



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Draft**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, February 27, 2017

7:00 PM

Esquimalt Council Chambers

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**Present:** 6 - Mayor Barbara Desjardins  
Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Olga Liberchuk  
Councillor Susan Low

**Absent:** 1 - Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Bill Brown, Director of Development Services  
Anja Nurvo, Director of Corporate Services  
Marlene Lagoa, Communications Coordinator  
Rachel Dumas, Recording Secretary

**Other:** Lui Carvello, Municipal Solicitor  
Acting Inspector Jason Laidman, VicPD Esquimalt Division  
Constable Franco Bruschetta, VicPD, Esquimalt Division  
Peter Ryan, Victoria Police Board Member

**1. CALL TO ORDER**

Mayor Desjardins called the Regular Council meeting to order at 7:03 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nation.  
Mayor Desjardins acknowledged Emma Sedgewick, Esquimalt resident, by wishing her a Happy 101st Birthday.

**2. LATE ITEMS**

(1) Pertaining to Agenda Item 7. **STAFF REPORTS** (2) Development Permit and Development Variance Permit - 910 Yarrow Place, Staff Report No. DEV-17-013

- Signatures from neighbours in support of variances, gathered by the home owner, Paul Robertson re 910 Yarrow Place

(2) Pertaining to Agenda item 7. **STAFF REPORTS** (3) Core Area Wastewater Treatment Plant Development Permit DP000077 - 337 Victoria View Road [Appendix "A"] (PID 030-006-813) Lot 1, Section 11, and part of Bed of Victoria Harbour, Esquimalt District Plan EPP36468, Staff Report No. DEV-17-014

- Replacement Appendix "B" DP000077 337 Victoria View Road

(3) Item 7.(3) **STAFF REPORTS** be moved before Item 7.(2).

### 3. **APPROVAL OF THE AGENDA**

Moved by Councillor Liberchuk, seconded by Councillor Brame: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

### 4. **MINUTES**

- 1) [17-079](#) Minutes of the Special Meeting of Council, February 6, 2017
- 2) [17-080](#) Minutes of the Regular Meeting of Council, February 6, 2017
- 3) [17-081](#) Minutes of the Special Meeting of Council, February 20, 2017

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Minutes of the Special Meeting of Council, February 6, 2017, Minutes of the Regular Meeting of Council, February 6, 2017 and Minutes of the Special Meeting of Council, February 20, 2017 be adopted as circulated. Carried Unanimously.

### 5. **PRESENTATIONS**

- 1) [17-082](#) Tracey Gibson, Tom Woods and Dr. Bonnie Leadbeater, WITS Programs Foundation, Re: WITS Program Update

Tom Woods and Tracey Gibson, WITS Program Foundation, provided an update of the WITS Program and it's positive impact in the community by creating a universal foundation and language encouraging youth to deal with conflict and peer victimization. Over 1600 children have been impacted and introduced to WITS Program in the area to date.

- 2) [17-089](#) Constable Franco Bruschetta, Victoria Police Department, Re: Graffiti

Constable Franco Bruschetta, Esquimalt Division, Community Resource Officer and Graffiti Coordinator provided an update of the graffiti issue in Esquimalt, presented a PowerPoint Presentation and responded to questions from Council. Offences are decreasing in the area however, Trackside and Macaulay Point Park are known target areas due to a large canvas and low visibility. VicPD is focusing on education and awareness for youth through schools and community groups.

### 6. **PUBLIC INPUT (On items listed on the Agenda)** **Excluding items which are or have been the subject of a Public Hearing.**

Mayor Desjardins called three times for public input and there was none.

## 7. STAFF REPORTS

### *Development Services*

- 1) [17-071](#) Electric Vehicle Charging Station User Fee - Amendment to Fees and Charges (Miscellaneous) Bylaw, 2016, No. 2874, Staff Report DEV-17-012

Mayor Desjardins declared a conflict of interest due to use of the charging station and left the meeting at 7:33 PM. Councillor Low as Acting Mayor, resumed the Chair.

Moved by Councillor Liberchuk, seconded by Councillor Burton-Krahn: That Council:

1. give first, second and third reading to the Fees and Charges (Miscellaneous) Bylaw, 2016, No. 2874, Amendment Bylaw, 2017, No. 2889; and
2. direct that all revenue from the collection of electric vehicle charging user fees be deposited into the Sustainability Reserve Fund.

Moved by Councillor Low, seconded by Councillor Hundleby: That the Main Motion be amended to include 3. all costs associated with the electric vehicle charging station be drawn from the Sustainability Reserve Fund. Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

Mayor Desjardins returned to the meeting at 7:38 PM.

- 3) [17-078](#) Core Area Wastewater Treatment Plant Development Permit DP000077 - 337 Victoria View Road [Appendix "A"] (PID 030-006-813) Lot 1, Section 11, and part of Bed of Victoria Harbour Esquimalt District Plan EPP36468, Staff Report No. DEV-17-014

Director of Development Services provided an overview of the Development Permit application for 337 Victoria View Road (McLoughlin Point) and responded to questions from Council. He reviewed the revised Development Permit application added as a late item.

Jane Bird, Project Board, provided an overview of application and introduced Jim Alders, Harbour Resource Partnership, who presented a PowerPoint Presentation outlining the design and responded to questions from Council. Bev Windjack provided an overview of landscape design.

Comments from Council included:

- \* Alternatives for green roof design including public art
- \* Operations and Maintenance Building built to LEED GOLD standard
- \* Graffiti concerns

- \* Environmental concerns
- \* Lighting of structure and impact on surrounding area

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve Development Permit No. DP000077, amended as presented as a late item [Appendix "A"] for the Core Area Wastewater Treatment Plant, authorizing development with the following conditions:

- the construction, form, design, exterior finishes and specific features of the development as shown on architectural plans prepared by HDR|CEI Architecture Associates Inc. stamped, "Received February 20, 2017";
- landscaping, specific features and green roof in accordance with the landscape plan prepared by LADR Landscape Architects Inc., stamped "Received February 20, 2017";
- siting as detailed on the BC Land Surveyor's Site Plan prepared by WSP Surveys (BC) Limited Partnership dated 2017-01-27;
- the Operations and Maintenance building designed and built to a LEED® Gold Standard; and
- installation and use of a high efficiency irrigation system that uses recycled water from the plant.

And that staff be directed to issue the permit subject to receipt of the required landscape security (staff indicating the amount received in the permit), and then register the notice on the title of the lot. Carried Unanimously.

**2)     [17-077](#)   Development Permit and Development Variance Permit -  
                  910 Yarrow Place, Staff Report DEV-17-013**

Property owner responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That Council resolves that Development Permit No. DP000076 [Appendix A] authorizing the development as shown on the architectural drawings prepared by The BWD Group, the landscape plan prepared by LADR Landscape Architects, both stamped "Received January 06, 2017", and sited as detailed on the survey plan prepared by Powell and Associates BC Land Surveyors, stamped "Received January 10, 2017", be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security), and register the notice on the title of the property located at PID 008-270-589, Lot 4, Section 2, Esquimalt District, Plan 45523 [910 Yarrow Place]; and

That Council resolves that Development Variance Permit No. DVP00057 [Appendix B] authorizing the development as shown on the architectural drawings prepared by The BWD Group, stamped "Received January 06, 2017", and sited as detailed on the survey plan prepared by Powell and Associates BC Land Surveyors, stamped "Received January 10, 2017", and including the following relaxations to Zoning Bylaw, 1992, No. 2050, be approved, and staff be directed to issue the permit and register the notice on the title of the property located at PID 008-270-589, Lot 4, Section 2, Esquimalt District, Plan 45523 [910 Yarrow Place]:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(i) - Siting Requirements - Principal Building - Front Setback: A 3.85 metre decrease to the requirement that no principal building shall be located within 7.5 metres of a Front Lot Line. [ie. from 7.5 metres to 3.65 metres];

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Siting Requirements - Principal Building - Side Setback: A 2.1 metre decrease to the requirement that no principal building shall be located within 3.6 metres of an Exterior Side Lot Line. [ie. from 3.6 metres to 1.5 metres], to locate the building within 3.6 metres of the right of way containing the Yarrow Place rain garden. Carried Unanimously.

## **8. MAYOR'S AND COUNCILLORS' REPORTS**

There were no Mayor or Councillors' reports.

## **9. REPORTS FROM COMMITTEES**

- 1) [17-091](#) Adopted Minutes from the Advisory Planning Commission, January 17, 2017

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the Adopted Minutes from the Advisory Planning Commission, January 17, 2017 be received. Carried Unanimously.

## **10. COMMUNICATIONS**

- 1) [17-083](#) Letter from Brent Reems, Legislative and Information Services, Capital Regional District, dated January 30, 2017, Re: Bylaw No. 4142, Regional Parks Loan Authorization Bylaw No. 1, 2016

Moved by Councillor Low, seconded by Councillor Liberchuk: That the Letter from Brent Reems, Senior Manager, Legislative and Information Services, Capital Regional District, dated January 30, 2017, Re: Bylaw No. 4142, Regional Parks Loan Authorization Bylaw No. 1, 2016 be received and Council give consent to the adoption of Bylaw No. 4142, Regional Parks Loan Authorization Bylaw No. 1, 2016 in accordance with Section 346 of the Local Government Act. Carried Unanimously.

- 2) [17-084](#) Letter from Mayor John Ranns, District of Metchosin, dated February 2, 2017, Re: Aboriginal Day

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Letter from Mayor John Ranns, District of Metchosin, dated February 2, 2017, Re: Aboriginal Day be received. Carried Unanimously.

- 3) [17-088](#) Letter from Glen C Urquhart, The Arthritis Society - BC/Yukon Divisional, dated February 7, 2017, Re: 8th Annual Walk to Fight Arthritis

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That the Letter from Glen C Urquhart, The Arthritis Society - BC/Yukon Divisional, dated February 7, 2017, Re: 8th Annual Walk to Fight Arthritis be

received.

Moved by Councillor Hundleby, seconded by Councillor Burton-Krahn: That the Main Motion be amended to include referral of the letter to Esquimalt Fire Rescue Service. Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

- 4) [17-085](#) Letter from Terry Prentice, dated February 8, 2017, Re: Rental Suites and Licencing

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That the Letter from Terry Prentice, dated February 8, 2017, Re: Rental Suites and Licencing be received.

Moved by Councillor Liberchuk, seconded by Councillor Brame: That the Main Motion be amended to include discussion during the OCP Review and Housing Forum regarding the inclusion of secondary suites in the Business Licence process. Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

- 5) [17-086](#) Email from Jocelyn Carter-Sim, Island Health, dated February 14, 2017, Re: Proclamation and Flying of Flag Request

Moved by Councillor Hundleby, seconded by Councillor Brame: Email from Jocelyn Carter-Sim, Island Health, dated February 14, 2017, Re: Proclamation and Flying of Flag Request be received and request to proclaim February 28th, 2017 Rare Disease Day and fly flag at Municipal Hall be approved. Carried Unanimously.

- 6) [17-092](#) Email from Judy Brownoff, Director, Capital Regional District, dated February 16, 2017, Re: Notice of Motion

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Email from Judy Brownoff, Director, Capital Regional District, dated February 16, 2017, Re: Notice of Motion be received. Carried.

Opposed: 2 - Councillor Burton-Krahn, and Councillor Low

Absent: 1 - Councillor Morrison

- 7) [17-087](#) Email from Faith Bodnar, Executive Director, Inclusion BC, dated February 17, 2017, Re: Help Celebrate Canada 150 Inclusively

Moved by Councillor Hundleby, seconded by Councillor Low: That the Email from Faith Bodnar, Executive Director, Inclusion BC, dated February 17, 2017, Re: Help Celebrate Canada 150 Inclusively be received.

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That the Main Motion be amended to include referral of request to Local Grants Committee and Parks Department for future funding opportunities. Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

#### 11. NOTICE OF MOTION

- 1) [17-066](#) Policy for Electric Vehicle Charging Stations in High Density Developments, Councillor Meagan Brame and Councillor Olga Liberchuk, Introduced February 6, 2017

Comments from Council included:

\* Add to Green Check List

Moved by Councillor Liberchuk, seconded by Councillor Brame:

WHEREAS the Township of Esquimalt values the environment and works to make our community a better place for today and the future,

AND WHEREAS the Township of Esquimalt recognizes that limited access to charging infrastructure is one of the main barriers when people consider purchasing an electric vehicle,

THEREFORE BE IT RESOLVED that the Township of Esquimalt look at options to move from "encouraging" all new construction to be Electric Vehicle Charge ready, to embedding Electric Vehicle charging infrastructure into a policy and bylaw that requires at minimum, level 2 charging stations for high density developments. Carried Unanimously.

#### 12. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Terry Prentice, *resident*, thanked Council for discussion of correspondence regarding rental suites and licencing.

Lynda O' Keefe, *Esquimalt Photography Club*, the Spring Show has a launch party this Thursday 6:30 PM - 8:30 PM at the Esquimalt Recreation Centre and show on display from March 1 to April 15.

#### 13. ADJOURNMENT

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That the Regular Council meeting be adjourned at 8:44 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS date DAY OF month, 2017

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT