

PRESENTATION

APPLICATION TO MAKE A PRESENTATION TO COUNCIL

A maximum of 2 Presentations may be scheduled for a Council meeting, each limited to **10 minutes**. (See back for excerpt of Council Procedure Bylaw)

Please submit the completed application **by Noon on Wednesday prior to the preferred Council meeting** by:
(1) email to corporate.services@esquimalt.ca, (2) mail or hand deliver to Municipal Hall, address above, or (3) fax to 250-414-7111. For further information, contact the Corporate Officer at 250-414-7135 or corporate.services@esquimalt.ca.

Name(s) and Title(s) of Presenter(s): _____

Sherri Robinson, Volunteer Archivist

Name of Organization: Esq Mun. Archives

Daytime Phone No. 250-412-8537
TUES-THURSDAY

Email: sherri.robinson@esquimalt.ca

Preferred Date of Presentation to Council: 9 JULY 2018
(Staff will email or telephone to confirm the meeting date once it is scheduled.)

Nature/Subject of Presentation: _____

Acknowledgement of very special donation
+ Significance to Township

8 June 2018

Date of Application

Sherri K. Robinson

Signature of Applicant

PowerPoint presentation? ☐ YES ☒ NO

If YES, please email your PowerPoint presentation to corporate.services@esquimalt.ca **by Noon on the Friday prior to the Council meeting.**

Handouts for Council? ☐ YES ☒ NO

If YES, please bring 10 copies to give to the Recording Secretary prior to the start of the Council meeting at 7:00 p.m.

FOR OFFICE USE ONLY

DATE RECEIVED: _____

For Information:

☐ CAO ☐ Mayor/Council

RECEIVED: JUN 08 2018

Referred: Anja

☐ For Action ☐ For Response ☐ COTW

☐ For Report ☒ Council Agenda ☐ IC

APPLICANT ☒
CONTACTED

PRESENTATION ☐
RECEIVED

DATE: JUN 11/18

INITIALS: [Signature]

Date Presented to Council: _____