



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, June 24, 2019

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Jane Vermeulen

Absent: 1 - Councillor Tim Morrison

Staff: Ian Irvine, Acting Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Blair McDonald, Director of Community Safety Services
Rachel Dumas, Manager of Corporate Services
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:01 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

The agenda was amended as follows:

(1) Remove Item 5. **PRESENTATIONS:** (2) Jason Meyer, Director, Driftwood Brewing Company, Re: Support to Purchase 836 Viewfield Road

(2) Pertaining to Item 7. **STAFF REPORTS:** (11) Three bedroom units in multi-unit residential developments, Staff Report DEV-19-059

- Email from Susan Low, Former Esquimalt Councillor, dated June 21, 2019, Re: Three bedroom units in multi-unit residential developments, Staff Report DEV-19-059

(3) Add to Item 10. **COMMUNICATIONS:** (4) Letter from Bruce Williams and Linda Geggie, South Island Prosperity

Partnership, dated June 24, 2019, Re: Request for Support for Ministry of Agriculture RFP

3. APPROVAL OF THE AGENDA

The Mayor acknowledged with respect the Anniversary of the sinking of HMCS Fraser on June 25, 1940 and it's significance to the Esquimalt community.

Moved by Councillor Brame, seconded by Councillor Helliwell: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [19-315](#) Minutes of the Special Meeting of Council, June 10, 2019
- 2) [19-316](#) Minutes of the Regular Meeting of Council, June 10, 2019
- 3) [19-317](#) Minutes of the Special Meeting of Council, June 17, 2019

Moved by Councillor Helliwell, seconded by Councillor Brame: That the Minutes of the Special Meeting of Council, June 10, 2019, Minutes of the Regular Meeting of Council, June 10, 2019 and Minutes of the Special Meeting of Council, June 17, 2019 be adopted. Carried Unanimously.

5. PRESENTATIONS

- 1) [19-318](#) Esquimalt Girls Rugby Team, Esquimalt High School, Re: Rugby Season Update

The Esquimalt High School's Girls Rugby Team provided a verbal update to Council pertaining to local grant funding received from the Township for travel and registration expenses of the team. The team shared information on their success including a 15% increase in female participation each year, their Provincial Championship title for 2019 and an upcoming tournament to be held in Orlando Florida next year.

6. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

Debbie Douez and Tanya Clarmont, *Art of Reconciliation Project*, advised Council they were available to respond to questions re: the Art of Reconciliation Project as co-facilitators and encouraged collaboration with the Township.

Bernard Dumas, encouraged Council to approve the Revitalization Tax Exemption Application for 533 Admirals Road and the impact to future development.

7. STAFF REPORTS

Administration

- 1) [19-258](#) 2018 Annual Report, Staff Report ADM-19-015

The Acting CAO responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council adopt the Township of Esquimalt 2018 Annual Report as attached to Staff Report ADM-19-015. Carried Unanimously.

Community Safety Services

- 2) [19-288](#) Boulevard Maintenance Bylaw Amendment, Staff Report CSS-19-010

The Director of Community Safety Services responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That Council give first, second and third readings to the Boulevard Maintenance Bylaw, 2015, No. 2860, Amendment Bylaw [No. 1], 2019, No. 2969. Carried Unanimously.

Finance

- 3) [19-259](#) Revitalization Tax Exemption Application - 533 Admirals Road, Staff Report FIN-19-009

Moved by Councillor Armour, seconded by Councillor Brame: That Council approve the Revitalization Tax Exemption for the property located at 533 Admirals Road as attached to Staff Report FIN-19-009. Carried Unanimously.

Moved by Councillor Brame, seconded by Councillor Armour: That Council direct staff to prepare a staff report for Council's consideration to amend the Revitalization Tax Exemption Bylaw, 2015, No. 2852. with Section 11(b) to read as follows: "Project construction must be completed on or before the 24 month anniversary of the date the building permit was issued for the Project." Carried Unanimously.

- 4) [19-271](#) Local Grant Request - Geronimo Canoe Club, Staff Report FIN-19-010

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That Council approve funding of \$500 to Geronimo Canoe Club with funds allocated from the local grant account, as attached to Staff Report FIN-19-010.

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That Council allow the applicant, Ceceila Dick, to address Council on the matter and respond to questions. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Brame, Councillor Helliwell, Councillor Hundleby, and Councillor Vermeulen

Opposed: 1 - Councillor Armour

Absent: 1 - Councillor Morrison

Ceceila Dick, *resident*, encouraged Council to support the Songhees First Nations' language revitalization teacher with funding to enter the world championships as a member of the Geronimo Canoe Club.

The vote was taken on the Main motion and declared Carried.

In Favour: 4 - Mayor Desjardins, Councillor Brame, Councillor Hundleby, and Councillor Vermeulen

Opposed: 2 - Councillor Armour, and Councillor Helliwell

Absent: 1 - Councillor Morrison

- 5) [19-273](#) Local Grant Request - Esquimalt United Church Justice Team, Staff Report FIN-19-011

Moved by Councillor Armour, seconded by Councillor Brame: That Council approve funding of \$1,500 to Esquimalt United Church Justice Team with funds allocated from the local grant account, as attached to Staff Report FIN-19-011. Carried Unanimously.

Engineering and Public Works

- 6) [19-305](#) Traffic Order 1302 - Mesher Place Residential Only Parking, Staff Report EPW-19-020

The Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Armour: That Council approve the implementation of Traffic Order 1302 "Residential Parking Only" along Mesher Place, as set out in Staff Report EPW-19-020. Carried Unanimously.

- 7) [19-306](#) Traffic Order 1303 - Admirals Rd 500 Block Limited Parking, Staff Report EPW-19-021

Moved by Councillor Hundleby, seconded by Councillor Armour: That Council approve the implementation of Traffic Order 1303 "Limited Time - One Hour Parking Only from 10 am to 9 pm" from 522 - 526 Admirals Rd (west side) as set out in Staff Report EPW-19-021. Carried Unanimously.

Development Services

- 8) [19-309](#) Development Variance Permit, 1217 Juno Street, Staff Report DEV-19-056

Staff responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Brame: That Council

resolves that Development Variance Permit No. DVP00088 [Appendix A] permitting the enclosure of the existing carport as per architectural drawings prepared by Maverick Solution Limited stamped "Received May 2, 2019" and to include the following variances to the Zoning Bylaw, 1992, No. 2050 and Parking Bylaw, 1992, No. 2011 for the property located at 1217 Juno Street [PID: 007-993-501, Lot 5, Section 11, Esquimalt District, Plan 1104] be approved, and staff be directed to issue the permit and register the notice on the title:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(i) - Setback Requirements - Principal Building - Front Setback. A 0.7 metre decrease to the requirement that no principal building shall be located within 7.5 metres of the Front Lot Line. [i.e. from 7.5 metres to 6.8 metres]

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Setback Requirements - Principal Building - Side Setback. A 0.9 metre decrease to the total Setback of all Side yards not to be less than 4.5 metres. [i.e. from 4.5 metres to 3.6 metres]

Parking Bylaw, 1992, No. 2011, Section 9 (4) - Provision and Maintenance of Off - Street Parking and Loading Areas. An exemption from the requirement that parking spaces in residential zones shall be located no closer to the Front Lot Line than the front face of the Principal Building. Carried Unanimously.

9) [19-310](#) Development Variance Permit, 502 Paradise Street, Staff Report DEV-19-057

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council resolves that Development Variance Permit No. DVP00089 [Appendix A] bringing the existing principal building into compliance to allow for the reconstruction of the front stairs and construction of a porch roof, as per plans stamped "Received April 5, 2019" and BC Surveyor Site Plan prepared by Wey Mayenburg Land Surveying Inc. stamped "Received April 5, 2019" and to include the following variances to the Zoning Bylaw, 1992, No. 2050, for the property located at 502 Paradise Street [PID: 009-173-242, Lot 37, Block F, Section 11, Esquimalt District, Plan 292] be approved, and staff be directed to issue the permit and register the notice on the title:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(i) - Setback Requirements - Principal Building - Front Setback. A 4.2 metres decrease to the requirement that no principal building shall be located within 7.5 metres of the Front Lot Line [i.e. from 7.5 metres to 3.3 metres]

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Setback Requirements - Principal Building - Side Setback. A 0.8 metre decrease to

the requirement that no principal building shall be located within 1.5 metres of an Interior Lot Line. [i.e. from 1.5 metres to 0.7 metres]. Carried Unanimously.

- 10) [19-311](#) Rezoning Application - 901 Selkirk Avenue, Staff Report DEV-19-058

Moved by Councillor Helliwell, seconded by Councillor Brame: That Council resolves that Bylaw No. 2955 [Appendix A], which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 901 Selkirk Avenue [PID 009-285-831, Lot 14 Block A Section 10 Esquimalt District Plan 195 Except Part in Plans 12714, 13477, and 15155] shown cross-hatched on the Schedule 'A' to Bylaw No. 2955 from RD-1 [Two Family Residential] to CD No. 118 [Comprehensive District Zone No. 118], be adopted. Carried Unanimously.

- 11) [19-313](#) Three bedroom units in multi-unit residential developments, Staff Report DEV-19-059

Moved by Councillor Brame, seconded by Councillor Armour: That Council rescind the Motion passed by Council on October 1, 2018, to direct staff to draft a bylaw requiring a minimum of 10 percent of units in new multi-unit residential developments to be three-bedroom units and to ensure that they have no age restrictions. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Hundleby, and Councillor Vermeulen

Opposed: 1 - Councillor Helliwell

Absent: 1 - Councillor Morrison

8. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [19-294](#) Federation of Canadian Municipalities 2019 Conference, Councillor Meagan Brame

Councillor Brame provided an overview of her attendance at the Federation of Canadian Municipalities Conference.

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the report from Councillor Brame re: FCM 2019 Conference be received. Carried Unanimously.

9. REPORTS FROM COMMITTEES

- 1) [19-320](#) Draft Minutes from the APC Design Review Committee, April 3, 2019

Council received the adopted Minutes from the APC Design Review Committee, April 3, 2019.

10. COMMUNICATIONS

- 1) [19-321](#) Letter from Crystal Dunahee, President and Steve Orcherton, Executive Director, Child Find BC, dated June

10, 2019, Re: 28th Annual Michael Dunahee Slo-pitch Tournament of Hope

Moved by Councillor Brame, seconded by Councillor Armour: That Council direct Parks and Recreation staff to provide appropriate prize donations. Carried Unanimously.

- 2) [19-322](#) Letter from Mayor Barbara Desjardins, Lead Co-Chair and Mayor Lisa Helps, Deputy Co-Chair, Victoria & Esquimalt Police Board, dated June 11, 2019, Re: Council Motions

Council received the correspondence for information.

- 3) [19-324](#) Email from Debbie Douez, Professional Art Therapist, dated June 19, 2019, Re: The Art of Reconciliation

Moved by Councillor Armour, seconded by Councillor Brame: That the Township support in principle a partnership with the Art of Reconciliation project. Carried Unanimously.

- 4) [19-327](#) Letter from Bruce Williams and Linda Geggie, South Island Prosperity Partnership, dated June 24, 2019, Re: Request for Support for Ministry of Agriculture RFP

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council support the South Island Prosperity Partnership's (SIPP) request for support in their application for funding to the Ministry of Agriculture's RFP for a food processing hub in the region and direct staff to advise SIPP accordingly. Carried Unanimously.

11. RISE AND REPORT

- 1) [19-308](#) Rise and Report - Committee Appointments 2019 and Esquimalt Road Urban Design Guidelines

(1) 2019 Committee Appointments:

At the June 17, 2019 In Camera meeting, Council made the following appointments to Township's Committees, Commissions and Board, for the terms indicated below:

COMMITTEE / MEMBER & TERM

Design Review Committee:

Tim Cottrell 2 year term from July 1, 2019 to June 30, 2021

Environmental Advisory Committee :

Shona Redman 2 year term from September 1, 2019 to June 30, 2021

(2) Esquimalt Road Urban Design Guidelines:

At the June 17, 2018 In Camera meeting, Council passed the following

Motion:

"The draft results of the Esquimalt Road Urban Design Guidelines project will be revisited in the fall of 2020 and utilized in conjunction with the Esquimalt Economic Development Assessment Framework and Business Investment Toolkit project that is being undertaken in partnership with South Island Prosperity Project."

12. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Mike Simpson, *non-resident*, inquired as to the status of the Rezoning Application for the property on Woodway Road and Admirals Road.

13. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:10 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT