



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, March 2, 2020

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Staff: Ian Irvine, Acting Chief Administrative Officer / Director of Financial Services
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Scott Hartman, Director of Parks and Recreation
Rachel Dumas, Manager of Corporate Services
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

The following late items were added to the agenda:

- (1) **PERTAINING** to Item No. 7 (1): **STAFF REPORTS** - 2020 Annual Review of Council Policies, Staff Report No. ADM-20-005
 - Email received March 1, 2020, from Bruce Cuthbert - re: 2009 Secondary Suites Policy on Monday's agenda to be Rescinded
- (2) **PERTAINING** to Item No. 7 (4) & (5): **STAFF REPORTS** - Traffic Order 1311 - Yarrow Place "No Parking" Restriction, Staff Report No. EPW-20-005 & Traffic Order 1310 - Yarrow Place "Residential Parking Only" Restriction, Staff Report No. EPW-20-006
 - Email received February 25, 2020, from Paul Robertson - re: Slides

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [20-122](#) Minutes of the Regular Council Meeting, February 24, 2020

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Minutes of the Regular Council Meeting, February 24, 2020, be adopted as circulated. Carried Unanimously.

5. PRESENTATIONS

- 1) [20-115](#) Deborah Begoray, Board Chair & Maureen Sawa, CEO, Greater Victoria Public Library (GVPL), Re: 2020 GVPL Budget Presentation

Deborah Begoray, Chair, GVPL Board, introduced, Maureen Sawa, CEO, and Paul McKinnon, Director of Finance and Facilities who provided an overview of 2019 highlights, presented a PowerPoint Presentation for the proposed 2020 budget request, and responded to questions from Council.

6. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Jeanette Gardner, *resident*, in support of implementing residential parking only on Yarrow Place and expressed safety concerns regarding the number of cars currently parking on the street.

Paul Robertson, *resident*, in support of implementing residential parking only on Yarrow Place due to safety concerns.

Robert White, *resident*, in support of restricted parking on Yarrow Place and expressed safety concerns with the current parking allowances on the street.

7. STAFF REPORTS

Administration

- 1) [20-089](#) 2020 Annual Review of Council Policies, Staff Report No. ADM-20-005

Staff responded to questions from Council regarding Policy PLAN-36 Secondary Suites.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That Council rescinds the following Council Policies:

- ADMIN - 10 Sunset Clause
- ADMIN - 18 Permission for Tag Days

- ADMIN - 67 Terms of Reference - New Year's Levee Review Select Committee
- ADMIN - 71 Terms of Reference - Economic Development Select Committee
- HER - 02 Heritage Designation
- HER - 03 Heritage Trees
- HER - 05 Heritage Policy Update - 2012
- P&R - 01 Community Gardens
- PLAN - 13 Duplex Designation - Existing Residences
- PLAN - 35 Green Building and Development
- PLAN - 36 Secondary Suites. Carried Unanimously.

Finance

- 2) [20-090](#) 2020 Local Grants Allocation, Staff Report No. FIN-20-004

Acting CAO/Director of Financial Services responded to questions from Council.

Moved by Councillor Morrison, seconded by Councillor Armour: That Council approve the allocation of local grants in the amount of \$86,241 as set out in the schedule attached to Staff Report No. FIN-20-004. Carried Unanimously.

Engineering and Public Works

- 3) [20-103](#) Traffic Order 1312 - Drake Avenue "No Parking" Restriction, Staff Report No. EPW-20-004

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve the implementation of Traffic Order 1312 "No Parking Restriction" to establish no parking on the West side of Drake Avenue between 625 and 643 Drake Avenue, and on the East side of Drake Avenue along the frontage of 644 Drake Avenue, as set out in Staff Report EPW-20-004. Carried Unanimously.

- 4) [20-104](#) Traffic Order 1311 - Yarrow Place "No Parking" Restriction, Staff Report No. EPW-20-005

Director of Engineering and Public Works provided the rationale for a No Parking Restriction on Yarrow Place and responded to questions from Council. Council comments included consideration of public safety and street access.

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council approve the implementation of Traffic Order 1311 "No Parking Restriction" along the frontage of the rain garden on the West side of Yarrow Place, as set out in Staff Report EPW-20-005. Carried Unanimously.

- 5) [20-105](#) Traffic Order 1310 - Yarrow Place "Residential Parking Only" Restriction, Staff Report EPW-20-006

Director of Engineering and Public Works provided an overview of the recommendation for Residential Parking Only on Yarrow Place and responded to questions from Council.

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council approves the implementation of Traffic Order 1310 "Residential Parking Only" along both sides of Yarrow Place, as set out in Staff Report EPW-20-006. Carried Unanimously.

- 6) [20-106](#) Traffic Order 1314 - Caroline Road "No Parking" Restriction, Staff Report No. EPW-20-010
- 7) [20-108](#) Traffic Order 1313 - Caroline Road "Residential Parking Only" Restriction, staff Report No. EPW-20-011

Moved by Councillor Morrison, seconded by Councillor Brame:

1. That Council approve the implementation of Traffic Order 1314 "No Parking Restriction" along the West side of Caroline Road, as set out in Staff Report EPW-20-010.

2. That Council approves the implementation of Traffic Order 1313 "Residential Parking Only" along the East side and the cul-de-sac bulb of Caroline Road, as set out in Staff Report EPW-20-011. Carried Unanimously.

- 8) [20-111](#) Blasting Bylaw 2020, No. 2982, Staff Report No. EPW-20-009

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Helliwell, seconded by Councillor Hundleby: That Council gives first, second and third readings to Blasting Bylaw, 2020, No. 2982. Carried Unanimously.

Development Services

- 9) [20-109](#) Amendment to the Public Open Spaces Operating Agreement, Staff Report DEV-20-006

Director of Development Services provided an overview of the proposed public art amendment.

Luke Ramsay, Development Manager, Aragon Properties, and Bill Proteous, Artist, provided an update on the progress of the public art for the Esquimalt Town Square Development, presented a PowerPoint Presentation, and responded to questions from Council.

Council comments included the proposed public art should be complimentary to the mural located at Town Hall.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council agree to enter into the proposed Amendment Agreement that would allow Aragon to reallocate \$100,000.00 from the \$300,000.00 Public Art contribution for public art along the [Art Walk] at the Esquimalt Town Square, to the north wall of Building "D". Carried Unanimously.

- 10) [20-113](#) Subdivision approval of 3-lot building strata plan at 1109 Lyaal Street, Staff Report No. DEV-20-014

Director of Development Services provided an overview of the application. The purpose of the application is to create an individual building strata lot for each of the dwelling units.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council approve the proposed 3-lot building subdivision located at 1109 Lyall Street as Appendix "A", and illustrated in Appendix "B" (Strata Plan EPS6147) attached to Staff Report No. DEV-20-014. Carried Unanimously.

The meeting recessed at 8:20 PM and reconvened at 8:24 PM with all members of Council present.

- 11) [20-114](#) Development Variance Permit - Esquimalt Gorge Park Multi-purpose Community Centre, Staff Report No. DEV-20-009.

Richard Iredale, Iredale Architecture, provided an overview of the application, presented a PowerPoint Presentation, and responded to questions from Council. Council comments included appreciation for proposed solar panels, rain gardens, tree preservation, and the overall net-zero building designed to Step 4 Building Code standards.

Moved by Councillor Brame, seconded by Councillor Vermeulen: That Council resolves that Development Variance Permit No. DVP00099 (Appendix "A") authorizing an increase in the maximum building height for the proposed Esquimalt Gorge Park Multi-purpose Community Centre consistent with the architectural plans (Appendix "B") provided by Iredale Architecture stamped "February 5, 2020", and including the following variance for the property located at 1070 Tillicum Road (Esquimalt Gorge Park) [Plan VIP5726]:

Zoning Bylaw, 1992, No. 2050, Section 59 (2) - Building Height: An increase in the maximum height of a building from 6.0 m to 13.5 m to the ridge of the roof excluding the final be approved. Carried Unanimously.

- 12) [20-117](#) Development Permit for the Proposed Esquimalt Gorge Park Multi-purpose Community Centre, Staff Report No. DEV-20-012

Council comments included appreciation for the environmental considerations with the proposed multi-purpose building.

Moved by Councillor Armour, seconded by Councillor Brame: That Council approve DP000136 being a development permit for the proposed Esquimalt Gorge Park Multi-purpose Community Centre located at 1070 Tillicum Road [Esquimalt Plan VIP5720 Dedicated Park], as attached to Staff Report No. DEV-20-012. Carried Unanimously.

8. **BYLAWS**

- 1) [20-112](#) Council Procedure Bylaw No. 2715, 2009, Amendment Bylaw [No. 4], 2020, No. 2992 - For Adoption

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the Council Procedure Bylaw No. 2715, 2009, Amendment Bylaw [No. 4], 2020, No. 2992, be adopted. Carried Unanimously.

9. REPORTS FROM COMMITTEES

- 1) [20-110](#) Draft Minutes from the Local Grant Committee, January 28, 2020

This item was received.

10. COMMUNICATIONS

For Council's Consideration

- 1) [20-107](#) Email from Kristin Spray & Eddy Charlie, Xe Xe smun eem, dated February 20, 2020, Re: Orange Shirt Day

Moved by Councillor Armour, seconded by Councillor Brame: That the email from Kristin Spray & Eddy Charlie, Xe Xe smun eem, dated February 20, 2020, regarding Orange Shirt be received. Carried Unanimously.

- 2) [20-118](#) Email from Paul Crowley, Co-President, Greater Victoria Down Syndrome Society & Vice Chair, Canadian Down Syndrome Society, dated February 25, 2020, Re: World Down Syndrome Day - March 21st

Moved by Councillor Brame, seconded by Councillor Hundleby:

WHEREAS World Down Syndrome Day is international observance resolved by the General Assembly of the United Nations to raise public awareness of Down syndrome and promote equitable treatment of individuals with Down syndrome in accordance with the Convention on the Rights of Persons with Disability; and

WHEREAS at this time we take an opportunity to highlight the unique abilities, strengths and needs of our community members with Down syndrome; and

WHEREAS individuals with Down syndrome have tremendous potential to live full and fulfilling lives as contributing members of our community; and

WHEREAS as Canadians, we celebrate our similarities, as well as our differences, knowing we are richer, as a result; and

WHEREAS the Township of Esquimalt values our citizens with Down syndrome and their families and supports the well-being of all individuals with Down syndrome so that they may achieve their fullest potential.

NOW KNOW YE THAT, We do by these presents proclaim that March 21 st, 2020 shall be known as World Down Syndrome Day. Carried Unanimously.

AMENDMENT MOTION:

Moved by Councillor Armour, seconded by Councillor Helliwell: That the Main Motion be amended to add a disclaimer statement indicating that Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation. Defeated.

In Favour: 3 - Councillor Armour, Councillor Helliwell, and Councillor Vermeulen

Opposed: 4 - Mayor Desjardins, Councillor Brame, Councillor Hundleby, and Councillor Morrison

The vote was taken on the Main Motion and declared Carried Unanimously.

- 3) [20-119](#) Letter from Heather O'Hara, Executive Director & Vickey Brown, President, Board of Directors, BC Association of Farmers' Markets, dated February 19, 2020, Re: Support for the BC Farmers' Market Nutrition Coupon Program

Moved by Councillor Morrison, seconded by Councillor Armour: That Council directs staff to prepare a letter to to the Honourable Adrian Dix, Minister of Health thanking him for the BC Farmers' Market Nutrition Coupon Program to support local organizations and the Esquimalt Farmers' Market. Carried Unanimously.

For Council's Information

- 4) [20-120](#) Email from Denis & Linda Belliveau, dated February 22, 2020, Re: Caroline Road Parking

This item was received.

- 5) [20-121](#) Email from Jerry Brown, dated February 21, 2020, Re: Caroline Road Parking Nightmare

This item was received.

11. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Muriel Dunn, *resident*, expressed support for the proposed Esquimalt Gorge Park improvements.

Lynda O'Keefe, *resident*, reminded everyone of the open house occurring at Esquimalt Recreation Centre on Wednesday at 6:30 PM. She also expressed safety concerns regarding the proposed water surrounding the multipurpose building in Esquimalt Gorge Park.

12. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:57 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT