



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, July 11, 2022

7:00 PM

Esquimalt Council Chambers

In person attendance is permitted.

Members of the public are encouraged to submit their support or opposition in writing by emailing comments to corporate.services@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide comments to Council electronically during the meeting, please contact the Corporate Officer for inclusion on the Speakers' List at 250-414-7135 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [22-376](#) Minutes of the Special Meeting of Council held on June 27, 2022 at 330 PM

Attachments: [Minutes of the Special Meeting of Council held on June 27, 2022 at 330 PM](#)

- 2) [22-377](#) Minutes of the Special Meeting of Council held on June 27, 2022 at 545 PM

Attachments: [Minutes of the Special Meeting of Council held on June 27, 2022 at 545 PM](#)

- 3) [22-378](#) Minutes of the Regular Meeting of Council held on June 27, 2022

Attachments: [Minutes of the Regular Meeting of Council held on June 27, 2022](#)

5. PRESENTATIONS

- 1) [22-372](#) L'Ecole Macaulay Elementary School PAC Executive - Crossing Guard Overview - at the request of Council June 13, 2022 meeting

Attachments: [Attachment 1 - Crossing Guard Overview Presentation](#)

- 2) [22-371](#) Budget Consultation - July 2022 - Victoria and Esquimalt Police Board

Attachments: [Attachment 1 - Budget Consultations - July 2022](#)

6. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

7. STAFF REPORTS

Administration

- 1) [22-363](#) Official Resignation from Council - Councillor Vermeulen

Recommendation:

That Council formally receive the resignation from Councillor Jane Vermeulen effective July 15, 2022; and resolve that a by-election is not required to be scheduled to fill the corresponding vacancy for the Office of Councillor.

Attachments: [Attachment 1: Vermeulen Resignation Council](#)

- 2) [22-368](#) Council Procedure Bylaw, 2022, No. 3081, Staff Report No. ADM-22-021

Recommendation:

That Council give first, second and third reading to Council Procedure Bylaw, 2022, No. 3081.

Attachments: [Attachment 1: Council Procedure Bylaw 2022 No.3081](#)

[Attachment 2:](#)

[Bylaw 2715 Council Procedure Bylaw Consolidation](#)

- 3) [22-370](#) 2022 Council Liaison Appointments to Environment, Parks and Recreation Advisory Committee, Staff Report No. ADM-22-022

Recommendation:

That Council approve the 2022 appointments of Councillors Armour and Morrison as Council Liaisons to the Environment, Parks, and Recreation Advisory Committee.

Engineering and Public Works

- 4) [22-367](#) Esquimalt Together Against Graffiti Framework, Staff Report No. EPW-22-011

Recommendation:

That Council direct staff to:

- a. initiate a call for volunteers to re-establish ETAG;
- b. continue to remove graffiti from municipal infrastructure; and
- c. bring forward a budget request for 2023 budget deliberations to hire a contractor to remove graffiti from private property.

Parks and Recreation

- 5) [22-364](#) Parks and Recreation Regulation Bylaw Review and Proposed Fee

Increases, Staff Report No. P&R-22-008

Recommendation:

That Council:

- a) approve the proposed revisions to the parks and recreation fees and charges effective January 1, 2023, as outlined in Staff Report No. P&R-22-008; and
- b) give first, second, and third readings to Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2022, No. 3080.

Attachments: [Appendix A: Bylaw 2665 Parks and Rec Reg-Consolidated](#)
[Appendix B Bylaw 2665 with comments](#)
[Appendix C:](#)
[Draft Amendment Bylaw No 3080 with Schedules](#)

- 6) [22-365](#) Public Art Plan, Staff Report No. P&R-22-009

Recommendation:

That Council:

1. Approve the Public Art Plan as attached to Staff Report No. P&R-22-009; and
2. Approve the amended Policy ADMIN-74.

Attachments: [Appendix A Esquimalt Art in Public Spaces final web](#)
[Appendix B Draft ADMIN-74 Public Art Policy](#)
[Appendix C Admin-74 Public Art Policy](#)

Fire

- 7) [22-366](#) Update on Fire Department Strategic Planning Process, Staff Report No. FIRE-22-003

Recommendation:

That Mayor and Council receive Staff Report FIRE-22-003 for information.

Development Services

- 8) [22-359](#) Climate Action Plan 2022, Staff Report No. DEV-22-064

Recommendation:

That Council approve the Climate Action Plan, Community Climate Mitigation Plan, and the Adaptation Planning Guide; and direct staff to bring forward initiatives for Council consideration that have budget and capacity implications.

Attachments: [Appendix A - Esquimalt Climate Action Plan 2022](#)
[Appendix B - Climate Adaptation Planning Guide](#)
[Appendix C - Esquimalt Community Climate Mitigation Plan with 2020 inventory memo](#)
[Public Correspondence](#)

- 9) [22-358](#) Development Variance Permit Application – 850 Colville Road
Staff Report No.: DEV-22-063

Recommendation:

That Council resolves that Development Variance Permit No. DVP00126 [Appendix A of staff report DEV-22-063] authorizing an increase to the height of the proposed building, consistent with the architectural plans provided by Xquimalt Developments, stamped "Received June 27, 2022" and "May 27, 2022", and including the following relaxations to Zoning Bylaw 1992, No. 2050, be approved, and staff be directed to issue the permit and register the notice on the title of the property located 850 Colville Road [PID 031-614-396; Lot B, Section 10, Esquimalt District, Plan EPP109801]:

Zoning Bylaw 1992, No. 2050, Section 67.120 COMPREHENSIVE DEVELOPMENT DISTRICT NO. 133 [CD NO. 133], (6)(b) - Building Height - to increase the allowed height by 0.55 metres (i.e., from 7.3 metres to 7.85 metres).

Attachments: [Appendix A - DVP00126 - 850 Colville Road](#)
[Appendix B - Air photo 850 Colville Road & CD 133 zone](#)
[Appendix C - Architects drawings](#)
[Appendix D - DVP Notification letter - mailed June 29, 2022](#)

- 9) [22-328](#) Rezoning Application - 861 & 863 Esquimalt Road, Staff Report No. DEV-22-057

Recommendation:

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078, attached to Staff Report No. DEV-22-057 as Appendix A, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 015-233-227 Lot 10, Section 11, Esquimalt District, Plan 265 [861 Esquimalt Road] and PID 001-180-991 Lot 9, Section 11, Esquimalt District, Plan 265 [863 Esquimalt Road], shown cross-hatched on Schedule 'A' attached hereto, from RM-4 [Multiple Family Residential] to CD No. 158 [Comprehensive Development District No. 158] be given first and second reading; and
2. That Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078, mail notices and advertise for same in the local newspaper.
3. That, as the applicant wishes to assure Council that uses and development will be restricted and amenities provided as identified in Staff Report No. DEV-22-057, the applicant has voluntarily agreed to register a Section 219 Covenant on the titles of PID 015-233-227 Lot 10, Section 11, Esquimalt District, Plan 265 [861 Esquimalt Road], and PID 001-180-991 Lot 9, Section 11, Esquimalt District, Plan 265 [863 Esquimalt Road] in favour of the Township of Esquimalt providing the lands shall not be subdivided, built upon or used (as appropriate to the requirement, as drafted by the Township's solicitor at the applicant's expense) in the absence of all of the following:
 - Lot consolidation of 861 Esquimalt Road and 863 Esquimalt Road prior to development as the proposed CD No. 158 Zone does not work unless the parcels are consolidated
 - Building to be designed and constructed to conform to the requirements of Step 3 of the BC Energy Step Code
 - Building to include a minimum of eight 3-bedroom dwelling units

- A minimum of 2 visitor parking spaces will be provided and remain
- Membership for a shared vehicle service for all the units
- A minimum of 50% of the bicycle parking spaces to include a 110V electrical outlet
- Registration of a 3.5-metre statutory right of way along the front of the parcel for public access.
- Registration of a right of way for the storm drain main that runs through the subject property.

Council direct staff and legal counsel for the Township to coordinate with the property owner to ensure a Section 219 Covenant addressing the issues is registered against the property title, in priority to all financial encumbrances, prior to returning Amendment Bylaw No. 3078 to Council for consideration of adoption.

Attachments: [Appendix A: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3078](#)

[Appendix B: Aerial Map](#)

[Appendix C: Architectural Drawings, Landscape Plan, and Surveyor's Site Plan](#)

[Appendix D: Green Building Checklist](#)

[Appendix E: Parking Study](#)

[Appendix F: Developer's Public Consultation Summary](#)

[Appendix G: Traffic Impact Assessment](#)

[Appendix H: Arborist Report](#)

[Appendix I: Public Input](#)

[Appendix J: Transportation Demand Management Strategies and Tenant Relocation Plan](#)

[Appendix K: Applicant's Presentation](#)

[Appendix L: Staff's Presentation](#)

- 10) [22-348](#) Zoning Bylaw Amendment Application - 904 Admirals Rd, Staff Report No. DEV-22-062

Recommendation:

That Council resolve to not hold a Public Hearing pursuant to the *Local Government Act*, Section 464(2) for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3074, attached to Staff Report No. DEV-22-062 as Appendix A, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of PID 000-409-880; Lot 2, Section 2, Esquimalt District, Plan 7539 except that part thereof lying to the north east of a straight boundary joining points on the north westerly and south easterly boundaries of said lot distant 140 feet respectively from the most westerly and most southerly corners of said lot [904 Admirals Rd] from Single Family Residential [RS-1] to Comprehensive Development District No. 156 [CD No. 156], direct staff to proceed with appropriate public notification, and return the bylaw to Council for consideration of first, second, and third readings.

Attachments: [APPENDIX A: Amendment Bylaw No. 3074](#)
[APPENDIX B: Aerial Map](#)
[APPENDIX C: Applicant Letter](#)
[APPENDIX D: Site Survey](#)
[APPENDIX E: Architectural Drawings](#)
[APPENDIX F: Building Sections](#)
[APPENDIX G: Landscape Drawing](#)
[APPENDIX H: Green Building Checklist](#)
[APPENDIX I: Public Consultation Summary](#)
[Appendix J: Community Feedback redacted](#)
[APPENDIX K: Staff Presentation](#)
[APPENDIX L: Applicant Presentation](#)

8. COMMUNICATIONS

For Council's Consideration

- 1) [22-374](#) Email from Victoria and Esquimalt Police Board dated July 6, 2022
Re: JIBC Police Academy Transition Funding

Attachments: [Email from Victoria and Esquimalt Police Board Re: JIBC Police Academy Transition Funding](#)

- 2) [22-375](#) Email from Laura-Beth Keane ECAH dated July 6, 2022 Re: Letter of Support for Mural Festival

Attachments: [Email from Laura-Beth Keane ECAH Re: Letter of Support for Mural Festival](#)

For Council's Information

- 3) [22-379](#) Email from Mayor Haynes, District of Saanich dated July 6, 2022
Re: Crossing Guard Services

Attachments: [Email from Mayor Haynes, District of Saanich Re: Crossing Guard Services](#)

9. NOTICE OF MOTION

- 1) [22-373](#) A Low Carbon Energy Systems (LCES) Bylaw for Esquimalt - For Consideration

Attachments: [Attachment 1 - Notice of Motion for Consideration- Low Carbon Energy Systems Bylaw](#)

10. RISE AND REPORT

11. PUBLIC COMMENT PERIOD

12. ADJOURNMENT

