



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

### Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, February 26, 2018

7:00 PM

Esquimalt Council Chambers

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**Present:** 7 - Mayor Barbara Desjardins  
Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Olga Liberchuk  
Councillor Susan Low  
Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Jeff Miller, Director of Engineering & Public Works  
Bill Brown, Director of Development Services  
Ian Irvine, Director of Financial Services  
Anja Nurvo, Director of Corporate Services  
Alex Tang, Planner  
Rachel Dumas, Recording Secretary

#### 1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged the great response at the McLoughlin Amenity Funds Ideas Fair event last week and encouraged the community to continue to participate by adding their thoughts to the boards located at the library, Municipal Hall, Archie Browning Sports Centre and Recreation Centre.

Mayor Desjardins acknowledged another successful Township Classics event and thanked The Township Community Arts Council.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

#### 2. LATE ITEMS

The following late items were added to the agenda:

(1) Pertaining to Agenda Item 7. **STAFF REPORTS:** (2) 2018 Local Grant Allocations, Staff Report FIN-18-004:

\* Email from Terry Milne dated February 20, 2018 Re: Lt. Hampton Gray Memorial

- (2) Pertaining to Agenda Item 10. **COMMUNICATIONS:** (1) Email from Mark Harris, Chorus Manager, Victoria Village Squires Barbershop Chorus, dated February 5, 2018, Re: Request to Declare Barbershop Quartet Week:

\* Sample Proclamation provided by Mark Harris

- (3) Add to Agenda Item 10. **COMMUNICATIONS:** (5) Letter from Mayor David Screech, Town of View Royal, to Honourable Claire Trevena, Minister of Transportation and Infrastructure, dated December 18, 2017 Re: Regional Transportation System

### 3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Burton-Krahn: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

### 4. MINUTES

- 1) [18-086](#) Minutes of the Special Meeting of Council, February 5, 2018
- 2) [18-087](#) Minutes of the Regular Meeting of Council, February 5, 2018
- 3) [18-088](#) Minutes of the Special Meeting of Council, February 13, 2018
- 4) [18-097](#) Minutes of the Special Meeting of Council, February 19, 2018

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the Minutes of the Special Meeting of Council, February 5, 2018, Minutes of the Regular Meeting of Council, February 5, 2018, Minutes of the Special Meeting of Council, February 13, 2018 and Minutes of the Special Meeting of Council, February 19, 2018 be adopted as circulated. Carried Unanimously.

### 5. PRESENTATIONS

- 1) [18-090](#) Jeff Miller, Carole Witter and Meagan Klassen, Wastewater Treatment Plant Esquimalt Liaison Committee, Re: Committee Update

Director of Engineering and Public Works, Chair, Wastewater Treatment Plant Esquimalt Liaison Committee provided an update of the progress and impact on community during construction of the Wastewater Treatment Facility at McLoughlin Point.

**6. PUBLIC INPUT (On items listed on the Agenda)**  
**Excluding items which are or have been the subject of a Public Hearing.**

Lorne Argyle, *resident*, requested clarity with the term "*mass timber technology*" pertaining to the Rezoning Application for 669 Constance Avenue, known as Corvette Landing.

**7. STAFF REPORTS**

***Finance***

**1) [18-095](#) 2018 Budget Discussion - Director of Financial Services**

Director of Financial Services provided an overview of 2018 preliminary budget scenarios and responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Liberchuk: That Council direct staff to prepare scenarios for a 4%, 5% and 6% 2018 municipal tax revenue increase for Council consideration.

Moved by Councillor Low, seconded by Councillor Liberchuk: That the Main Motion be amended to add 2% and 3% scenarios for Council consideration.

Moved by Councillor Liberchuk, seconded by Councillor Morrison: That the Amendment to the Main Motion be amended to add a 1% scenario for Council's consideration. Carried. Councillor Brame and Councillor Low opposed.

The vote was taken on the Amendment as amended and declared Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried. Councillor Morrison opposed.

