Services introduced the report and responded to questions from Council.

Councillor Armour, the Local Grant Committee Chair summarized the committee's decision making process and emphasized that both applicants offer their services to Esquimalt residents primarily.

Moved by Councillor Armour, seconded by Councillor Brame: That Council give first, second and third readings to Tax Exemption (Non-Profit Organizations) Bylaw, 2022, No. 3086 as attached to Staff Report FIN-22-013. Carried Unanimously.

Development Services

- 2) [22-411](#) Development Permit Application for Detached Accessory Dwelling Unit - Housing Agreement Bylaw and Section 219 Covenant - 1221 Rockcrest Place

Moved by Councillor Brame, seconded by Councillor Morrison:

1. That Council give Housing Agreement Bylaw, 2022, No. 3087 first,

second and third reading.

2. That Council direct that a Section 219 Covenant be registered on title to secure the items outlined in Staff Report No. DEV-22-072 prior to bringing Housing Agreement Bylaw, 2022, No. 3087 back to Council for adoption.

3. That Council direct that Development Permit DP000173 not be issued until Housing Agreement Bylaw, 2022, No. 3087 has been adopted. Carried Unanimously.

3) [22-431](#) Receipt of Housing Needs Report Pursuant to Section 585.31 of the Local Government Act

The Director of Development Services presented the report and responded to questions from Council.

The Director of Development Services explained that the Housing Needs report was a regulated requirement and was a joint venture with other municipalities with the financial aid received through grants. The Township would require further staffing resources and funds to produce a Township developed Housing Needs report.

Council commented that the report did not reflect the Township of Esquimalt's current housing needs and would like this noted on the website.

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council receives by resolution, the Housing Needs Report attached as Schedule "A" to staff report DEV-22-082, pursuant to Section 585.31 of the Local Government Act and instruct staff to post it to the Township's website with the addition of a note outlining Council's concerns with the report. Carried Unanimously.

4) [22-469](#) Development Permit Approval - 819-821-823 Esquimalt Road, Staff Report No. 22-089

The Director of Development Services introduced the report to Council.

The architect, of Zeidler Architects presented a PowerPoint and responded to questions from Council.

Council commented that the vertical landscaping was esthetically pleasing but does not want it to be a maintenance issue or to be an invasive species.

Moved by Councillor Morrison, seconded by Councillor Brame:

1. That Council approve the application for development permit DP000189 attached as Appendix "A" to staff report DEV-22-089 to authorize development of a mixed-use building comprised of ninety-two (92) seniors multi-family residential dwelling units and one commercial unit, and incorporating the form and character consistent with the architectural plans provided by Zeidler Architecture, stamped "Received July 6, 2022" (Appendix "D"), detailing the development proposed to be located at 819,

821, and 823 Esquimalt Road legally described as: Parcel B (Being a consolidation of lots 18, 19 & 20 See CB96505) Section 11 Esquimalt District Plan 265 with PID number 031-744-800.

2. That Council direct staff to amend the development permit DP000189 to include a landscape bond of \$244,176.00. Carried Unanimously.

Parks and Recreation Services

- 5) [22-380](#) Phasing Out Fuel Powered Landscape Equipment, Staff Report No. P&R-22-010

Director of Parks and Recreation introduced the report and together with the Manager of Parks & Facilities, responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council approve the strategies to phase out Township fuel powered landscape equipment outlined in Staff Report No. P&R-22-010; and that the phasing out of commercial and residential fuel powered landscape equipment in Esquimalt be reviewed after battery powered technology has improved for run time and power and no later than September 2024. Carried Unanimously.

Council commented that staff should report back on options that the municipality or the Provincial Government could provide as incentives for residents and businesses, to encourage the use of alternatives to fuel powered landscape equipment.

Moved by Councillor Brame, seconded by Councillor Armour: That the main motion be amended to include that Council direct staff to report back on incentives that the municipality or the Provincial Government can offer to residents and businesses to encourage the phase out of fuel powered landscape equipment. Carried Unanimously.

Main Motion as amended:

1. That Council approve the strategies to phase out Township fuel powered landscape equipment outlined in Staff Report No. P&R-22-010; and that the phasing out of commercial and residential fuel powered landscape equipment in Esquimalt be reviewed after battery powered technology has improved for run time and power no later than September 2024.
2. That Council direct staff to report back on incentives that the municipality or the Provincial Government can offer to residents and businesses to encourage the phase out of fuel powered landscape equipment. Carried Unanimously.

11. RISE AND REPORT

There was no Rise and Report.

12. PUBLIC COMMENT PERIOD

There was no public input.

13. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special meeting of Council be adjourned at 7:49 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 20TH DAY OF SEPTEMBER, 2022

DEBRA HOPKINS, CORPORATE OFFICER
CERTIFIED CORRECT