



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, March 6, 2017

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Susan Low

Absent: 1 - Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Anja Nurvo, Director of Corporate Services
Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. MINUTES

- 1) [17-100](#) Minutes of the Special Meeting of Council, February 27, 2017
- 2) [17-101](#) Minutes of the Regular Meeting of Council, February 27, 2017

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That the Minutes of the Special Meeting of Council, February 27, 2017 and Minutes of the Regular Meeting of Council, February 27, 2017 be adopted as circulated. Carried Unanimously.

5. PRESENTATIONS

- 1) [17-059](#) Presentation of Spirit Award

Mayor Desjardins acknowledged Esquimalt resident and Municipal Archives volunteer, Kay Stidston, for her significant contribution to the community. Her husband Jack, accepted the Volunteer Spirit Award in her memory with family members present. Her time and dedication to the community is greatly appreciated and will be sadly missed.

- 2) [17-104](#) Maureen Sawa, CEO and Rob Martin, Board Chair, Greater Victoria Public Library Board, Re: Library Budget Presentation

Rob Martin, Chair, Greater Victoria Public Library Board introduced Maureen Sawa, CEO, GVPL, Donna Phillips, Director of Finance, Jennifer Windecker, Director of Public Services and Helen Hughes, President, CUPE 410. Maureen Sawa provided an overview of the 2017 GVPL budget request, presented a PowerPoint Presentation and responded to questions from Council.

6. DELEGATIONS

- 1) [17-061](#) Lea Silver, Heart and Stroke Foundation, Re: Big Bike in Esquimalt

Lea Silver, Community Development Coordinator, Heart and Stroke Foundation, provided an overview of the Big Bike Event scheduled for June 13, 2017 at Bullen Park, Esquimalt. Ms. Silver requested Council encourage awareness and participation in achieving the goal to raise \$10,000 for the Heart and Stroke Foundation. The Bike holds up to 30 people and ventures on a 2km ride within the community to promote healthy living.

- 2) [17-103](#) Abigail Claydon, Re: Captain Jacobsons Park Mulch

Abigail Claydon, resident, expressed health and safety concerns regarding mulch used at Captain Jacobson's Park and requested Council consider removal or coverage of the mulch or fencing.

7. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

Mayor Desjardins called three times and there was no public input.

8. STAFF REPORTS***Finance***

- 1) [17-093](#) 2017 Local Grants Allocation, Staff Report FIN-17-003

Director of Financial Services and IT responded to questions from Council.

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That

Council approve the allocation of local grants in the amount of \$122,850 as set out in the schedule attached to Staff Report FIN-017-003. Carried Unanimously.

- 2) [17-095](#) 2017 Revenue, Tax, Budget and Financial Sustainability Policies and Objectives, Staff Report FIN-17-004

Director of Financial Services provided an overview of the 2017 Revenue, Tax, Budget and Financial Sustainability Policies and Objections, presented a PowerPoint Presentation and responded to questions from Council. He provided a budget process timeline with proposed adoption of the Financial Plan and Tax Rate Bylaws on May 8, 2017.

Moved by Councillor Brame, seconded by Councillor Liberchuk: That Council approve the 2017 Revenue, Tax, Budget and Financial Sustainability Policies and Objectives as attached to Staff Report FIN-17-004. Carried Unanimously.

Engineering and Public Works

- 3) [17-096](#) Award of Construction Contract for the Project - Remediation, Esquimalt Town Square, Staff Report EPW-17-006

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Council:

1. Grant early budget approval of \$2,813,000 for the Esquimalt Town Square Remediation Project in the 2017-2021 Financial Plan;
2. Direct Staff to prepare a bylaw to initiate the transfer of \$2,813,000 from the Infrastructure and Revitalization Reserve Fund to the Capital Project Reserve Fund; and
3. Approve the awarding of the Esquimalt Town Square Remediation Project at a cost of \$2,222,512.94 to Tervita
4. Conditional on receipt of documentation from Tervita, pertaining to the tonnage amount and disposal of all soil. Carried Unanimously.

- 4) [17-099](#) Traffic Order 1241 - Rockheights Ave and Hutchinson Ave/Hutchinson Pl, Staff Report EPW-17-007

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council approve Traffic Order 1241 that existing "Yield" signs on Hutchinson Avenue at Rockheights Avenue and Hutchinson Place at Rockheights Avenue be replaced with "Stop" signs and road markings at the same locations, and rescind Traffic Orders 399 and 536. Carried Unanimously.

Development Services

- 5) [17-094](#) Development Permit - 1122 Craigflower Road, Staff Report DEV-17-015

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That Council resolves that Development Permit No. DP000082 [Appendix A] authorizing the development as shown on the architectural drawings prepared by Banks Design, the landscaping plan prepared by Koi Dragon Enterprises Ltd., and sited as shown on the site plan prepared by Wey Mayenburg Land Surveying Inc., all stamped "Received February 3, 2017", be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security), and register the notice on the title of the property located at PID 003-329-127, Lot A, Section 11, Esquimalt District, Plan 22176 [1122 Craigflower Road]. Carried Unanimously.

- 6) [17-098](#) Development Permit for the removal of contaminated soil at the Esquimalt Town Square Site, 1235 Esquimalt Road, Staff Report DEV-17-016

Moved by Councillor Liberchuk, seconded by Councillor Brame: That Council:

1. Exempt Development Permit No. DP000084 (Appendix "B") from being referred to the Advisory Planning Commission; and
2. Approve Development Permit No. DP000084 authorizing the excavation of contaminated soil from the Esquimalt Town Square site as outlined in the Development Permit and that staff be directed to issue the permit and register the notice at the Land Title Office. Carried Unanimously.

- 7) [17-108](#) Rezoning Application - 'West Bay Triangle' [468 Head Street], Staff Report DEV-17-017

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That Council, resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2873, attached to Staff Report DEV-17-017 as Schedule "A", which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of each of the following parcels:

- a. PID 001-843-991 Lot 8, Block H, Section 11, Esquimalt District, Plan 292 [468 Head Street],
- b. PID 006-720-439, Lot 5, Block H, Section 11, Esquimalt District, Plan 292 [470 Head Street],
- c. PID 000-036-722, Lot 4, Block H, Section 11, Esquimalt District, Plan 292 [472 Head Street],
- d. PID 009-175-024, Lot 1, Block H, Section 11, Esquimalt District, Plan 292 [515 Gore Street],
- e. PID 009-175-016, Lot 2, Block H, Section 11, Esquimalt District, Plan 292 [509 Gore Street],
- f. PID 000-704-580, Strata Lot 1, Section 11, Esquimalt District, Strata

Plan 509, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 [922 Lyall Street],
g. PID 000-704-598, Strata Lot 2, Section 11, Esquimalt District, Strata Plan 509, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 [920 Lyall Street],
h. PID 009-175-008, Lot 6, Block H, Section 11, Esquimalt District, Plan 292 [918 Lyall Street], and
i. PID 009-174-885, Lot 7, Block H, Section 11, Esquimalt District, Plan 292 [912 Lyall Street] (collectively, the "Nine Subject Properties")
all of which are shown cross hatched on Schedule "A" of Amendment Bylaw No. 2873, from their current zoning designation, detailed on Schedule "B" of Amendment Bylaw No. 2873, to CD No. 98 [Comprehensive Development District No. 98] be given adoption. Carried Unanimously.

9. BYLAWS

- 1) [17-097](#) Bylaw 2889 - Fees and Charges (Miscellaneous) Bylaw No. 2874, Amendment EV Charging Station User Fee - For Adoption

Moved by Councillor Brame, seconded by Councillor Low: That Fees and Charges (Miscellaneous) Bylaw, 2016, No. 2874, Amendment Bylaw, 2017, No. 2889 be adopted. Carried Unanimously.

10. MAYOR'S AND COUNCILLORS' REPORTS

There were no Mayor or Councillors' reports.

11. REPORTS FROM COMMITTEES

- 1) [17-102](#) Draft Minutes from the Local Grant Committee, February 22, 2017

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That the Draft Minutes from the Local Grant Committee, February 22, 2017 be received. Carried Unanimously.

12. COMMUNICATIONS

- 1) [17-105](#) Email from Ron Naidoo, dated February 23, 2017, Re: Human Values Day, April 24, 2017

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That the Email from Ron Naidoo, dated February 23, 2017, Re: Human Values Day, April 24, 2017 be received. Carried Unanimously.

- 2) [17-106](#) Letter from Chair Barbara Desjardins, Capital Regional District, dated February 23, 2017, Re: Notification of Refusal to Accept 2016 RGS Bylaw 4017

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the Letter from Chair Barbara Desjardins, Capital Regional District, dated February 23, 2017, Re: Notification of Refusal to Accept 2016 RGS Bylaw

4017 be received. Carried Unanimously.

- 3) [17-107](#) Email from Janelle Breese Biagioni, dated February 27, 2017, Re: Neighbour Day, May 7, 2017

Councillor Low declared a conflict of interest due to her affiliation with the Organization and left the meeting at 8:08 PM.

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the Email from Janelle Breese Biagioni, dated February 27, 2017, Re: Neighbour Day, May 7, 2017 be received and Proclamation request be approved. Carried Unanimously.

Councillor Low returned to the meeting at 8:09 PM.

13. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Marilyn Day, *resident*, expressed concerns regarding all day parking at the Esquimalt Recreation Centre, limiting short term parking options and encouraged attendance at the Canada 150 event, St. Paul's Church on May 6, 2017.

14. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:12 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2017

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT