

PRESENTATION

APPLICATION TO MAKE A PRESENTATION TO COUNCIL

A maximum of 2 Presentations may be scheduled for a Council meeting, each limited to **10 minutes**. (See back for excerpt of Council Procedure Bylaw)

Please submit the completed application **by Noon on Wednesday prior to the preferred Council meeting** by:
(1) email to corporate.services@esquimalt.ca, (2) mail or hand deliver to Municipal Hall, address above, or (3)
fax to 250-414-7111. For further information, contact the Corporate Officer at 250-414-7135 or
corporate.services@esquimalt.ca.

Name(s) and Title(s) of Presenter(s): Lieutenant Commander Catherine Sands-Leith
Lieutenant Commander Allan Wilson

Name of Organization: Canadian Forces Base Esquimalt

Daytime Phone No. 250-363-1924 Email: catherine.sands-leith@forces.gc.ca

Preferred Date of Presentation to Council: end March / early April May 7, 2018.
(Staff will email or telephone to confirm the meeting date once it is scheduled.)

Nature/Subject of Presentation: The Mass Notification System used throughout
CFB ESQUIMALT to alert Base personnel on various emergency
situations.

FEB 15 2018

Date of Application

Signature of Applicant

PowerPoint presentation? ☒ YES ☐ NO

If YES, please email your PowerPoint presentation to corporate.services@esquimalt.ca **by Noon on the Friday prior to the Council meeting.**

Handouts for Council? ☒ YES ☐ NO

If YES, please bring 10 copies to give to the Recording Secretary prior to the start of the Council meeting at 7:00 p.m.

Date Received:

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

For Information:

☐ CAO ☐ Mayor/Council

RECEIVED: **FEB 16 2018**

Referred: Anja

☐ For Action ☐ For Response ☐ COTW

☐ For Report ☒ Council Agenda ☐ IC

FOR OFFICE USE ONLY

Date Presented to Council:

APPLICANT
CONTACTED ☒

PRESENTATION
RECEIVED ☐

DATE: Feb 28/18

INITIALS: AM