



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, September 16, 2019

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Lynda Hundleby
 Councillor Tim Morrison
 Councillor Jane Vermeulen

Absent 1 - Councillor Jacob Helliwell

Staff: Jeff Miller, Acting Chief Administrative Officer
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Vicki Gannon, Director of Corporate Services and Human Resources
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Rachel Dumas, Manager of Corporate Services
 Alicia Ferguson, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **STAFF REPORTS**

- 1) [19-421](#) Strategic Priorities and Goals 2019 - 2023
- 2) [19-420](#) Operational Strategies 2019 Second Period Updated Chart

COTW comments included determining a process for Council advocacy items such as deer management, increased child care spaces and active transportation improvements.

- 3) [19-425](#) CAO - 2019 Second Period Report, Staff Report ADM-19-028

- 4) [19-415](#) Corporate Services Department - 2019 Second Period Report, Staff Report ADM-19-027

Director of Human Resources and Corporate Services and Manager of Corporate Services responded to questions from COTW regarding status and process of current recruitment opportunities and requests for documents from the public.

- 5) [19-409](#) Community Safety Services Department - 2019 Second Period Report, Staff Report CSS-19-011

Director of Community Safety Services responded to questions from COTW regarding the increase in service calls to Victoria Animal Control Services in this period.

COTW comments included appreciation for collaborative work with other municipalities and reduction of unsightly properties in the community.

- 6) [19-418](#) Financial Services and IT Departments - 2019 Second Period Report, Staff Report FIN-19-015

Director of Financial Services responded to questions from COTW regarding local grant allocations and payment timelines and calculations for Payment in Lieu of Taxes (PILT).

- 7) [19-419](#) Engineering and Public Works Department - 2019 Second Period Report, Staff Report EPW-19-031

Director of Engineering and Public Works noted a correction to the report adding the Township does have a new parade float and responded to questions from COTW.

COTW comments included co-ordination of curb painting, cost and effectiveness of waste management programs, impact of recent bus shelter solar panel theft and appreciation for the pedestrian controlled intersection installed at Hutchinson Avenue and Colville Road.

- 8) [19-428](#) Development Services Department - 2019 Second Period Report, Staff Report DEV-19-084

Director of Development Services responded to questions from COTW regarding processes for cannabis dispensary applications, climate action plans and planning for increased population projections.

- 9) [19-427](#) Parks and Recreation Services Department - 2019 Second Period Report, Staff Report P&R-19-009

Director of Parks and Recreation Services responded to questions from COTW regarding the security gate at the recreation center, recreation programs and tree management plans.

- 10) [19-416](#) Fire Department - 2019 Second Period Report, Staff Report FIRE-19-003

The 2019 second period departmental reports were received.

5. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

Mayor Desjardins called three times for public comment and there was none.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Committee of the Whole meeting be adjourned at 6:43 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF , 2019

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT