



# **CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

## **Agenda - Final**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

### **Special Committee of the Whole**

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Monday, July 8, 2019

5:45 PM

Esquimalt Council Chambers

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1. **CALL TO ORDER**
2. **LATE ITEMS**
3. **APPROVAL OF THE AGENDA**
4. **PRESENTATION**
  - 1) [19-336](#) Sean Powell, Brian Smith and Patti Stockton, Victoria and Esquimalt Police Board Finance Committee, Re: 2020 Budget Process  
*Attachments:* [2020 Budget Process](#)
5. **PUBLIC INPUT (on items listed on the Agenda)**  
**Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**
6. **ADJOURNMENT**



## BUDGET CONSULTATIONS

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## Objective

The purpose of the meeting is for the Police Board:

1. To obtain input on councils' priorities in relation to public safety
2. To gain a better understanding of council's perspective on the current budget process and presentation

From councils' perspective:

1. Which strategic priorities would you highlight in relation to public safety?
2. What are the strengths of the current budget process?
3. What gaps are not addressed by the current budget process, and how should they be addressed?

## Current Budget Process



## 2020 Budget Timeline

Month	Strategy
May 2019	<ul style="list-style-type: none"> <li>Budget package distributed to managers</li> </ul>
June	<ul style="list-style-type: none"> <li>Police Executive Team to meet with City Manager/CAO and Finance Directors to discuss improvements to the budget process</li> <li>Completion of zero based budgets and internal review by Chief/Deputy Chiefs/Controller</li> </ul>
July	<ul style="list-style-type: none"> <li>Finance committee to consult with Victoria Council</li> <li>Finance committee to consult with Esquimalt Council</li> <li>Guidance from Police Board on budget presentation structure</li> <li>Policy Guidance from Police Board to staff</li> <li>Police Executive Team to meet with City Manager/CAO and Finance Directors to examine opportunities to create greater efficiencies</li> <li>Presentation of initial core budget and resource requests by Finance Committee</li> </ul>
September	<ul style="list-style-type: none"> <li>Recommendation of provisional budget by Finance Committee To Police Board</li> <li>Police Board approval of Joint Board/Councils presentation</li> <li>Police Board approval of Provisional Budget</li> </ul>
October	<ul style="list-style-type: none"> <li>Police Executive Team to meet with City Manager/CAO and Finance Directors to present budget in entirety</li> <li>Joint Board/Council meeting: presentation of provisional budget</li> <li>Police Board approval of City of Victoria council presentation</li> </ul>
November	<ul style="list-style-type: none"> <li>Presentation of Budget to Victoria Council</li> <li>Police Board approval of Township of Esquimalt council presentation</li> </ul>
December	<ul style="list-style-type: none"> <li>City of Victoria Budget Town Hall Meeting</li> </ul>
January 2020	<ul style="list-style-type: none"> <li>Presentation of Provisional Budget to Esquimalt Council</li> </ul>
April	<ul style="list-style-type: none"> <li>Final approval by both councils</li> </ul>

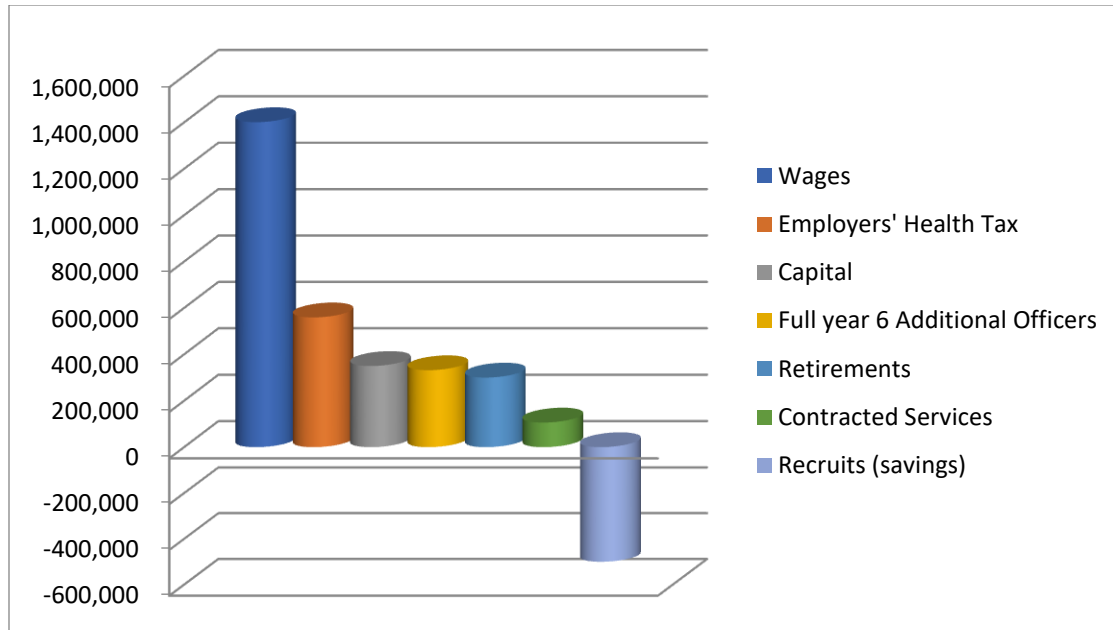
## Cost Drivers (and opportunities) for the 2020 Budget

### Cost Drivers

- Increments in the collective agreements
- Full year costs for the 6 additional officers approved in 2019
- Employers' Health Tax
- Maintenance of capital reserves
- Retirements
- Contracted services to outside agencies (CREST, E-Comm, PRIME etc)

### Cost Reduction Opportunities

- Recruitments at lower wage levels (savings)
- Greater integration with other police departments

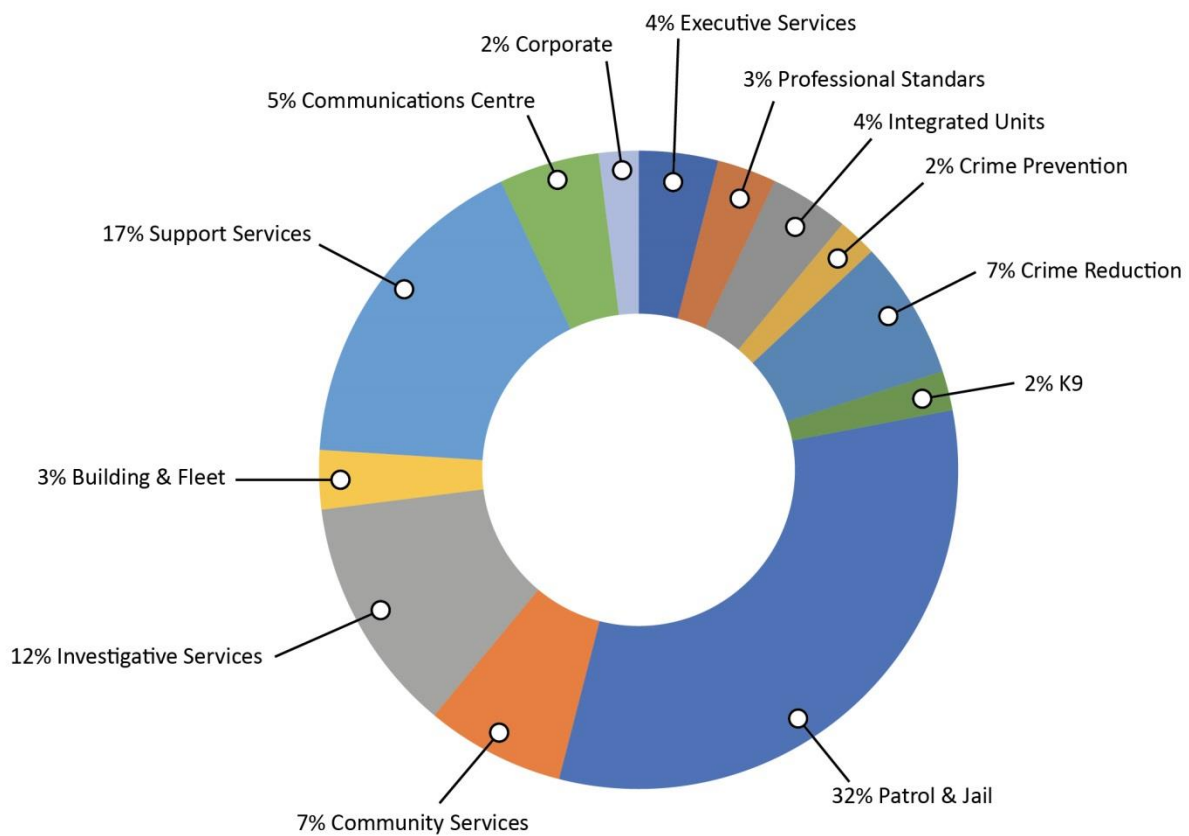


## 2019 Budget Overview

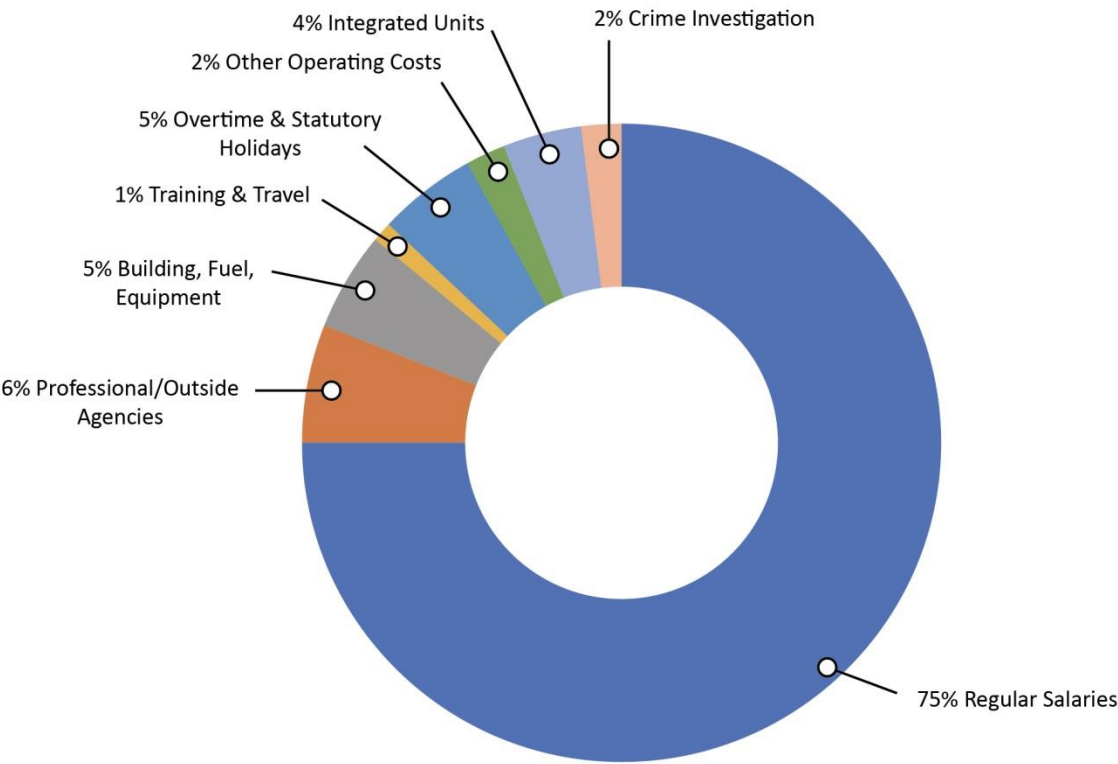
The following represents the 2019 Police budget approved by both councils and does not include items in the 2019 Provisional Budget that were not approved.

### 2019 Operating Expenditures Budget

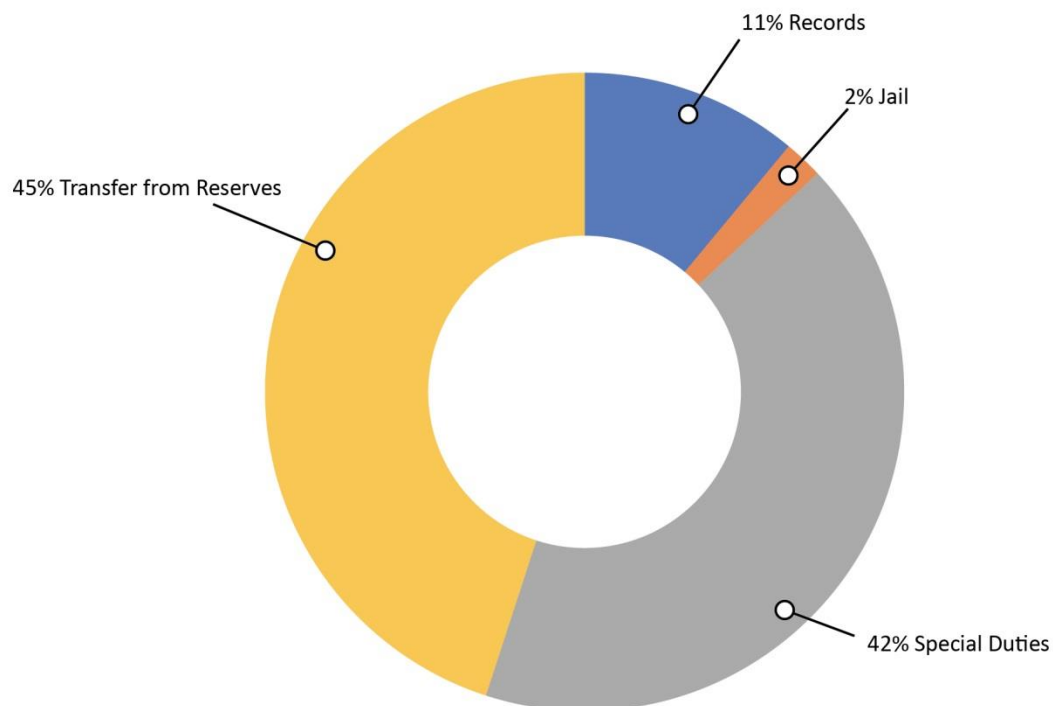
#### *Operating Expenditures by Services*



Operating Expenditures by Type



## 2019 Operating Revenue Budget





## 2019 Capital Expenditures Budget

- Capital reserve fund balance \$2.04 million
- 2019 transfers to reserves \$845,200
- 2019 capital expenditures \$1.96 million

