



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 3, 2020

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Jane Vermeulen

Absent 1 - Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Ian Irvine, Director of Financial Services & IT
 Bill Brown, Director of Development Services
 Blair McDonald, Director of Community Safety Services
 Vicki Gannon, Director of Corporate Services & HR
 Ray Saurette, Assistant Fire Chief
 Rachel Dumas, Manager of Corporate Services
 Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. CORE BUDGET PRESENTATIONS

(1) [20-054](#) Administration and Corporate Services

Director of Corporate Services & HR provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges, and presented a PowerPoint Presentation.

Staff responded to questions from Council.

Council comments included limited work space and online services enhancements.

(2) [20-055](#) Community Safety Services

Director of Community Safety Services provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

(3) [20-056](#) Finance and Information Technology

Director of Financial Services and IT provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

(4) [20-057](#) Engineering and Public Works

Director of Engineering and Public Works provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included communication options for continuation of the Sidewalk Master Plan, street lighting enhancements, and roadway maintenance.

(5) [20-058](#) Development Services

Director of Development Services provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

(6) [20-059](#) Parks and Recreation

Director of Parks and Recreation provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included receiving an update on the Urban Forest Management Plan and consideration of access points to the Gorge Waterway for kayakers.

(7) [20-060](#) Fire Rescue

Assistant Fire Chief provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

5. PUBLIC INPUT OPPORTUNITY

Mayor Desjardins called three times for any public input and there was none.

6. MOTION TO GO IN CAMERA

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council convene In Camera pursuant to Section 90 of the Community Charter to discuss:

- Labour relations or other employee relations;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Litigation or potential litigation affecting the municipality;
- A matter that, under another enactment, is such that the public must be excluded from the meeting.

In accordance with Section 90(1)(c), (i), (g), and (2)(d) of the Community Charter, and that the general public be excluded. Carried Unanimously.

7. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Council meeting be adjourned at 6:43 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT