



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

### Committee of the Whole

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, April 16, 2018

7:00 PM

Esquimalt Council Chambers

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**Present**     7 - Mayor Barbara Desjardins  
                    Councillor Meagan Brame  
                    Councillor Beth Burton-Krahn  
                    Councillor Lynda Hundleby  
                    Councillor Olga Liberchuk  
                    Councillor Susan Low  
                    Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
            Bill Brown, Director of Development Services  
            Scott Hartman, Director of Parks and Recreation  
            Anja Nurvo, Director of Corporate Services  
            Rachel Dumas, Recording Secretary

#### 1.     **CALL TO ORDER**

Acting Mayor Brame called the Committee of the Whole meeting to order at 7:00 PM.

Acting Mayor Brame acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

Acting Mayor Brame acknowledged the passing of former Esquimalt Mayor Ron Warder and sent condolences, on behalf of Council, to his family. Mayor Desjardins attended the HMCS Esquimalt Commemorative Ceremony at Memorial Park, marking the 73rd anniversary of the sinking of the ship in which only 27 of the minesweeper's 71 crew survived.

#### 2.     **LATE ITEMS**

There were no late items.

#### 3.     **APPROVAL OF THE AGENDA**

Moved by Councillor Low, seconded by Councillor Liberchuk: That the agenda be approved as circulated. Carried Unanimously.

#### 4.     **MINUTES**

- 1)     [18-162](#) Minutes of the Regular Committee of the Whole meeting, March 12, 2018

Moved by Mayor Desjardins, seconded by Councillor Low: That the Minutes of the Regular Committee of the Whole meeting, March 12, 2018 be adopted as amended with the revision to Item No. 5 Public Input. Carried Unanimously.

**5. PUBLIC INPUT (On items listed on the Agenda)  
Excluding items which are or have been the subject of a Public Hearing.**

Acting Mayor Brame called three times for Public Input and there was none.

**6. PRESENTATIONS**

- 1) [18-164](#) Council Discussion with Advisory Committee Chairs, Re: Feedback On: Role of Committee, Assisting to Achieve Strategic Objectives, Suggestions for Adding Value

Ally Dewji, Vice-Chair, Design Review Committee (DRC), Ken Armour, Chair, Advisory Planning Commission (APC), Gillian Larson, Chair, Parks and Recreation Advisory Committee and Casey Brant, Chair, Environmental Advisory Committee provided feedback on role of committee, achieving strategic objections and suggestions for future enhancement and responded to questions from Council.

The Committees currently meet as follows;

- \* APC - 3rd Tuesday of every month @ 7pm.
- \* DRC - 2nd Wednesday of every month @ 3 pm.
- \* Parks and Recreation Advisory Committee - Ad-hoc basis at the call of the chair.
- \* Environmental Advisory Committee - 4th Thursday of the month @ 7pm on as needed basis at the call of the chair.

- 2) [18-163](#) McLoughlin Amenity Funds

Evan Peterson, Barefoot Planning, provided an overview of round one of community engagement re: Ideas Fair event seeking input for the McLoughlin Amenity Funds, including idea walls, social media campaign and online survey, reviewed a PowerPoint Presentation and responded to questions from Council. Staff responded to questions from Council.

Council comments included:

- \* Online survey results and filtering residency of participants
- \* Attendance of events and focus on smaller projects
- \* Location suggestions for round two community engagement include schools, grocery stores and coffee shops
- \* Encouraged participation on all areas of Esquimalt
- \* Requested more detailed and accurate data for results
- \* Welcomed non-residents visiting and working in area
- \* Consider simplicity of language

**7. STAFF REPORTS**

***Parks and Recreation***

- 1) [18-160](#) McLoughlin Amenity Funds DRAFT Round #2  
Engagement Strategy - Staff Report P&R-18-006

Director of Parks and Recreation provided an overview of Round Two of the Community Engagement Strategy and purpose by going out into the community to identify key projects.

Staff responded to questions from Council.

- \* Westbay Kayak launch and Esquimalt High School turf field opportunities
- \* Consider environmental impact with future construction
- \* Suggested round two results contain community preference towards individual projects
- \* Integrity of process and clarity for the public
- \* Youth engagement and participation opportunities

Moved by Councillor Morrison, seconded by Councillor Low: That the Committee of the Whole receive Staff Report No. P&R-18-006 for information, provide any additional direction to staff as the COTW considers advisable, and direct staff to prepare a report for Council's consideration. Carried Unanimously.

### **Development Services**

- 2) [18-156](#) Options for Controlling the Size and Location of Cannabis Retail Outlets, Staff Report DEV-18-022

Staff responded to questions from Council.

Council comments included:

- \* Prepare for mind shift to allow cannabis retail outlets within community
- \* Consider increasing business licence fees for retail stores
- \* Concerns with staff resources for processing applications to operate
- \* Amendment to Zoning Bylaw to restrict the sale of recreational cannabis
- \* Monitor and review regulations annually
- \* Consider public input process

Moved by Mayor Desjardins, seconded by Councillor Hundleby: That the COTW receive Staff Report DEV-18-022 and direct staff to prepare a set of comprehensive amendments to the Zoning Bylaw, 1992, No. 2050 that would prohibit "Cannabis Retail" as a land use in Esquimalt but that could permit "Cannabis Retail" to be considered by Council through site specific rezoning. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, and Councillor Morrison

Opposed: 2 - Councillor Liberchuk, and Councillor Low

### **8. PUBLIC QUESTION AND COMMENT PERIOD**

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Lynda O'Keefe, *resident*, encouraged everyone to visit the new photography

display in the library and congratulated the organisers of the HMCS Esquimalt commemorative ceremony.

Lyndon Chisholm, *resident*, thanked Emergency Program organisers for an interesting information session.

**9. ADJOURNMENT**

Moved by Councillor Low, seconded by Councillor Hundleby: That the Committee of the Whole meeting be adjourned at 8:59 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS date DAY OF month, 2018

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT