

MEMORANDUM

DATE: November 5, 2020

TO: Advisory Planning Commission

FROM: Tricia deMacedo, Policy Planner

SUBJECT: **Climate Emergency Response Report**

In October of 2019, Council directed staff to prepare a Request for Proposals (RFP) for the Climate Action Planning Project in accordance with an approved Terms of Reference. Community Energy Association (CEA) was selected as the successful bidder, and the organization has begun work on the project. The first deliverable for the Climate Action Planning Project is the Climate Emergency Response Report (Appendix A). As stated in the Terms of Reference, this Report was to meet the following objective: "To provide short term, immediate actions, that can be funded from existing budgets or grants, to begin addressing the climate emergency." These actions could be primarily related to community emissions or could be directed at corporate emissions.

As part of the preparation of the Report, CEA interviewed key staff members in March of 2020. Staff also received a presentation from CEA on the proposed actions, and was asked for their feedback. Due to the desire to move as quickly as possible to bring Council some immediate actions to address the climate emergency declaration, public engagement was not a required element of this deliverable, however, future stages of the project will involve a great deal of consultation with the residents of Esquimalt.

The Climate Emergency Response Report was presented to Council in April of this year at which time Council referred the report to staff for their analysis and recommendations. They also referred the report to the Environmental Advisory Committee at the same.

The staff report back to Council was presented on September 28, 2020 (Appendix B) with four recommendations stemming from the CEA report. Council approved all the recommendations and added a fifth, which was to refer the report to the Advisory Planning Commission, the Design Review Committee and the Parks and Recreation Committee for their information and comment.

APC members are asked to provide feedback to Council in the form of a recommendation regarding either the staff response to the CEA climate emergency report or on the original report. Staff would also particularly appreciate the Committee's expertise and advice concerning implementation of the BC Step Code as a future report to Council will be addressing this particular recommendation in more detail. In addition, if the Committee has any recommendations as to how the report templates used for the

APC meetings could be modified or presented to better address climate implications (both mitigation and adaptation) of a proposed development, staff will incorporate that information when reviewing report templates.

With appreciation,

A handwritten signature in black ink, appearing to read "PdM", is enclosed within a thin black rectangular border.

Tricia deMacedo
Policy Planner