**2) [18-079](#) 2018 Local Grant Allocations, Staff Report FIN-18-004**

Councillor Brame, Chair, Local Grants Committee, provided an overview of the 2018 Local Grant process and allocation of funds and responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Morrison: That Council:

a) approve the allocation of local grants in the amount of \$116,225 as set out in the schedule attached to Staff Report FIN-18-004

b) write a letter to the Victoria Restorative Justice Society explaining the decision to deny their application was based on indirect funding already provided by Esquimalt through the Victoria Police Department budget

c) write a letter to the City of Victoria in support of the grant application for the Victoria West Community Association with regards to its Guys Only program at Rockheights Middle School. Carried Unanimously.

**Administration**

- 3) [18-073](#) Update of Strategic Priorities and Operational Strategies for 2018, Staff Report No. ADM-18-007

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council approve the updated Strategic Priorities 2015 - 2019 and Operational Strategies as presented in Staff Report ADM-18-007. Carried Unanimously.

**Engineering and Public Works**

- 4) [18-080](#) Traffic Order 1285 - Elrick Place at Rockheights Avenue, Staff Report EPW-18-014
- 5) [18-081](#) Traffic Order 1286 - Rockcrest Avenue at Rockheights Avenue, Staff Report EPW-18-015
- 6) [18-082](#) Traffic Order 1287 - Beatty Street at Grafton Street, Staff Report EPW-18-016
- 7) [18-083](#) Traffic Order 1288 - Park Place at Carlisle Avenue, Staff Report EPW-18-017

Moved by Councillor Low, seconded by Councillor Morrison: That Council approve:

(1) Traffic Order 1285 that the existing "Yield" sign on Elrick Place at Rockheights Avenue be replaced with a "Stop" sign and road markings at the same location, and that Traffic Order 398 be rescinded;

(2) Traffic Order 1286 that the existing "Yield" sign on Rockcrest Avenue at Rockheights Avenue be replaced with a "Stop" sign and replace the crosswalk with parallel lines at the same location, and that Traffic Order 401 be rescinded;

(3) Traffic Order 1287 that existing "Yield" sign on Beatty Street at Grafton Street be replaced with a "Stop" sign and road markings at the same location, and rescind Traffic Order 511; and

(4) That Council approve Traffic Order 1288 that existing "Yield" sign on Park Place at Carlisle Avenue be replaced with a "Stop" sign and road markings at the same location, and rescind Traffic Order 586. Carried Unanimously.

- 8) [18-084](#) Yarrow Place Parking Restriction, Staff Report EPW-18-018

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Council direct staff to monitor and prepare a staff report for Council consideration in six months to verify the severity of the parking situation on Yarrow Place. Carried Unanimously.

**Development Services**

- 9) [18-078](#) OCP Amendment and Rezoning Application - 1052 Tillicum Road, Staff Report DEV-18-009

David Yamamoto, Zebra Design and Interiors Group Inc, provided an overview of Official Community Plan and Rezoning applications for 1052-1054 Tillicum Road, presented a PowerPoint Presentation and responded to questions from Council. Director of Development Services responded to questions from Council. Staff responded to questions from Council.

Moved by Councillor Liberchuk, seconded by Councillor Morrison:

1) That Council resolves that Official Community Plan Bylaw, 2006, No. 2646, Amendment Bylaw No. 2913, attached as Schedule 'A' to Staff Report DEV-18-009, which would amend Official Community Plan Bylaw, 2006, No. 2646 by changing the Land Use Designation and relevant Development Permit Area of PID 001-863-185, Lot C, Section 10, Esquimalt District, Plan 11683 [1052 Tillicum Road] shown cross-hatched on Schedule 'A' of Amendment Bylaw No. 2913, from Single and Two-Unit Residential to Townhouse Residential and from Development Permit Area No. 5, Enhanced Design Control Residential to Development Permit Area No. 1, Multi-Unit Residential, be given first and second reading; and

2) That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2914, attached as Schedule 'B' to Staff Report DEV-18-009, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 001-863-185, Lot C, Section 10, Esquimalt District, Plan 11683 [1052 Tillicum Road] shown cross-hatched on Schedule 'A' of Amendment Bylaw No. 2914 from RD-1 [Two Family Residential] to CD No. 106 [Comprehensive Development District No. 106], be given first and second reading; and

3) That Council authorizes the Corporate Officer to schedule a Public Hearing for Official Community Plan Bylaw 2006, No. 2646, Amendment Bylaw No. 2913 and Zoning Bylaw 1992, No. 2050, Amendment Bylaw No. 2914, and to advertise for same in the local newspaper. Carried Unanimously.

- 10) [18-094](#) Amendment to Development Permit DP000077, Mcloughlin Point Waste Water Treatment Plant, Staff Report DEV-18-010

Ernie Maschner, introduced Jim Mann, who provided an overview of amendments to DP000077 pertaining to the Core Area Waste Water Treatment Plant located at 337 Victoria View Road, presented a PowerPoint Presentation and both responded to questions from Council. The essence of the plans have not changed with amendments including removal of DAF

structure, green roof expansion, bicycle parking and electrical equipment revisions.

Council comments included:

- \* Odour control and impact on community
- \* Tsunami requirements during construction

Moved by Councillor Brame, seconded by Councillor Liberchuk: That Council approve the amendments to Development Permit DP000077 [Appendix "A"] for Core Area Waste Water Treatment Plant, 337 Victoria View Road, (PID 030-006-813) Lot 1, Section 11, and part of Bed of Victoria Harbour Esquimalt District Plan EPP36468 [Appendix "B"], as attached to Staff Report DEV-18-010. Carried Unanimously.

The Meeting recessed at 8:38 PM and reconvened at 8:45 PM with all members of Council present.

- 11)**     [18-096](#)   Rezoning Application - 669 Constance Avenue, "Corvette Landing", Staff Report DEV-18-011

Director of Engineering advised the Director of Development Services declared a conflict of interest due to the location of his primary residence and left the meeting.

Municipal Planner provided an overview of rezoning application pertaining to 669 Constance Avenue, known as Corvette Landing, presented a PowerPoint Presentation and responded to questions from Council.

Oliver Lang, Architect, provided an overview of rezoning application, presented a PowerPoint Presentation and responded to questions from Council.

Council comments included:

- \* Size of units
- \* Height
- \* Parking, number of spaces and size of stalls
- \* Entrance to parking off Constance Avenue
- \* Setbacks
- \* Shadowing and impact on neighbours
- \* Accessibility standards

Moved by Councillor Brame, seconded by Mayor Desjardins:

- 1) That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2915, attached as Schedule 'A' to Staff Report DEV-18-011, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 004-574-451, Lot 1, Suburban Lots 43 and 44, Esquimalt District, Plan 13563 [669 Constance Avenue] and PID

023-768-410, Lot A of Suburban Lots 43 and 44, Esquimalt District, Plan VIP65333 [658 Admirals Road] shown cross-hatched on Schedule 'A' of Amendment Bylaw No. 2915, from RM-4 [Multiple Family Residential] Zone to CD No. 107 [Comprehensive Development District No. 107], and by changing the zoning designation of PID 017-827-540, Lot 1, Suburban Lot 43, Esquimalt District, Plan VIP54521 [662 Admirals Road], also shown cross-hatched on Schedule 'A' of Amendment Bylaw No. 2915, from RM-1 [Multiple Family Residential] Zone to CD No. 107 [Comprehensive Development District No. 107], be given first and second reading; and

2) That Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Bylaw 1992, No. 2050, Amendment Bylaw No. 2915, and to advertise for same in the local newspaper. Carried.

In Favour: 4 - Mayor Desjardins, Councillor Brame, Councillor Hundleby, and Councillor Morrison

Opposed: 3 - Councillor Burton-Krahn, Councillor Liberchuk, and Councillor Low

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the Regular Council meeting be extended to 10:15 PM. Carried Unanimously.

## **8. MAYOR'S AND COUNCILLORS' REPORTS**

There were no Mayor or Councillors' reports.

## **9. REPORTS FROM COMMITTEES**

- 1) [18-085](#) Draft Minutes from the Local Grant Committee, February 13, 2018

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the Draft Minutes from the Local Grant Committee, February 13, 2018 be received. Carried Unanimously.

## **10. COMMUNICATIONS**

- 1) [18-091](#) Email from Mark Harris, Chorus Manager, Victoria Village Squires Barbershop Chorus, dated February 5, 2018, Re: Request to Declare Barbershop Quartet Week

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the Email from Mark Harris, Chorus Manager, Victoria Village Squires Barbershop Chorus, dated February 5, 2018, Re: Request to Declare Barbershop Quartet Week be received and Council declare April 8 to April 14, 2018 as Barbershop Quartet Week in Esquimalt. Carried Unanimously.



- 2) [18-092](#) Letter from Mayor Ken Williams, District of Highlands, dated February 9, 2018, Re: Local Integrated Resource Management (IRM) Solution
- 3) [18-098](#) Letter from Mayor John Ranns, District of Metchosin, dated February 13, 2018, Re: Notice of Motion - Integrated Resource Management (IRM) for Esquimalt

Moved by Councillor Brame, seconded by Councillor Low: That the Letter from Mayor Ken Williams, District of Highlands, dated February 9, 2018, Re: Local Integrated Resource Management (IRM) Solution and Letter from Mayor John Ranns, District of Metchosin, dated February 13, 2018, Re: Notice of Motion - Integrated Resource Management (IRM) for Esquimalt be received. Carried Unanimously.

- 4) [18-093](#) Letters from Chief Constable Del Manak, Victoria Police Department, dated February 15, 2018, Re: Clarification Victoria Police Department Budget

Moved by Councillor Liberchuk, seconded by Councillor Low: That the Letters from Chief Constable Del Manak, Victoria Police Department, dated February 15, 2018, Re: Clarification Victoria Police Department Budget be received. Carried Unanimously.

- 5) Letter from Mayor David Screech, Town of View Royal, to Honourable Claire Trevena, Minister of Transportation and Infrastructure, dated December 18, 2017 Re: Regional Transportation System

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That the Letter from Mayor David Screech, Town of View Royal, to Honourable Claire Trevena, Minister of Transportation and Infrastructure, dated December 18, 2017 Re: Regional Transportation System be received and Council direct staff to prepare the same letter on behalf of the Township of Esquimalt in support of a Regional Transportation System with the inclusion of "... with responsibilities including the Governance and operations of public transit, and planning for multimodal transportation." Carried Unanimously.

## 11. NOTICE OF MOTION

- 1) [18-066](#) Notice of Motion re Township of Esquimalt Waste Management, Mayor Barbara Desjardins

Moved by Mayor Desjardins, seconded by Councillor Low:

WHEREAS: Esquimalt provides kitchen scrap pickup service and yard and garden waste drop off, and long term management of these waste streams was being delayed until CRD developed a solution through Integrated Resource Management (IRM);

AND WHEREAS: CRD has discontinued its process toward IRM and combined management of waste streams;



AND WHEREAS: CRD's work has shown the potential for an IRM approach to reduce GHG emissions, and provide energy benefits;  
THEREFORE BE IT RESOLVED: That the Township of Esquimalt explore its own solution for these streams through Integrated Resource Management and potential for local gasification technology in Esquimalt;  
AND THEREFORE BE IT FURTHER RESOLVED: That the RFP for yard and garden waste be delayed until such opportunities have been explored. Carried Unanimously.

## 12. RISE AND REPORT

### 1) [18-100](#) Rise and Report re Committee Appointments

#### (a) Appointment to Advisory Planning Commission

At the *In Camera* meeting held on February 13, 2018, Council passed the following Motion:

"That Council appoint Nick Novacs to the Advisory Planning Commission effective immediately for the term ending June 30, 2018, to replace David Schinbein."

#### (b) Appointments to Environmental Advisory Committee

At the *In Camera* meeting held on February 19, 2018, Council passed the following Motion:

"That Council appoint Louise Blight and Paul Helston to the Environmental Advisory Committee effective immediately for the term ending June 30, 2019."

## 13. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Doug Scott, *resident*, expressed concerns with proposed Constance Avenue development pertaining to parking, increased traffic volume and safety.

Marilyn Day, *resident*, thanked staff for side walk and road clearance during snow days and Councillor Low for hosting Ideas Fair event as Acting Mayor.

Christian Degagne, *resident*, in favour of development and opportunity for public input to identify vision for the community.

Brian Gray, *resident*, in favour of public input opportunities towards development in the community.

## 14. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 10:11 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS date DAY OF month, 2018

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT