



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, January 14, 2019

5:45 PM

Esquimalt Council Chambers

Present 7 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Tim Morrison
 Councillor Jane Vermeulen

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Anja Nurvo, Director of Corporate Services
 Vicki Gannon, Director of Human Resources
 Chris Jancowski, Fire Chief
 Rachel Dumas, Recording Secretary

1. **CALL TO ORDER**

Mayor Desjardins called the Special Committee of the Whole meeting to order at 5:45 PM.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **STAFF REPORTS**

- 1) [19-028](#) Strategic Priorities 2015 - 2019
- 2) [19-029](#) Operational Strategies 2018 Third Period Updated Chart
- 3) [19-021](#) CAO - 2018 Third Period Report, Staff Report ADM-19-002

Council thanked staff for organizing the Regional New Council Orientation event and acknowledged it's success and benefit to newly elected officials.

- 4) [19-007](#) Corporate Services - 2018 Third Period Report, Staff Report ADM-19-003

Staff responded to questions from Council.

Council comments included:

- * Archives Trust Fund; created through Bylaw and donations made by the public
- * Communications; suggested focus group to explore impact of communication options, including community satisfaction survey and possibly refer to budget discussion.
- * FOI requests; numbers are staying the same however applications are becoming more complex.

**5) [19-003](#) Community Safety Services - 2018 Third Period Report,
Staff Report CSS-19-001**

Director of Community Safety Services responded to questions from Council.

Council comments included:

- * Bylaw Complaints: streets and traffic ticket issuance increase
- * Inter-community business licence option
- * Collections process for unpaid tickets
- * Animal control statistics increased due to Victoria Animal Control Services increased presence in parks
- * Deer Management options, process and partnerships
- * ESS grant funding for education programs and training
- * Derelict vessels on Gorge waterway
- * Building permit revenue

**6) [19-004](#) Financial Services and IT Department - Third Period
Report, Staff Report FIN-19-001**

Director of Financial Services and IT responded to questions from Council.

Council comments included:

- * PILT process
- * Wifi area access points improvements

**7) [19-020](#) Engineering and Public Works - 2018 Third Period Report,
Staff Report EPW-19-001**

Director of Engineering and Public Works responded to questions from Council.

Council comments included:

- * Street lighting and upgrade to LED lights
- * Sidewalks on Bewdley Ave, Admirals Rd and Constance Ave
- * Road renewal plan
- * Kitchen scraps disposal and increase in tonnage collected from residences

**8) [19-032](#) Development Services - Third Period Report, Staff Report
DEV-19-007**

Director of Development Services responded to questions from Council.

- 9) [19-026](#) Parks and Recreation Services - 2018 Third Period Report, Staff Report P&R-19-001

Director of Parks and Recreation responded to questions from Council.

Council comments included:

- * Arts programs offered at Rec centre
- * Waterpark maintenance and security

- 10) [19-031](#) Fire Department - 2018 Third Period Report, Staff Report FIRE-19-001

Fire Chief responded to questions from Council.

Council comments included:

- * Child car seat installation
- * Fire Chief For A Day program

Moved by Councillor Brame, seconded by Councillor Hundleby: That all 2018 Third Period staff reports be received. Carried Unanimously.

5. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Mayor Desjardins called three times for public input and there was none.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Committee of the Whole meeting be adjourned at 6:55 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT