



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

### Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

---

Monday, December 4, 2017

7:00 PM

Esquimalt Council Chambers

---

Councillor Liberchuk via conference call.

**Present:** 7 - Mayor Barbara Desjardins  
Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Olga Liberchuk  
Councillor Susan Low  
Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Bill Brown, Director of Development Services  
Anja Nurvo, Director of Corporate Services  
Chris Jancowski, Fire Chief  
Karen Hay, Planner  
Rachel Dumas, Recording Secretary

#### 1. CALL TO ORDER

Mayor Desjardins called the regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations. Mayor Desjardins acknowledged and thanked all volunteers and community for another successful Celebration of Lights event and recognised long term service employees for their contribution to the Township.

#### 2. LATE ITEMS

The following late item was added to the agenda:

- (1) Add as new Agenda Item No. 9. **RISE AND REPORT:** (1) Fire Dispatch Services, and renumbering balance of Agenda
  - Rise and Report from *In Camera* meeting held on November 20, 2017 re Fire Dispatch Services

#### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

#### 4. PUBLIC HEARING

Councillor Liberchuk declared a conflict of interest as her in-laws are the

applicants and left the meeting at 7:04 PM.

*The Public Hearing is to afford all persons who deem their interest in property affected by the Bylaw an opportunity to be heard or to present written submissions before the Municipal Council on matters contained in the Bylaw.*

- 1) [17-483](#) Notice of Public Hearing - Rezoning Application, 780 Dominion Road

- 2) **Background Information - Available for Viewing Separately**

- 3) **Director of Development Services - Overview of Application**

Director of Development Services provided a brief overview of rezoning application for 780 Dominion Road, "Super Genius Daycare".

- a) [17-478](#) Rezoning Application - 780 Dominion Road, "Super Genius Daycare" - Staff Report No. DEV-17-067

- 4) **Applicant or Authorized Representative - Overview of Application**

Luis Sanchez, applicant, provided a brief verbal overview of application.

- 5) **Public Input**

Mayor Desjardins called three times for public input and there was none.

- 6) **Adjournment of Hearing**

Mayor Desjardins declared the Public Hearing closed at 7:09 PM.

- 7) **Consideration of Staff Recommendation**

Moved by Councillor Brame, seconded by Councillor Morrison: That Council, upon considering comments made at the Public Hearing, resolves that Bylaw No. 2905 [Appendix A], which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 006-289-100, Amended Lot I (DD 156820I), Section 10, Esquimalt District, Plan 2923 [780 Dominion Road], shown hatched on Schedule "A", from Multiple Family Residential [RM-3] to Comprehensive Development District No. 104 [CD No. 104] be given third reading and adoption. Carried Unanimously.

Councillor Liberchuk returned to the meeting at 7:24 PM.

## 5. PRESENTATIONS

- 1) [17-484](#) Dr. Teale Phelps Bondaroff, Greater Victoria Placemaking Network, Re: Placemaking and the Pocket Places Project

Dr. Teale Phelps Bondaroff, Greater Victoria Placemaking Network, provided an overview of Pocket Places Project, presented a Powerpoint Presentation and responded to questions from Council. Dr. Teale encouraged Council to consider local grant funding for Little Free Libraries in the community.

**6. PUBLIC INPUT (On items listed on the Agenda)**  
**Excluding items which are or have been the subject of a Public Hearing.**

Mayor Desjardins called three times for Public Input and there was none.

**7. STAFF REPORTS**

***Administration***

- 1) [17-470](#) Amendment to Council Policy PER-05 - Terms and Conditions of Employment for Officers and Exempt Employees, Staff Report ADM-17-026

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That Council approve the revised Council Policy PER-05 Terms and Conditions of Employment for Officers and Exempt Employees as attached to Staff Report ADM-17-026. Carried Unanimously.

- 2) [17-471](#) Amendment to the Officers Bylaw, 2011, No. 2777, Staff Report ADM-17-027

Moved by Councillor Brame, seconded by Councillor Low: That Council gives first, second and third readings to the Officers Bylaw, 2011, No. 2777, Amendment Bylaw [No. 2], 2017, No. 2910. Carried Unanimously.

- 3) [17-481](#) 2018 Council and Committee of the Whole Meeting Schedule, Staff Report ADM-17-029

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve the 2018 Regular Meeting Schedule of Council and Committee of the Whole as amended by deleting October 22, 2018 meeting, as attached to Staff Report ADM-17-029. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, and Councillor Low

Opposed: 2 - Councillor Liberchuk, and Councillor Morrison

***Development Services***

- 4) [17-486](#) Housing Agreement Application, 101 Island Highway, Staff Report DEV-17-070

Moved by Councillor Hundleby, seconded by Councillor Morrison:

1. That Council resolves that Housing Agreement (101 Island Highway) Bylaw, 2017, No. 2897, detailed in Schedule "A" of Staff Report DEV-17-070, be adopted.

2. That Council resolves that the Mayor and staff are authorized to execute the Housing Agreement attached as Schedule "A" to Housing Agreement (101 Island Highway) Bylaw, 2017, No. 2897, detailed in Schedule "A" of Staff Report DEV-17-070.

3. That Council resolves that staff, upon execution of the Housing Agreement attached as Schedule "A" to Housing Agreement (101 Island Highway) Bylaw, 2017, No. 2897, attached as Schedule "A" to Staff

Report DEV-17-070, be directed to register a notice on the property titles of PID 030-296-625, Lot 1, Section 2, Esquimalt District, Plan 67312 [101 Island Highway], pursuant to Local Government Act, Section 483 (5). Carried Unanimously.

- 5) [17-482](#) Rezoning Application, 101 Island Highway, Staff Report DEV-17-069

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council, upon considering the comments made at the Public Hearing, resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2893, attached to Staff Report DEV-17-069 as Schedule "A", be adopted. Carried Unanimously.

## 8. MAYOR'S AND COUNCILLORS' REPORTS

There were no Mayor or Councillors' reports.

## 9. RISE AND REPORT

- 1) [17-494](#) Fire Dispatch Services

At its *In Camera* meeting held on November 20, 2017, Council passed the following Motions:

**MOTION:** That Council authorize staff to request a 6 month extension to the current agreement for dispatch services.

**MOTION:** That Council authorize staff to explore alternate service delivery options or models to service the Township's fire dispatch needs.

## 10. COMMUNICATIONS

- 1) [17-485](#) Email from Brock Carlton, CEO, Federation of Canadian Municipalities, dated November 22, 2017, Re: Invitation to FCM Engagement Session

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Email from Brock Carlton, CEO, Federation of Canadian Municipalities, dated November 22, 2017, Re: Invitation to FCM Engagement Session be received. Carried Unanimously.

- 2) [17-487](#) Letter from Paul Thorkelsson, CAO, District of Saanich, dated November 30, 2017, Re: Fire Dispatch Services

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Letter from Paul Thorkelsson, CAO, District of Saanich, dated November 30, 2017, Re: Fire Dispatch Services be received, and direct staff to send a letter advising of Council's direction to staff. Carried Unanimously.

## 11. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Mayor Desjardins called three times for Public Input and there was none.

**12. ADJOURNMENT**

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Regular Council meeting be adjourned at 7:50 PM. Carried Unanimously.

---

MAYOR BARBARA DESJARDINS  
THIS date DAY OF month, 2017

---

ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT