



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 22, 2021

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Councillor Armour, Councillor Hundleby, and Councillor Morrison attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works (via conference call)
Bill Brown, Director of Development Services
Blair McDonald, Director of Community Safety Services
Scott Hartman, Director of Parks and Recreation (via conference call)
Rachel Dumas, Manager of Corporate Services
Tricia deMacedo, Planner (via conference call)
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins recognized Black History Month and the important contributions of Canadians of colour on Canada's heritage.

Mayor Desjardins called the Regular Council meeting to order at 7:02 PM.

Mayor Desjardins acknowledged with respect that we are on the unceded territory of the Songhees and Esquimalt Nations, thanked them for caring for this land, and expressed commitment to working in partnership while continuing to build this great township together.

2. LATE ITEMS

The following late items were added to the agenda:

- (1) **PERTAINING** to Item No. 6 (5): **STAFF REPORTS** -
Detached Accessory Dwelling Unit Bylaw Amendments,
Staff Report No. DEV-21-003
- Email from Sean MacUisdin, The Island Scrivener,
dated February 21, 2021, Re: Bylaws and Projects

- Email from Rozlynn Mitchell, dated February 21, 2021, Re: DADU's

(2) PERTAINING to Item No. 6 (6): STAFF REPORTS -
Development Variance Permit - 1151 Esquimalt Road
(Archie Browning Sports Centre - signage), Staff Report
No.: DEV-21-009

- Email from Sandra Slobodian, dated February 22, 2021, Re: Bright sign near Esquimalt Road entrance to Archie Browning
- Email from Meagan Klaassen, dated February 22, 2021, Re: Archie Browning sign

(3) PERTAINING to Item No. 7 (2): COMMUNICATIONS -
Email from Nancy Shakelford, Assistant Professor, School
of Environmental Studies, University of Victoria, dated
February 4, 2021, Re: Support for the UN's Decade on
Ecosystem Restoration

- Email from Lynn Amaral, dated February 20, 2021, Re: Comment/Response

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Helliwell: That the agenda be approved as circulated with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [21-091](#) Minutes of the Special Council meeting held February 1, 2021
- 2) [21-090](#) Minutes of the Regular Council Meeting held February 1, 2021

Moved by Councillor Brame, seconded by Councillor Helliwell: That the Minutes of the Special Council meeting held February 1, 2021 and the Minutes of the Regular Council Meeting held February 1, 2021, be adopted as circulated. Carried Unanimously.

5. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

6. STAFF REPORTS

Administration

- 1) [21-116](#) Update of Strategic Priorities and Operational Strategies 2021, Staff Report No. ADM-21-006

CAO provided an overview of the report and together with the Director of Community Safety Services and Director of Development Services responded to questions from Council.

Mayor Desjardins requested that an item in the Operational Strategies document be removed under the heading "Control deer in partnership with other governments" as follows:

"advocate for a region wide strategy with the CRD"

The CRD Board has confirmed that no further action will be taken on this initiative at this time.

Moved by Councillor Brame, seconded by Councillor Helliwell: That Council approve the updated Strategic Priorities 2019-2023 and Operational Strategies as presented in Staff Report No. ADM-21-006. Carried Unanimously.

Community Safety Services

- 2) [21-085](#) Community Emergency Preparedness Fund; Emergency Support Services Stream - Grant Application, Staff Report No. CSS-21-003

Moved by Councillor Brame, seconded by Councillor Helliwell: That Council support by way of resolution a \$15,980.00 application for the Community Emergency Preparedness Fund - Emergency Support Services Stream and authorize the Mayor and Corporate Officer to execute any agreements related to a successful grant application, as outlined in Staff Report No. CSS-21-003. Carried Unanimously.

- 3) [21-086](#) Recommendation for Contract Award - Construction Management Services for Public Safety Building, Staff Report No. CSS-21-004

Director of Community Safety Services provided an overview the report including the history of events leading to the Public Safety Building project such as funding streams, feasibility study, and public consultation as well as upcoming key milestones associated with the project such as an alternate approval process and funding timelines.

Council comments included time, costs, land agreements, and noise impact as the rationale for not providing housing in the redevelopment.

Staff responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Helliwell: That Council award Kinetic Construction Ltd., the contract for Construction Management Services for the Public Safety Building [PSB] and direct staff to finalize the Professional Services Agreement, as outlined in Staff Report No. CSS-21-004. Carried Unanimously.

Director of Community Safety Services left the meeting at 7:25 PM.

Engineering & Public Works

- 4) [21-120](#) Request for inclusion of IRM/Gasification Initiative in CRD Solid Waste Master Plan, Staff Report No. EPW-21-006

Director of Engineering & Public Works attended the meeting via conference call at 7:25 PM to provide an overview of the report.

Council comments included importance of recognizing Integrated Resource Management/Gasification as an option for regional waste management strategies.

Moved by Councillor Hundleby, seconded by Councillor Helliwell: That Council direct staff to contact the Capital Regional District to request that a section regarding Integrated Resource Management/Gasification be included in the submission of the draft Solid Waste Master Plan, as outlined in Staff Report No. EPW-21-006. Carried Unanimously.

Director of Engineering & Public Works left the meeting at 7:30 PM.

Development Services

- 5) [21-079](#) Detached Accessory Dwelling Unit Bylaw Amendments, Staff Report No. DEV-21-003

Planner attended the meeting via conference call at 7:32 PM, provided an overview of the report, presented a PowerPoint Presentation, and together with the Director of Development Services responded to questions from Council.

Council comments included increasing housing options in the community and creative solutions for parking options.

Moved by Councillor Morrison, seconded by Councillor Brame: That Council give first reading to Zoning Bylaw, 1992, No. 2050 And Parking Bylaw, No. 2011, 1992, Amendment Bylaw No. 3013, 2021, which would allow for the regulation of Detached Accessory Dwelling Units (DADUs) in specific areas of the Township and further, that Council authorize staff to distribute notices to all affected property owners outlining the proposed amendments. Carried Unanimously.

- 6) [21-083](#) Development Variance Permit - 1151 Esquimalt Road (Archie Browning Sports Centre - signage), Staff Report No.: DEV-21-009

Director of Development Services provided an overview of the requirements for Council approval.

Director of Parks & Recreation Services joined the meeting via conference call at 7:58 PM, provided an overview of the application including a review by the Parks & Recreation Advisory Committee to develop operating guidelines

for use of the sign to mitigate distraction impact to neighbors and traffic.

Brock Abel, Graphic FX Signworks, joined the meeting via conference call at 7:58 PM, presented a PowerPoint Presentation detailing the sign placement and design, and together with staff responded to questions from Council.

Council comments included options to increase traffic safety near the plaza and whether the signage could be functional at a reduced size.

Moved by Councillor Brame, seconded by Councillor Vermeulen: That Council resolves that Development Variance Permit No. DVP00107 [Appendix A of staff report DEV-21-009] authorizing a new freestanding sign with animated video display, to be located adjacent to the Esquimalt Road entrance to the Archie Browning Sports Centre, consistent with the plans provided by Graphic FX Signworks stamped "Received January 12, 2021", the landscape plan provided by Esquimalt Parks staff stamped "Received August 7, 2020", located as shown on the BCLS Site Plan provided by Wey Mayenburg Land Surveying Inc. stamped "Received September 14, 2020", and to be operated according to the "Operating Guidelines" provided by Esquimalt Recreation staff stamped "Received January 13, 2021; including the following variances be approved, and staff be directed to issue the permit and register the notice on the title of the property 1151 Esquimalt Road [PID 001-114-239; Lot 1, Section 11, Esquimalt District, Plan 14686];

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 6 - Prohibitions - to allow the Freestanding Sign to occasionally have third-party advertising (for community event related advertisers) and therefore, act as a billboard

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 7 - General Provisions - Section 9.8.1 - to allow the Freestanding Sign to be located on a property frontage of less than 30 metres (i.e., property has a 7.62 metre frontage on Esquimalt Road)

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 7 - General Provisions - Section 9.8.2 (a) - to allow the Freestanding Sign to be located within 20 metres of a residential zoned property (i.e., from 30 metres to 20 metres)

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 7 - General Provisions - Section 9.8.2 (b) - to allow a Freestanding Sign to be located 1.4 metres from a property line (i.e., from 2.0 metres to 1.4 metres)

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 7 - General Provisions - Section 9.8.2 (c) - to allow the Freestanding Sign to be larger than the landscaped area in which it sits. (i.e., sign area of 30.54 m² and landscaped area of 29.95 m²)

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 7 - General Provisions - Section 9.8.3 (b) - to allow the area of the Freestanding Sign to be greater than 20 square metres (i.e., from 20 m² to 30.52 m²). Carried.

In Favour: 6 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Helliwell, Councillor Morrison, and Councillor Vermeulen

Opposed: 1 - Councillor Hundleby

Planner left the meeting at 8:20 PM.

Brock Abel, Graphic FX Signworks, left the meeting at 8:20 PM.

Director of Parks & Recreation Services left the meeting at 8:20 PM.

7. COMMUNICATIONS

For Council's Consideration

- 1) [21-102](#) Email from Jennifer Kuhn, Admin Clerk/Secretary, Regional District of Kootney Boundary, dated February 8, 2021, Re: Support for the City of Vernon's Motion

This item was received.

- 2) [21-103](#) Email from Nancy Shakelford, Assistant Professor, School of Environmental Studies, University of Victoria, dated February 4, 2021, Re: Support for the UN's Decade on Ecosystem Restoration

Council comments included alignment with strategic priorities to implement climate action initiatives.

Moved by Councillor Armour, seconded by Councillor Helliwell: That Mayor Desjardins, on behalf of the Township of Esquimalt, proclaim 2021 to 2030 as the UN Decade of Ecosystem Restoration, as requested in the email received from Nancy Shakelford, Assistant Professor, School of Environmental Studies, University of Victoria, dated February 4, 2021, Re: Support for the UN's Decade on Ecosystem Restoration.

Amendment Motion:

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Main Motion be amended to include the following:

2. That Council direct staff to prepare a letter to Nancy Shakelford Assistant Professor, School of Environmental Studies, University of Victoria, requesting a presentation outlining recommended actions to support the Decade of Ecosystem Restoration. Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

- 3) [21-104](#) Email from Rachel Mattiuz, Administrative Assistant to the Mayor, District of Saanich, dated February 1, 2021, Re: Support in Addressing the Opioid Crisis

Council comments included advocating for options to address the opioid crisis at the Union of BC Municipalities (UBCM) annual conference and other levels of government working towards solutions to address the opioid crisis.

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council support the District of Saanich's motion as requested in the email

from Rachel Mattiuz, Administrative Assistant to the Mayor, District of Saanich, dated February 1, 2021, Re: Support in Addressing the Opioid Crisis. Defeated.

In Favour: 2 - Councillor Hundleby, and Councillor Morrison

Opposed: 5 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Helliwell, and Councillor Vermeulen

- 4) [21-105](#) Email from Chantal Brodeur, Manager, Francophone Affairs Program, BC Government, dated February 5, 2021, Re: Invitation to Celebrate BC Francophonie Day on March 20th

Moved by Councillor Brame, seconded by Councillor Hundleby: That Mayor Desjardins, on behalf of the Township of Esquimalt, proclaim March 20th as BC Francophonie Day and display the Franco-Columbian Flag at Town Hall, as requested in the email received from Chantal Brodeur, Manager, Francophone Affairs Program, BC Government, dated February 5, 2021, Re: Invitation to Celebrate BC Francophonie Day on March 20th. Carried.

In Favour: 6 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Helliwell, Councillor Hundleby, and Councillor Morrison

Opposed: 1 - Councillor Vermeulen

8. RISE AND REPORT

There was no rise and report.

9. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public comment.

10. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Helliwell: That the Regular Council meeting be adjourned at 8:32 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2021

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT