



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Committee of the Whole

Monday, May 13, 2019

7:00 PM

Esquimalt Council Chambers

Present 7 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison
 Councillor Jane Vermeulen

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Anja Nurvo, Director of Corporate Services
 Deborah Liske, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Regular Committee of the Whole meeting to order at 7:01 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

The following late item was added to the agenda:

(1) Add to Item 6. **STAFF REPORTS:** (1) Draft 2019 - 2023 Strategic Priorities and Goals, Staff Report ADM-19-010:

* Letter from Corey Burger, Policy & Infrastructure Chair, Greater Victoria Cycling Coalition, with enclosure, received by email dated May 13, 2019, Re: GVCC letter on 2019-2023 Strategic Plan

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as amended with the inclusion of the late item. Carried Unanimously.

4. **MINUTES**

- 1) [19-228](#) Minutes of the Special Committee of the Whole meeting, March 11, 2019
- 2) [19-229](#) Minutes of the Regular Committee of the Whole, March 11,

2019

- 3) [19-230](#) Minutes of the Special Committee of the Whole, March 25, 2019
- 4) [19-231](#) Minutes of the Special Committee of the Whole, April 8, 2019
- 5) [19-232](#) Minutes of the Special Committee of the Whole, April 15, 2019

Moved by Councillor Brame, seconded by Councillor Morrison: That the Minutes of the Special Committee of the Whole meeting, March 11, 2019, Minutes of the Regular Committee of the Whole, March 11, 2019, Minutes of the Special Committee of the Whole, March 25, 2019, Minutes of the Special Committee of the Whole, April 8, 2019, Minutes of the Special Committee of the Whole, April 15, 2019 be adopted as circulated. Carried Unanimously.

5. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

Antonna Lundgren, *resident*, is opposed to non-essential and unappealing aesthetics on boulevards, the Guide to Boulevard Modifications policy lacks neighbourhood consultation opportunity and creates potential for conflict with neighbours.

Marie Fidoe, *resident*, requested a review of how boulevard modifications are administered, include public input and neighbourhood consultation in the Boulevard Modifications policy and expressed displeasure with some boulevard modifications approved in the past.

Brent Molnar, *resident*, strengthen Boulevard Modifications policy to allow for staff and Council to require applicant to make any required alterations deemed inappropriate and include community consultation.

Mike Simpson, *resident*, did not speak - wanted to talk about 681 / 685 Admirals Road.

Tim Murphy, *resident*, Boulevard Modifications policy is confusing, unclear, arbitrary and can be costly when required to "undo" the modification.

Ken Snowsell, *resident*, Boulevard Modifications policy lacks rules and community consultation.

Corey Burger, *resident*, suggests Strategic Plan includes the development of an active transportation plan by end of 2020 and commit to the building of two all ages and abilities bikeway corridors by the end of 2023.

Sherri Robinson, *resident*, boulevards are public lands and heritage and history of Esquimalt is being destroyed by some boulevard modifications.

Barb Von Sacken, *resident*, Boulevard Modifications policy is missing public consultation, consistent application of policy needed and neighbourhood characteristics consideration.

Muriel Dunn, *resident*, Boulevard Modifications policy needs revision, public consultation and lacks control over what happens.

Charlotte Snowsell, *resident*, Boulevard Modifications policy needs to include safety measures for sidewalks and crosswalks.

Norah Macey, *resident*, Strategic Plan wording for cycling infrastructure is vague and needs something stronger and more clear to move bicycle infrastructure forward which would include separated protected two lane bike lanes to feel safe.

6. STAFF REPORTS

Administration

- 1) [19-174](#) Draft 2019 - 2023 Strategic Priorities and Goals, Staff Report ADM-19-010

CAO provided an overview of the changes to the Draft 2019 - 2023 Strategic Priorities and Goals and responded to questions from Council.

Council reviewed the highlighted areas of the comments received on the draft 2019 - 2023 Strategic Priorities and provided the following comments (Staff response in italics):

Environmental Advisory Committee Comments #4 and #5

* Include climate emergency in strategic plan. *January discussion as budget implications in to 2020 - 2023*

Parks and Recreation Advisory Committee #14, #15 and #17

* Approve staff recommended wording changes

Louise Blight #30 - Natural environment outside of parks

* Council is comfortable with current direction

Bruce Cuthbert #32 - Multi-Family Zone, Business Licence for Residential Rentals and Housing First Program

* Staff to bring forward a staff report on housing as it pertains to single

family dwelling rentals, landlord occupied / non-occupied residences, tenants. *Staff report will outline what can and cannot be regulated.*

- * Staff report on business licenses for residential property rentals

Esquimalt Chamber of Commerce # 33 - Vision and Assistance

- * Revisit in future with input from Chamber, when review Economic Development Strategy

Other comments:

- * Suggest word changes to remove "traffic" from "Research and consider best practices for multi-modal traffic initiatives and strategies" - to include all modes of transportation as "traffic" is often thought of as vehicular. *Will update and move completion dates to 2020.*
- * Emphasis on sharing roadway and spaces
- * Pull all areas that touch on active transportation under one area. *Can be listed as an operational strategy in 2020.*
- * Public consultation and development of the Active Transportation plan? *Staff and outside expertise to develop and public consultation*
- * Establish all ages and abilities bikeways on two corridors by 2023. *Bring back to Council in January with active transportation plan*
- * Confirm roadways can handle capacity

The meeting recessed at 7:57 PM. and resumed at 8:02 PM with all members of Council present.

Engineering and Public Works

- 2) [19-221](#) Township Guide to Boulevard Modifications, Staff Report EPW-19-015

The Director of Engineering and Public Works provided an overview of the development of the Guide to Boulevard Modifications policy, the four options for discussion and responded to questions from Council.

Council comments included:

- * Modifications already completed - retroactive compliance
- * Public input / neighbourhood / community consultation
- * Create process similar to property development public consultation, onus on property owner to consult neighbours; create guidelines for public consultation
- * Consultation area / process
- * Identification of boulevard location
- * Stronger enforcement / conflict resolution / complaint process
- * Clearly defined restrictions, allowable modifications and acceptable uses
- * Fees and charges
- * Gardening only, no permanent structures or infrastructure, natural elements only

- * Council can change their mind and revoke permit
- * Constant reviews and requests for changes become onerous for staff
- * Retroactivity - some work could be grandfathered
- * Purpose is for beautification
- * Maintenance and upkeep
- * Additional discussion at a future Committee of the Whole meeting

Development Services

- 3) [19-218](#) Discussion of Council Motion Re: Three-Bedroom Units in Multi-unit Residential Developments, Staff Report DEV-19-043

Council comments:

- * Flexibility for Council, staff and developers to work towards family friendly housing
- * Minimum of 10% three bedroom units good starting point but could be very high depending on total number of units in building
- * Some developments not suitable for family friendly housing, lack outdoor, family / kid friendly spaces
- * Comprehensive developments override other restrictions
- * Influencing demographics by building large numbers of bachelors, 1 bedroom and 2 bedroom units
- * Need to build housing stock that will match demographics for now and in the future
- * Affordability
- * Cannot restrict 3 bedroom units to families only
- * Developers will respond to market demand for three bedroom units

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Committee of the Whole direct staff to prepare a staff report for Council that would recommend rescinding the Motion passed by Council on October 1, 2018 related to Three-bedroom units in multi-unit residential developments. Carried.

In Favour: 6 - Mayor Desjardins, Councillor Armour, Councillor Brame, Councillor Hundleby, Councillor Morrison, and Councillor Vermeulen

Opposed: 1 - Councillor Helliwell

7. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [19-233](#) Volunteer Recognition Dinner - Discussion, Mayor Desjardins

Mayor Desjardins reviewed the costs associated with the Volunteer Recognition event.

Council comments:

- * Volunteers are invaluable
- * Recognition is important
- * Cost is not unreasonable
- * Allow spouses
- * RSVP alternatives / reminders / Eventbrite
- * Location options - large enough to accommodate - cost considerations
- * Sit-down dinner preferred
- * Day of the week consideration - Sunday may be better
- * Continue with recognition event

8. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Brent Molnar, *resident*, Boulevard Alteration policy speaks to staff review, looking at the neighbourhood and type of install that happens, Council is the authority to set the tone for the neighbourhood and can take immediate action.

Marie Fidoie, *resident*, parts of Boulevard Alteration policy can be enforced now, neighbourhood consultation needed with adjacent property owners having a higher level of consultation and privacy concern with surveillance cameras pointed at street.

Muriel Dunn, *resident*, volunteers work hard to help others, volunteers know they are appreciated, do not need an expensive dinner and if Council feels the need to recognize volunteers do not need to spend so much money.

Ken Snowsell, *resident*, allow nothing on the boulevard; mow and keep tidy.

Doug Scott, *resident*, enquired whether Strategic Priorities and Goals will be coming back to Council for additional discussion.

Sherri Robinson, *resident*, like boulevards that are grass and trees, Old Esquimalt Road is historic, parts are a Garry Oak Meadow and is saddened at the outcome of some boulevard alterations.

Tim Murphy, *resident*, improved communication and clarity between departments during review and approval processes.

Charlotte Snowsell, *resident*, suggested Council view the lighting causing concern for neighbours on Old Esquimalt Road.

9. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Committee of the Whole meeting be adjourned at 9:24 PM.

Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT