



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
Agenda - Final-revised
Council**

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, October 30, 2023

6:00 PM

Esquimalt Council Chambers

**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

In person attendance is permitted.

Members of the public are encouraged to submit their support or opposition in writing by emailing comments to council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for inclusion on the Speakers' List at 250-414-7177 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (a) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

II. CLOSED MEETING

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

2. INTRODUCTION OF LATE ITEMS

1) [23-533](#) Late Correspondence

Attachments: [Late Correspondence - Summary Sheet](#)
[Item 7.1 - Correspondence](#)
[Item 8.1 - Correspondence](#)
[Item 11.1 - Correspondence](#)

3. APPROVAL OF AGENDA

4. ADOPTION OF MINUTES

- 1) [23-519](#) Minutes of the Regular Council meeting held on September 25, 2023

Attachments: [Minutes - Regular Council meeting September 25, 2023](#)

- 2) [23-520](#) Minutes of the Regular Council meeting held on October 16, 2023

Attachments: [Minutes - Regular Council meeting October 16, 2023](#)

- 3) [23-526](#) Minutes of the Special Council meeting held on September 26, 2023

Attachments: [Minutes - Special Meeting of Council September 26, 2023](#)

5. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING***For Adoption***

- 1) [23-503](#) Tax Exemption (Non-Profit Organizations) Bylaw, 2023, No. 3120 - For Adoption

Attachments: [TAX EXEMPTION \(NON-PROFIT ORGANIZATIONS\) BYLAW, 2023, NO. 3120](#)

**6. PUBLIC INPUT ON AGENDA ITEMS 7, 8, 9 10 AND 11
Limit 2 minutes per speaker.****7. STAFF REPORTS**

- 1) [23-405](#) Tenant Assistance Policy, Staff Report No. DEV-23-057

Recommendation:

That Council adopt the Tenant Assistance Policy.

Attachments: [Appendix A: Proposed Tenant Assistance Policy](#)

8. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING

- 1) [23-497](#) Low Carbon Energy Systems - Amendment Bylaw 3118 - Zero Carbon Step Code, Staff Report No.DEV-23-075

Recommendation:

That "Building Regulation Bylaw, 2017, No. 2899, Amendment Bylaw, 2023, No. 3118 be read a first, second, and third time.

Attachments: [Appendix A - Building Regulation Bylaw, 2017, No. 2899, Amendment Bylaw, 2023, No. 3118](#)
[Appendix B - Timeline for Zero Carbon Step Code implementation 2023-2025](#)
[Appendix C - CEA Step & Carbon Step Code - QuickReference May 2023](#)
[Appendix D - 2022 Technical Review – Step Code and Carbon Pollution Standards](#)
[Appendix E - 2022 Final Engagement Report - Step Code and Carbon Pollution Standards](#)
[Appendix F - Staff Presentation - Zero Carbon Step Code](#)

9. REPORTS / MINUTES FROM COMMITTEES

- 1) [23-502](#) Draft Minutes of the Board of Variance, September 21, 2023

Attachments: [2023 09 21 Board of Variance - Draft Minutes](#)

- 2) [23-522](#) Recommendations from the Committee of the Whole meeting of October 23, 2023

Attachments: [2023 10 23 COTW Recommendations](#)

10. COMMUNICATIONS

For Council's Consideration

- 1) [23-521](#) Email from Olivia Woods dated October 18, 2023 Re: Quebec Government's Proposal for Raising Out of Province Tuition - Request for Letter of Support

Attachments: [Email - Quebec Government's Proposal for Raising Out of Province Tuition](#)

11. NOTICE OF MOTION

- 1) [23-495](#) Revision of "Maintenance of Property and Nuisance Regulation Bylaw" with Respect to Construction Noise - Councillors Cavens and Armour - For Discussion

Attachments: [Notice of Motion - For Introduction](#)
[Resident Correspondence](#)

- 2) [23-496](#) Examining Options for Increasing After Hours Bylaw Enforcement - Councillors Cavens and Boardman - For Discussion

Attachments: [Notice of Motion - For Introduction](#)

12. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

13. ADJOURNMENT