Township of ESQUIMALT

2017 STATEMENT OF FINANCIAL INFORMATION

(Pursuant to the Financial Information Act)

THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
2017 Statement of Financial Information

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THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation, Schedule 1, Subsection 9(2)*, approves all the statements and schedules included in this *Statement of Financial Information*, produced as required by the *Financial Information Act*.

Laurie Hurst, CPA, CGA
Chief Administrative Officer

May , 2018

Barbara Desjardins
Mayor

May , 2018

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Schedule of Debts

The Schedule of Debts has not been prepared as the requisite information appears in Note 4 to the attached financial statements.

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Schedule of Guarantee and Indemnity Agreements (unaudited)

There are no Financial Guarantee and Indemnity Agreements in place which required government approval prior to being given under the Financial Administration Act.

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Schedule of Grants and Contributions (unaudited)

Organization	Amount ($)
Aboriginal Tourism Association of BC	1,000
Big Brothers Big Sisters of Victoria	1,000
Buccaneer Days	1,732
Celebration of Lights	713
Creatively United For The Planet	500
Disabled Sailing Association	1,500
Disaster Aid Canada	1,000
Esquimalt Farmers Market	5,754
Esquimalt High School	800
Esquimalt High School - Athletic Team Funding	2,750
Esquimalt High School - Terry Fox Scholarship	500
Esquimalt High School - Township of Esquimalt Scholarship	750
Esquimalt Lantern Festival Society	8,000
Esquimalt Neighbourhood House	12,650
Esquimalt Ribfest	553
Greater Victoria Bike to Work Society	1,500
Greater Victoria Festival Society	1,500
Greater Victoria Spirit Committee	2,000
Green Teams of Canada	2,000
L'Ecole Victor Brodeur	2,500
Lifecycles Project Society	1,500
Macaulay Elementary School Parents' Advisory Council - Crossing Guard	10,000
Michael Dunahee Keep the Hope Alive Drive	900
Need2 Suicide Prevention Education & Support	1,000
Raher Newman Productions Ltd.	1,000
Rockheights Middle School	4,000
Stigma Free Society	1,000
Township Community Arts Council	16,701
Vancouver Island South Film & Media Commission	3,000
Victoria Nikkei Cultural Society	1,000
Victoria Rainbow Kitchen Society	5,000
Victoria Restorative Justice Society	4,500
Volunteer Victoria	1,000
World Fisheries Trust	650
Total (34)	99,953

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Schedule of Employee Remuneration and Expenses (unaudited)

Name		Department	Remuneration ($)	Expenses ($)
Brown	William	Development Services	132,764.89	3,788.91
Brunton	Andrew	Emergency Services - Fire	89,143.57	1,280.06
Buie	Chris	Emergency Services - Fire	136,880.39	1,230.88
Byron	Jeffrey	Parks & Recreation Services	107,296.66	468.49
Cadwallader	Logan	Information Technology	80,113.94	514.51
Carragher	Christopher	Emergency Services - Fire	96,537.26	3,889.34
Chung	David	Emergency Services - Fire	113,448.26	1,334.91
Daykin	Richard	Parks & Recreation Services	108,186.02	345.71
Gannon	Vicki	Human Resources	120,725.12	4,333.04
Gow	Tyler	Emergency Services - Fire	85,272.02	1,781.36
Greensill	Vince	Emergency Services - Fire	105,468.31	-
Halliday	Alexander	Emergency Services - Fire	114,356.72	1,796.18
Harper	Mark	Engineering & Public Works	94,921.57	3,748.60
Hartman	Scott	Parks & Recreation Services	133,413.12	-
Harvey	Tyler	Emergency Services - Fire	94,537.87	2,504.70
Hobday	Lawrence	Engineering & Public Works	79,203.46	-
Holmes	Kahlil	Emergency Services - Fire	89,287.28	3,144.40
Hurst	Laurie	Chief Administrative Officer	183,353.32	3,312.97
Hutchinson	Jason	Emergency Services - Fire	117,685.83	5,579.49
Irvine	Ian	Financial Services	132,832.94	1,556.01
Jancowski	Christopher	Emergency Services - Fire	147,544.23	9,865.82
Jansen	Sara	Community Safety Services	79,877.71	3,409.58
Killion	David	Community Safety Services	82,847.21	3,715.01
Landry	Matthew	Emergency Services - Fire	94,506.62	1,298.53
Luch	Andrew	Emergency Services - Fire	84,057.56	2,804.75
McDonald	Blair	Community Safety Services	128,991.12	2,450.03
McMillan	Scott	Emergency Services - Fire	90,357.25	2,331.14
Milkert	Andreas	Engineering & Public Works	80,605.99	1,994.71
Miller	Jeffrey	Engineering & Public Works	132,924.45	5,123.58
Morrison	Ritchie	Corporate Services	81,532.53	274.90
Nurvo	Anja	Corporate Services	128,690.00	2,790.43
Owens	Sean	Emergency Services - Fire	104,188.04	4,348.56
Parkes	Trevor	Development Services	85,897.77	286.07
Payne	Corey	Emergency Services - Fire	106,452.60	4,258.37
Ralph	Mark	Emergency Services - Fire	115,895.50	1,145.73
Robinson	Spencer	Emergency Services - Fire	133,235.92	209.80
Rosales	Angelo	Emergency Services - Fire	129,041.04	937.42
Saladana	Troy	Emergency Services - Fire	128,842.92	2,016.30
Saurette	Raymond	Emergency Services - Fire	125,991.42	5,370.81
Serbic	Steven	Emergency Services - Fire	134,128.65	4,981.36

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Schedule of Employee Remuneration and Expenses (unaudited)

Name		Department	Remuneration ($)	Expenses ($)
Shields	Kevin	Emergency Services - Fire	113,369.96	4,658.22
Turner	Mary	Financial Services	107,795.91	-
Walton	Trevor	Emergency Services - Fire	105,359.54	609.79
Wieler	Wilhelm	Engineering & Public Works	108,584.86	4,046.99
Williams	Morgan	Emergency Services - Fire	97,681.97	665.17
Zado	Andrew	Emergency Services - Fire	110,876.67	1,771.46
Aggregate over $75,000 (46)			5,054,705.99	111,974.09
Aggregate under $75,000 (305)			7,041,748.99	55,109.39
Total (351)			12,096,454.98	167,083.48

The Schedule of Employee Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

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Schedule of Council Remuneration and Expenses (unaudited)

Name		Remuneration ($)	Expenses ($)
Brame	Meagan	21,174.77	1,893.90
Burton-Krahn	Beth	21,174.77	3,877.67
Desjardins	Barbara	44,170.93	5,138.04
Hundleby	Lynda	21,174.77	7,049.16
Liberchuk	Olga	21,174.77	4,004.96
Low	Susan	21,174.77	4,938.97
Morrison	Timothy	9,654.59	-
		159,699.37	26,902.70

The Schedule of Council Remuneration has been prepared on a cash basis. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

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Statement of Severance Agreements (unaudited)

There were no severance agreements under which payment commenced between the Corporation of the Township of Esquimalt and its non-unionized employees during the fiscal year 2017.

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THE CORPORATION OF THE TOWNSHIP OF ESQUIMALT
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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

Supplier Name	Amount ($)
Acklands-Grainger Inc.	33,010.10
Acme Supplies Ltd.	95,462.56
Al Sutherland Consulting Ltd.	74,121.59
Aon Reed Stenhouse Inc.	93,916.00
A-Tech Doors Inc.	51,897.83
BC Hydro	523,631.63
Black Press Group Ltd.	26,983.01
C-1 Contractors Ltd.	99,150.51
Capital Regional District	202,833.28
Carvello Law Corporation	173,830.60
Chevron Canada Ltd.	93,490.17
Colliers Macaulay Nicolls Inc.	400,000.00
Commercial Aquatic Supplies	42,350.45
Corix Water Products Inc.	25,727.88
Crest	48,722.53
Ellice Recycle Ltd.	165,395.14
Emery Electric Ltd.	72,882.49
Fortis BC	170,534.46
G & E Contracting LP	93,571.27
Greater Victoria Labour Relations Association	29,684.54
Greater Victoria Public Library	895,494.98
Guillevin International Co.	111,377.04
GVLRA – LTD Trust	159,197.46
H.L. Demolition & Waste Management Ltd.	44,541.00
Harlan-Stone Ltd.	28,623.52
Insurance Corporation of BC	39,571.00
IPI Tech Inc.	100,762.45
Island Asphalt Company	215,481.63
Island Temperature Controls Ltd.	41,869.35
Lehigh Materials, A Division of Lehigh Hanson Materials Ltd.	55,511.45
Lidstone & Company Barristers and Solicitors	56,957.44
McRae's Environmental Services Ltd.	156,521.58
M. Griffin Ltd.	34,793.05
Medical Services Plan of BC	190,683.00

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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

Supplier Name	Amount ($)
MFA Leasing Corp.	68,223.18
Moneris	35,038.11
Municipal Insurance Association of BC	117,766.13
Myra Systems Corp.	46,768.81
Osborne Electro-Mechanics Ltd.	28,574.15
Pacific Blue Cross	493,724.00
Pacific Coast Commercial Cleaning Inc.	87,456.72
Parkland Refining (BC) Ltd.	26,904.85
Pension Corporation – Municipal Pension Plan	2,048,074.99
PerfectMind Inc.	81,680.56
P.R. Bridge Systems Ltd.	76,069.59
Quantum Murray LP	79,776.90
Raider Hansen	26,060.72
Ralmax Contracting Ltd.	553,247.72
Raylec Power Ltd.	41,920.16
Receiver General for Canada	3,207,347.85
Saywell Contracting Ltd.	156,352.40
SLR Consulting (Canada) Ltd.	127,910.62
South Island Prosperity Project	34,621.00
Sparker Construction Ltd.	406,869.35
Stewart McDannold Stuart in Trust	1,503,215.55
Story Construction Ltd.	654,520.30
Suburban Motors	37,895.20
Sukh & Sons Trucking Ltd.	33,541.19
Suttle Recreation Inc.	366,086.28
Telus Mobility	47,838.86
Tervita Corporation	1,951,030.61
The Corporation of the District of Saanich	128,476.21
The Corporation of the City of Victoria	7,945,611.94
Thurber Engineering Ltd.	62,322.92
Trio Ready-Mix Victoria Ltd.	37,016.21
Urban Forum Associates	132,788.89
Van Isle Water Services Ltd.	44,917.41
Victoria Animal Control Services Ltd.	92,632.47

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Schedule of Payments to Suppliers for the Provision of Goods and Services (unaudited)

Supplier Name	**Amount ($)**
Western Traffic Ltd..	36,506.29
Worksafe BC	266,145.07
WSP Canada Inc.	46,368.76
Aggregate over $25,000 (71)	25,779,882.96
Aggregate under $25,000 (631)	2,168,592.61
Total (702)	27,948,475.57

The Schedule of Payments to Suppliers for the Provision of Goods and Services has been prepared on a cash basis, and due to the limitations imposed by the Township's accounts payable system includes certain disbursements that are not purchases of goods and services. The financial statements have been prepared on an accrual basis, and no reconciliation of this schedule with the financial statements has been prepared.

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Management Letter

The accompanying financial statements and schedules of the Corporation of the Township of Esquimalt (the "Township") are the responsibility of management. To ensure their integrity, objectivity, and reliability, management has selected appropriate accounting policies in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The financial statements necessarily include some amounts that are based on estimates and the judgement of management with appropriate consideration of materiality.

The Township's accounting systems and related internal controls and supporting processes and procedures are designed and maintained to provide reasonable assurance that financial information is complete and accurate, and assets are safeguarded from loss. The procedures include the establishment of an organizational structure that provides a well defined division of responsibilities, accountability for performance, communication of standards of business conduct, and the selection, retention, and training of qualified staff.

The Township's Council oversees management's internal control and financial reporting responsibilities. Council reviews and approves the Township's financial statements, and meets with management and its independent auditors to satisfy themselves that management's responsibilities are properly discharged.

KPMG LLP, Chartered Accountants, the independent auditors appointed by Council examined the financial statements and issued their Audit Report. The auditors have full and unrestricted access to Council to discuss their audit and their related findings.

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Ian Irvine	Laurie Hurst, CPA, CGA
Director of Financial Services	Chief Administrative Officer