



Regional Community to Community Forum Program

Phone: 250 356-2947 E-mail: lgps@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

2018/19 APPLICATION FORM

Please complete and return this form for forums to be held between April 1, 2018 and March 31, 2019. All questions are required to be answered by typing directly in this form.

The application deadlines for 2018/19 are:

- March 23, 2018. *For events between April 1, 2018 and March 31, 2019*
- June 1, 2018. *For events between June 18, 2018 and March 31, 2019*
- October 19, 2018. *For events between November 5, 2018 and March 31, 2019*

SECTION 1: Applicant Information

Applicant: Township of Esquimalt

Complete Mailing Address: 1229 Esquimalt Rd.

Contact Person*: Tricia deMacedo

Position: Planner 2 - Policy

Phone: 250-414-7114

E-mail: tricia.demacedo@esquimalt.ca

** Contact person must be an authorized representative of the applying local government or First Nation*

SECTION 2: Event Information

1. DATE(S) OF PROPOSED EVENT(S).

The Township proposes to host two forums by March 31, 2019.

The first forum will be held between the Township of Esquimalt and Songhees First Nation.

The second forum will be held between the Township of Esquimalt and Esquimalt First Nation.

2. a) PROPOSED PARTICIPANTS. Please attach an additional page, if required.

☒ First Nation(s): Esquimalt Nation and Songhees Nation

☒ Local Government(s): Township of Esquimalt

☐ Other Participants:

b) CONFIRMATION OF PARTNERS.

Please attach written confirmation from each invited local government and/or First Nation that elected officials and/or senior staff have agreed to attend the planned forum. Confirmation can be in the form of a letter or e-mail. Written confirmations can be submitted after the application, but are required for grant approval.

3. DESCRIPTION. Please provide a description of the proposed forum. If more than one event is proposed, please include a rationale for multiple events and a description of each event.

Council to Council meetings are proposed with both the Esquimalt Nation and the Songhees Nation. Each forum will be 3-4 hours in length, take place in the evening, include dinner and be followed by a meeting.

4. OBJECTIVES. The objectives of the C2C Forum program are identified in Section 1 of the Program & Application Guide. Please describe how your forum(s) will meet these objectives.

One of Esquimalt's 2015-2019 Strategic Priorities is "to enhance relationships with our neighbours and other levels of government" and more specifically "to work with First Nations to support economic, social and cultural opportunities".

More specifically, the Township would like to explore the Calls to Action contained within the Truth and Reconciliation Commission's Report (2015) in partnership with the Esquimalt and Songhees First Nations (see attached resolution). The proposal is for Council to Council meetings be held with the two First Nations in order to establish common goals and objectives for a working group that would provide guidance, make recommendations and bear witness to initiatives that promote reconciliation. The Township proposes that the working group be modeled on the "City Family" of the City of Victoria and have representation from the Songhees Nation, Esquimalt Nation and the Esquimalt Community as well as a representative from Esquimalt Council. These first two meetings are being sought to present this initiative and to develop a further understanding of the working group's format, composition, objectives, goals etc.

5. INTENDED DELIVERABLES. Please describe the specific deliverables that your forum will be working towards:

- ☒ Relationship building and reconciliation. Please describe: Council to Council meetings will be held with both First Nations in order to present and further develop the concept of a working group that would provide guidance and make recommendations to Council on reconciliation initiatives.
- ☐ Coordinated emergency prevention, response and recovery. Please describe:
- ☐ Protocol Agreement (e.g. communications, dispute resolution, planning and development approval processes). Please describe:
- ☐ Service Agreement (e.g. water, sewer, solid waste disposal or fire protection). Please describe:
- ☐ Memorandum of Understanding (e.g. protection of archaeological or environmental resources). Please describe:
- ☐ Joint project or plan (e.g. economic development, cultural initiative, youth engagement). Please describe:
- ☐ Other:

6. BUDGET. Amount of Request: \$2600.00

Please review 'Information on the Budget' in Section 5 of the Program & Application Guide and attach a budget in the same format as the sample budget.

7. REPEAT APPLICANTS ONLY.

Date of Last Forum: December 8, 2015 (Esquimalt Nation) March 16, 2016 Songhees Nation

Progress: Please describe any improvements in the First Nation/local government relationship since your last C2C event and how the proposed event would build on the results of previous forums.

The Township of Esquimalt's previous forums with the Esquimalt and Songhees Nations have resulted in vastly improved information exchange. This year, the Songhees Nation presented their strategic plan to Council for the first time ever. Communications with the Esquimalt Nation have been on hold since Chief Andy Thomas passed away. However, the Mayor has recently received an e-mail from a Council member from the Esquimalt Nation who said that we could proceed with setting up a C to C gathering. The purpose of these proposed events will build on the previous events by focussing more on reconciliation rather than planning and economic development.

SECTION 3: Signature (To be signed by Local Government or First Nation Applicant)

Applications are required to be signed by an authorized representative of the applicant. Please note all application materials may be shared with the Province of BC and Government of Canada.

Name: Laurie Hurst	Title: Chief Administrative Officer
Signature:	Date: May 18, 2018

See Section 5 of the Program & Application Guide for complete application requirements. In addition to the Application Form, the following separate attachments are required to be submitted:

- ☒ Event budget(s).
- ☒ Confirmation of partners. Written confirmations can be submitted after the application, but are needed in order for grant approval and before funding will be advanced.
- ☒ Local government Council or Board resolution, or First Nation Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management

Applications should be submitted as Word or PDF files. If you choose to submit your application by e-mail, hard copies do not need to follow.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca or mail: 525 Government Street, Victoria, BC, V8V 0A8

2018/2019 C2C Forum #1 - Songhees Nation Budgeted Expenditure	C2C Funding Request	Applicant Contribution (cash or in-kind)	TOTAL
Event Organization		\$800	\$800
Dinner for 26 people at \$50/person	\$1,300		\$1,300
Table Set-up, Catering & Facilities Incidentals		\$300	\$300
Preparation of Materials & Printing Costs		\$100	\$100
Final Report Production & Printing		\$300	\$300
Contingency	\$150		\$150
TOTAL	\$1,450	\$1,500	\$2,950

2018/2019 C2C Forum #2 - Esquimalt Nation Budgeted Expenditure	C2C Funding Request	Applicant Contribution (cash or in-kind)	TOTAL
Event Organization		\$800	\$800
Dinner for 20 people at \$50/person	\$1,000		\$1,000
Table Set-up, Catering & Facilities Incidentals		\$300	\$300
Preparation of Materials & Printing Costs		\$100	\$100
Final Report Production & Printing		\$300	\$300
Contingency	\$150		\$150
TOTAL	\$1,150	\$1,500	\$2,650

2018/2019 C2C Forums Budgeted Expenditure	C2C Funding Request	Applicant Contribution (cash or in-kind)	TOTAL
GRAND TOTAL	\$2,600	\$3,000	\$5,600