

District of Saanich  
Administration  
770 Vernon Ave.  
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March 2, 2018

Ms. Laurie Hurst, Chief Administrative Officer  
The Corporation of the Township of Esquimalt  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

Dear Ms. Hurst:

**LAURIE**

Very recently the Town of Sidney inquired about a potential further extension of their Fire Dispatch agreement to the end of Q2 2018 (June 30). As you are aware, there is an active Request for Proposal (RFP) concerning those services of which the Township of Esquimalt is an active participant in.

As Saanich is a proponent and has submitted a proposal for consideration of the purchasers in response to the above mentioned RFP, it would be inappropriate for Saanich to enter into discussions of alternate service terms and pricing at this time.

However, in recognition of the fact the timelines established for the RFP do not align well with current contractual arrangements Saanich has with the five agencies who issued the above mentioned RFP, Saanich is prepared to offer (subject to Saanich Council's approval) a further brief extension of one month, until April 30, at current rates, in order to allow sufficient time for the RFP process to proceed to a conclusion.

The Town of Sidney Council has accepted Saanich's proposal in this regard and we would like to make available this same offer to the Township of Esquimalt.

We will be proceeding to Saanich Council for approval of the Sidney contract extension on March 19, 2018. If Esquimalt wishes to pursue this same option I would ask that you notify me not later than March 9, 2018.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Paul H. Thorpe".

Paul H. Thorpe  
M. Arch., MPA, Architect-AIBC  
Chief Administrative Officer

C: Her Worship, Mayor Barbara Desjardins and Council, Township of Esquimalt  
Chris Jancowski, Fire Chief, Esquimalt Fire Department  
His Worship, Mayor Richard Atwell and Council, District of Saanich  
Michael Burgess, Fire Chief, Saanich Fire Department