



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, May 13, 2019

5:45 PM

Esquimalt Council Chambers

Present 7 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison
 Councillor Jane Vermeulen

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Vicki Gannon, Director of Human Resources
 Anja Nurvo, Director of Corporate Services
 Deborah Liske, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **STAFF REPORTS**

- 1) [19-226](#) Strategic Priorities and Goals 2019 - 2023
- 2) [19-227](#) Operational Strategies 2019 First Period Updated Chart
- 3) [19-220](#) CAO - 2019 First Period Report, Staff Report ADM-19-012

The CAO responded to questions from Council.

Council comments included:

- * Completion timeline of Town Square project
- * Ombudsperson findings

- 4) [19-217](#) Corporate Services - 2019 First Period Report, Staff Report ADM-19-013

Staff responded to questions from Council.

Council comments included:

- * Communications Specialist doing excellent job / request a formal introduction at a Council meeting
- * Current Council photo for display in Council Chambers

- 5) [19-192](#) Community Safety Services - 2019 First Period Report, Staff Report CSS-19-008

Council thanked the Church of the Nazarene, Belmont Properties and volunteers for the assistance provided to residents of the Craigflower Road apartment building affected by the recent fire, Council also noted the leadership of the Director of Community Safety Services and the Emergency Program Manager. Mayor Desjardins has written letters of appreciation on behalf of Mayor and Council to the fire departments that provided assistance.

Staff responded to questions from Council.

Council comments included:

- * Send letters of appreciation to all agencies and groups who provided assistance and support with the Craigflower Road apartment building fire
- * Status of expired temporary use permit for 2 Burley Men
- * Standards for derelict / vacant properties

- 6) [19-199](#) Financial Services and Information Technology Departments - 2019 First Period Report, Staff Report FIN-19-008

- 7) [19-216](#) Engineering & Public Works, 2019 First Period Report, Staff Report EPW-19-014

Staff responded to questions from Council.

Council comments included:

- * Yard and garden waste from Canteen Road site transported to Ellis Recycling for processing
- * Recycling referenced in report is for municipal buildings
- * Blue box sizes - determined by Emterra for CRD program
- * Streets and roads line painting - major work, contractor with specialized equipment; small jobs, Municipal Public Works Department
- * Paint used - industry standard

- * Identification of grants for completing Lyall Street as a part of green transportation network
- * Condition of road patching on sewage pipeline roads
- * Public input and engagement for future plans for roads and sidewalks
- * Integrated Resource Management process for kitchen scraps and garden waste
- * Manager of Engineering vacancy impact on department
- * Decision making process for pedestrian controlled crosswalk and traffic light type and locations

8) [19-222](#) Development Services - 2019 First Period Report, Staff Report DEV-19-037

Staff responded to questions from Council.

Council comments included:

- * Status / timeline of cannabis rezoning applications
- * Encourage developers to provide 3D modelling / architectural models

9) [19-223](#) Parks and Recreation Services Department - 2019 First Period Report, Staff Report P&R-19-006

Staff responded to questions from Council.

Council comments included:

- * Music bingo successful
- * Esquimalt High School field grant
- * Need communication strategy / education component on decision making process on tree removal / replacement on public and private lands
- * Include statistics on tree removal / replacement / reasons in Period Report
- * Youth Centre use - is an increase in hours / days needed
- * Daycare and Out of School Care spaces full - encouraged to see possibility of additional openings
- * Future of Crystal Pool and effects on Esquimalt Recreation Centre

10) [19-225](#) Fire Department - 2019 First Period Report, Staff Report FIRE-19-002

Council comment included:

- * Council review of final fire investigation report for April 7, 2019 Craigflower Road apartment fire

Moved by Councillor Brame, seconded by Councillor Hundleby: That all 2019 First Period staff reports be received with thanks. Carried Unanimously.

5. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Lynda O'Keefe, *resident*, unsightly lawns need enforcement and yellow road markings wear off quickly.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Committee of the Whole meeting be adjourned at 6:29 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT