



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, May 4, 2020

7:00 PM

Esquimalt Council Chambers

Ministerial Order 083 of April 26, 2020 was repealed and replaced by

Ministerial Order No. M139 - May 1, 2020.

Division 2 - Open meetings - municipalities 3. (1) A council, or a body referred to in section 93 [*application of rule to other bodies*] of the *Community Charter*, is not required to allow members of the public to attend an open meeting of the council or body. (2) For the purposes of Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, if a council or a body does not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public. (3) This section applies despite (a) Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, and (b) any applicable requirements in a municipality procedure bylaw of a council.

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Councillor Armour, Councillor Brame, Councillor Helliwell, and Councillor Hundleby attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Scott Hartman, Director of Parks and Recreation
Rachel Dumas, Manager of Corporate Services
Alex Tang, Planner

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:01 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

- (1) **PERTAINING TO** Item No. 7 (4): **STAFF REPORTS** - Public Hearing options during the COVID-19 Pandemic, Staff Report No. DEV-20-024
· Ministerial Order No. 139

3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Brame: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [20-198](#) Minutes of the Regular Council meeting held April 27, 2020

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That the Minutes of the Regular Council meeting held April 27, 2020 be adopted as circulated. Carried Unanimously.

5. PRESENTATIONS

- 1) [20-081](#) Dallas Gislason, Director of Economic Development, South Island Prosperity Partnership (SIPP), Re: Update on Esquimalt Economic Development Roadmap

Dallas Gislason, Director of Economic Development, SIPP, attended the meeting via conference call and provided an update regarding the Esquimalt Economic Development Assessment and Business Investment Roadmap, presented a PowerPoint Presentation, and responded to questions from Council. The presentation included information regarding the process, timelines, economic condition of the Township including current and future potential, public engagement results, and focus area goals for the business roadmap.

Council comments included highlighting the growth projection statements in the report are in comparison to other more rapidly growing municipalities, noting the Township is seeing significant community growth compared to previous years.

- 2) [20-197](#) Scott Hartman, Director of Parks and Recreation Services, Re: Urban Forest Management Plan

Scott Hartman, Director of Parks and Recreation Services, provided an overview of the Urban Forest Management Plan, presented a PowerPoint Presentation, and responded to questions from Council. The presentation included information on the proposed 2020 work plan and future goals to regenerate, sustain, and preserve the treed areas of the community, past and future public awareness initiatives to build and enhance partnerships for collaborative tree stewardship, and advised that the 2019 inventory yielded a

count of 4,801 full grown trees of various species.

Council comments included highlighting the plan in a future news release and options to increase collaboration with development services for tree retention associated with developments.

6. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

7. STAFF REPORTS

Finance

- 1) [20-178](#) Alternative Tax Collection Scheme, Staff Report No. FIN-20-006

Director of Financial Services provided an overview of the staff report and Council comments included communicating to residents the tax and due date of July 2nd and applied penalty date of October 1st.

Moved by Councillor Morrison, seconded by Councillor Vermeulen: That Council gives first, second and third readings, and final adoption of Alternative Municipal Tax Collection Scheme Bylaw, 2020, No. 2998 as authorized under section 9 of Ministerial Order No. M139 - Order of the Minister of Public Safety and Solicitor General/ Emergency Program Act. Carried Unanimously.

- 2) [20-189](#) 2020 Financial Plan and Tax Rates Bylaws, Staff Report No. FIN-20-007

Council comments included communicating to residents that the increase is in alignment with the cost of living.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council give first, second and third readings and final adoption to the Financial Plan Bylaw, 2020, No. 2986 and Tax Rates Bylaw, 2020, No. 2987 as authorized under section 9 of Ministerial Order No. M139 - Order of the Minister of Public Safety and Solicitor General/Emergency Program Act. Carried Unanimously.

The meeting recessed at 8:09 PM and reconvened at 8:11 PM with all members of Council present.

Development Services

- 3) [20-033](#) Official Community Plan Amendment and Rezoning Application - 616 & 620 Constance Avenue, 619 & 623 Nelson Street and 1326 Miles Street, Staff Report No.

DEV-20-004

Planner provided an update on the application to advise on the changes made to the proposal since the bylaws were given 1st and 2nd reading, presented a PowerPoint Presentation, and responded to questions from Council. The applicant has elected to amend the proposed development to a purpose built rental building. The new proposal consists of changes to the number of dwelling units, the number of parking spaces, and is constructed from concrete instead of mass timber.

Troy Grant, Sierra Lane Construction Inc., attended the meeting via conference call provided an overview of the application, presented a PowerPoint Presentation, and responded to questions from Council.

The purpose of the application is to accommodate the proposed 12-storey, commercial residential mixed-use building including 129 residential units and a 126 space parking garage.

Planner advised that the parking ratio presented by the applicant is not consistent with the bylaws under consideration.

Moved by Councillor Morrison, seconded by Councillor Vermeulen: That Staff Report No. DEV-20-004 be deferred to the Regular Council meeting of May 25, 2020 for Council consideration. Carried Unanimously.

- 4) [20-191](#) Public Hearing options during the COVID-19 Pandemic, Staff Report No. DEV-20-024

Director of Development Services advised that a new Ministerial Order was enacted after Staff Report No. DEV-20-024 was written which allows for electronic Public Hearings. The Township will move forward under the new Provincial guidance. The CAO clarified the option to waive Public Hearings for Zoning Bylaw Amendments that are in alignment with the Official Community Plan.

8. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

9. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:49 P.M. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT