



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, May 8, 2017

5:45 PM

Esquimalt Council Chambers

Present 5 - Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Susan Low

Absent 2 - Mayor Barbara Desjardins
Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Blair McDonald, Director of Community Safety Services
Scott Hartman, Director of Parks and Recreation
Anja Nurvo, Director of Corporate Services
Vicki Gannon, Director of Human Resources
Chris Jancowski, Fire Chief
Rachel Dumas, Recording Secretary

1. **CALL TO ORDER**

Acting Mayor Burton-Krahn called the Special Committee of the Whole meeting to order at 5:45 PM.

Acting Mayor Burton-Krahn acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. **STAFF REPORTS**

1) [17-189](#) Strategic Priorities 2015 - 2019

Moved by Councillor Low, seconded by Councillor Liberchuk: That Strategic Priorities Updated Chart be received. Carried Unanimously.

2) [17-190](#) Operational Strategies 2017 First Period Updated Chart

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Operational Strategies 2017 First Period Updated Chart be received. Carried Unanimously.

3) [17-192](#) CAO - 2017 First Period Report, Staff Report ADM-17-012

Moved by Councillor Brame, seconded by Councillor Hundleby: That CAO - 2017 First Period Report, Staff Report ADM-17-012 be received. Carried Unanimously.

4) [17-184](#) Corporate Services - 2017 First Period Report, Staff Report ADM-17-013

Director of Corporate Services responded to questions from Council.

Council requested statistics of viewers watching the live broadcast of Council meetings and suggested Councillors be tagged in communication items listed on website, providing an opportunity to further distribute the news to a greater audience.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Corporate Services - 2017 First Period Report, Staff Report ADM-17-013 be received. Carried Unanimously.

5) [17-179](#) Community Safety Services - 2017 First Period Report, Staff Report CSS-17-007

Director of Community Safety Services responded to questions from Council.

Council sought clarity regarding jurisdiction of enforcement for unlicensed vehicles on Municipal roads; both Municipal Bylaw Enforcement Officer and Victoria Police, Esquimalt Division enforce this issue. Timelines for resolving unsightly property issues are reviewed on an individual case basis and voluntary compliance of owner.

Moved by Councillor Brame, seconded by Councillor Liberchuk: That Community Safety Services - 2017 First Period Report, Staff Report CSS-17-007 be received. Carried Unanimously.

6) [17-159](#) Financial Services and Information Technology Departments - 2017 First Period Report, Staff Report FIN-17-007

Director of Financial Services and Information Technology Departments responded to questions from Council.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Financial Services and Information Technology Departments - 2017 First Period Report, Staff Report FIN-17-007 be received. Carried Unanimously.

7) [17-196](#) Development Services - 2017 First Period Report, Staff Report
DEV-17-027

Director of Development Services responded to questions from Council.
Council acknowledged the success of the Housing Forum Workshop on May 5 and discussed the new initiative from the Provincial Government allowing businesses to have a picnic area for patrons.

Moved by Councillor Hundleby, seconded by Councillor Low: That Development Services - 2017 First Period Report, Staff Report DEV-17-027 be received. Carried Unanimously.

- 8) [17-194](#) Engineering and Public Works - 2017 First Period Report, Staff Report EPW-17-018

Director of Engineering and Public Works responded to questions from Council.
Council suggested advising residents in advance of street sweeping days and whether alternate recycling bins were available to deal with adverse weather conditions.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Engineering and Public Works - 2017 First Period Report, Staff Report EPW-17-018 be received. Carried Unanimously.

- 9) [17-186](#) Parks and Recreation Department - 2017 First Period Report, Staff Report P&R-17-006

Moved by Councillor Hundleby, seconded by Councillor Low: That Parks and Recreation Department - 2017 First Period Report, Staff Report P&R-17-006 be received. Carried Unanimously.

- 10) [17-193](#) Fire Department - 2017 First Period Report, Staff Report FIRE-17-002

Moved by Councillor Brame, seconded by Councillor Hundleby: That Fire Department - 2017 First Period Report, Staff Report FIRE-17-002 be received. Carried Unanimously.

5. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Acting Mayor Burton-Krahn called three times for public input and there was none.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Low: That the Special Committee of the Whole meeting be adjourned at 6:03 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2017

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT