



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 3, 2020

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Jane Vermeulen

Absent: 1 - Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Blair McDonald, Director of Community Safety Services
Rachel Dumas, Manager of Corporate Services
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

(1) **PERTAINING** to Item No. 7 (5): **STAFF REPORTS** -
Development Permit and Development Variance Permit - 429
Lampson Street

- Email received January 31, 2020, from Lorraine Nygaard - re: Input for variance request for signage at 429 Lampson Street
- Email received January 31, 2020, from Dianna and Scott Banister - re: In opposition to variance request for the sign at 429 Lampson Street
- Email received January 31, 2020, from Colleen Ryan and Neil Brown - re: In opposition to Development Variance Permit for signage at 429 Lampson Street
- Letter received February 3rd, 2020, from Rod and Heidi Woods - re: In opposition to variance request for signage at 429 Lampson Street
- Email received February 3rd, 2020, from Sheila and Terry Fiorin - re: In opposition to variance request for

signage at 429 Lampson Street

- Email received February 3rd, 2020, from Alison and Derek Eison - re: In opposition to variance request for signage at 429 Lampson Street

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

4. MINUTES

1) [20-062](#) Minutes of the Special Council Meeting, January 20, 2020

2) [20-065](#) Minutes of the Regular Council Meeting, January 20, 2020

Moved by Councillor Hundleby, seconded by Councillor Armour: That the Minutes of the Special Council Meeting, January 20, 2020 and the Minutes of the Regular Council Meeting, January 20, 2020, be adopted. Carried Unanimously.

5. PRESENTATIONS

1) [20-007](#) Kristy Kilpatrick, Urban Wildlife Stewardship Society (UWSS), Re: Oak Bay Immunocontraception Study

Kristy Kilpatrick, Urban Wildlife Stewardship Society (UWSS), provided an overview of the Oak Bay immunocontraception study, deer management options, and initiatives of the organization, presented a PowerPoint Presentation and responded to questions from Council.

2) [20-008](#) Kevin Pons, Urban Wildlife Stewardship Society (UWSS), Re: Esquimalt Deer Count & Deer Management options

Kevin Pons, UWSS, provided an update on the fall 2019 Esquimalt deer count study, presented a PowerPoint Presentation and responded to questions from Council. The count occurred over a one month span using the Mobile Line Technique to differentiate the deer. The study yielded findings of approximately 125 deer within Esquimalt, similar results to that of previous year's findings in terms of quantity and spatial distribution. High concentrations of the deer have been found around Gorge Vale Golf Club, Rockheights, Parklands, and Esquimalt Village.

6. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Muriel Dunn, *resident*, provided input regarding deer management in Esquimalt.

7. STAFF REPORTS

Community Safety Services

- 1) [20-046](#) Amendment to Intermunicipal Business Licence Agreement Authorization Bylaw - Staff Report No. CSS-20-004

Moved by Councillor Brame, seconded by Councillor Armour: That Council give first, second and third readings to the Intermunicipal Business Licence Agreement Authorization Bylaw 1999, No. 2379, Amendment Bylaw [No. 2], 2020, No. 2991. Carried Unanimously.

- 2) [20-047](#) Update re: docks on the Gorge - Staff Report No. CSS-20-005

Moved by Councillor Helliwell, seconded by Councillor Brame: That Council direct staff to take the following actions in relation to docks on the Gorge:

A. Docks attached to private land:

Take no further enforcement action. Advise all dock owners via letter that their current dock, in its current size and configuration is “grandfathered”. This authorization is contingent on the dock remaining of the current size and configuration. The dock must be maintained and kept in a safe condition.

B. Docks attached to Township land:

Take no further enforcement action. Advise all dock owners via letter that their current dock, in its current size and configuration is “grandfathered”. This authorization is contingent on the dock remaining of the current size and configuration. The dock must be maintained and kept in a safe condition. All owners must enter into an agreement with the Township by way of Licence of Use and Occupation in order to have their dock attached to Township land and to use Township land to access the dock.

C. New dock construction:

All new dock construction must meet all Township, Provincial and Federal requirements. Carried Unanimously.

Engineering and Public Works

- 3) [20-049](#) Early Budget Approval for Replacement of Flooring System in Council Chambers - Staff Report No. EPW-20-007

Council comments included the consideration of recycling the current carpet tiles and using eco-friendly products for the new installation of floor tiles.

Moved by Councillor Brame, seconded by Councillor Vermeulen: That Council approves the inclusion of \$20,000 in the 2020-2024 Financial Plan for the purchase and installation of a new flooring system in the Council Chambers, as attached to Staff Report No. EPW-20-007. Carried Unanimously.

- 4) [20-063](#) Remembrance Banner Program Policy, Staff Report No. EPW-20-008

Council comments included consideration of using eco-friendly materials.

Moved by Councillor Helliwell, seconded by Councillor Hundleby: That Council approves Council Policy No. EPW-06 Remembrance Banner Program, as attached to Staff Report EPW-20-008. Carried Unanimously.

Development Services

- 5) [20-048](#) Development Permit and Development Variance Permit - 429 Lampson Street, Staff Report No. DEV-20-008

Director of Development Services provided an overview of the application. The purpose of the application is to vary the permissible dimension of marketing signage.

Stephen Duke, *Aragon Properties Ltd.*, provided an overview of the application, presented a PowerPoint Presentation, and responded to questions from Council.

Council comments included the impact to residents regarding the placement and size of the sign.

Moved by Councillor Brame, seconded by Councillor Vermeulen: That Council resolves that Development Permit No. DP000131 [Appendix A of staff report DEV-20-008] authorizing a large Real Estate sign at the Oakwoods [English Inn] site, consistent with the B.C. Land Surveyor's Building Location Certificate prepared by J.E. Anderson and Associates, and the photo and drawing provided by the applicant, both stamped 'Received December 5, 2019', be approved, and staff be directed to issue the permit, and register the notice on the title of the property located at 429 Lampson Street [PID 023-009-331, Lot B, Esquimalt District, Plan VIP60066]; and

That Council resolves that Development Variance Permit No. DVP00096 [Appendix B of staff report DEV-20-008] authorizing a large Real Estate sign at the Oakwoods [English Inn] site consistent with the B.C. Land Surveyor's Building Location Certificate prepared by J.E. Anderson and Associates, and the photo and drawing provided by the applicant, both stamped 'Received December 5, 2019', and including the following relaxations to Sign Regulations Bylaw, 1996, No. 2252, be approved, and staff be directed to issue the permit and register the notice on the title of the property located at 429 Lampson Street [PID 023-009-331, Lot B, Esquimalt District, Plan VIP60066]:

Vary Section 9.13.3 'Sign Area and Dimensions' for a 'Real Estate Sign': To allow a sign with a maximum sign area of 20.5 square metres; an increase in the maximum sign area permitted for a Real Estate Sign, advertising the sale of a portion of the property, from 1.5 square metres to 20.5 square metres, for a variance of 19 square metres. Defeated.

In Favour: 3 - Mayor Desjardins, Councillor Brame, and Councillor Vermeulen

Opposed: 3 - Councillor Armour, Councillor Helliwell, and Councillor Hundleby

Absent: 1 - Councillor Morrison

- 6) [20-075](#) Exemption to Minimum Frontage Requirements for two proposed lots at 1179 Old Esquimalt Road, Staff Report No. DEV-20-010

Moved by Councillor Helliwell, seconded by Councillor Armour: That Council, by the resolution of the simple majority of its members present, grant an exemption to the proposed minimum frontage on a highway pursuant to Section 512 (2) of the Local Government Act [RSBC 2015] Chapter 1, for:

Proposed Lot 1 from 10% to 8.62 %; and

Proposed Lot 2 from 10% to 8.11 %

as shown on the plan attached as Appendix "B", as attached to Staff Report No. DEV-20-010. Council further acknowledges that the final approved plan of the subdivision may vary slightly from the one in Appendix "B"; however, the percentage of frontages will not change. Carried Unanimously.

8. **BYLAWS**

- 1) [20-051](#) Streets and Traffic Regulation Bylaw, 2017, No. 2898, Amendment Bylaw [No. 3], No. 2990, 2020 - For Adoption

Moved by Councillor Helliwell, seconded by Councillor Brame: That the Streets and Traffic Regulation Bylaw, 2017, No. 2898, Amendment Bylaw [No. 3], No. 2990, 2020, be adopted. Carried Unanimously.

9. **MAYOR'S AND COUNCILLORS' REPORTS**

- 1) [20-061](#) Seeking Council approval to attend Local Government 2020: Current Issues, hosted by the Pacific Business and Law Institute in Vancouver on March 11, 2020, Councillor Ken Armour

Moved by Councillor Helliwell, seconded by Councillor Brame: That Council approves the attendance and associated costs for Councillor Armour to attend the Local Government 2020 Conference on March 11, 2020 in Vancouver hosted by the Pacific Business and Law Institute. Carried Unanimously.

- 2) [20-067](#) CRD Arts Commission Report, Councillor Meagan Brame

This item was received.

10. COMMUNICATIONS***For Council's Consideration***

- 1) [20-053](#) Email from Maeve Lydon & Diana Gibson, 2020 Poverty Reduction Planning & Action Program, dated January 21, 2020, RE: Poverty Reduction Strategy Funding, UBCM

Moved by Councillor Brame, seconded by Councillor Armour: That Council direct staff to prepare a letter to the Community Social Planning Council advising they are unable to participate as a partner for the 2020 Poverty Reduction Planning & Action Program due to resources; however, would like to receive updates regarding the progress of the program. Carried Unanimously.

- 2) [20-070](#) Letter from Ron Rice, Victoria Urban Reconciliation Dialogue (VURD) Co-Chair/Executive Director, Victoria Native Friendship Centre & Stuart Gale, VURD Co-Chair/Coastal Regional Executive Director, Ministry of Indigenous Relations and Reconciliation, dated January 23, 2020, RE: Victoria Urban Reconciliation Dialogue Gathering, February 28-29, 2020

This item was received.

- 3) [20-071](#) Email from Wendy Swan, Township Community Arts Council (TCAC) Board, dated January 24, 2020, RE: Application for 2020

Moved by Councillor Armour, seconded by Councillor Brame: That Council refer the Local Grant Application from the Township Community Arts Council to the Director of Finance for further discussion with the applicant. Carried Unanimously.

For Council's Information

- 4) [20-052](#) Letter from Ian Robertson, CEO, Greater Victoria Harbour Authority (GVHA), dated January 17, 2020, RE: City of Victoria Motion for Capital Regional District (CRD) to Explore Cruise Waste Tipping Fees

This item was received.

- 5) [20-073](#) Letter from Bill Karsten, President, Federation of Canadian Municipalities & Ashok Sridharan, President, ICLEI-Local Governments for Sustainability, dated October 9, 2019, RE: Milestone 2 for Community Greenhouse Gas Emissions

This item was received and Mayor Desjardins recognized the community's achievement in reaching Milestone 2 for reduction in greenhouse gas (GHG) emissions.

11. NOTICE OF MOTION

- 1) [20-068](#) Notice of Motion: Developing a Policy on Proclamation Requests, Councillor Jacob Helliwell - For Introduction

This Notice of Motion was introduced and referred to the Regular Council meeting on February 24, 2020 for discussion.

12. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Linda O'Keefe, *resident*, invited everyone to attend the spring photography show commencing February 28th and the open house on March 4th at the Esquimalt Recreation Centre.

13. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:32 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT