



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, November 16, 2020

7:00 PM

Esquimalt Council Chambers

Ministerial Order No. M192 – June 17, 2020

Division 2 – Open meetings – municipalities 3. (2) A council or body is not required to allow members of the public to attend a meeting if, despite the best efforts of the council or body, the attendance of members of the public cannot be accommodated at a meeting that would otherwise be held in accordance with the applicable requirements or recommendations under the Public Health Act.

Ministerial Order No. M116 – April 21, 2020

If you would like to provide written comments to Council, please submit your correspondence via email to corporate.services@esquimalt.ca by 12:00 p.m. (noon) on the day of the meeting.

If you would like to provide comments to Council electronically via telephone during the meeting, please contact the Corporate Officer for further details and scheduling at 250-414-7135 by 4:30 p.m. on the day of the meeting.

Council Attendance

*Mayor Desjardins (Council Chambers)
Councillor Armour (Council Chambers)
Councillor Brame (Council Chambers)
Councillor Helliwell (Conference Call)
Councillor Hundleby (Conference Call)
Councillor Morrison (Conference Call)
Councillor Vermeulen (Council Chambers)*

1. CALL TO ORDER

2. LATE ITEMS

LATE ITEM MATERIALS SUBMITTED FOR THE AGENDA WILL BE AVAILABLE BEFORE THE MEETING AND CAN BE VIEWED AT:

www.esquimalt.ca (Click on "Government & Bylaws" then "Council Meetings" then "agenda, minutes, and reports")

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [20-548](#) Minutes of the Special Council meeting held November 2, 2020
Attachments: [Minutes of the Special Council meeting, November 2, 2020](#)
- 2) [20-547](#) Minutes of the Regular Council meeting held November 2, 2020

Attachments: [Minutes of the Regular Council meeting, November 2, 2020](#)

5. **ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA**
Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

6. **STAFF REPORTS**

Community Safety Services

- 1) [20-549](#) Request for Council Resolution in Support of a Grant Application, Staff Report No. CSS-20-016

Recommendation:

That Council support by way of resolution a \$75,000 joint grant application with the District of Oak Bay and City of Victoria, with \$50,000 in-kind contributions for a total of \$125,000, for the Community Emergency Preparedness Fund - Evacuation Route Planning Stream, that the District of Oak Bay will provide overall grant management for the project, and that the Mayor and Corporate Officer are authorized to execute any agreements related to a successful grant application

Engineering and Public Works

- 2) [20-554](#) Budget Adjustment to Storm/Sanitary Servicing for Municipal Hall, Staff Report No. EPW-20-022

Recommendation:

That Council approve the reallocation of \$33,700 from Sewer Fund Loan Proceeds, as set out in Staff Report EPW-20-022.

- 3) [20-555](#) Integrated Resource Management - Public Consultation and Next Steps, Staff Report No. EPW-20-023

Recommendation:

That Council approve the following:

1. That Council receive the Summary and Public Consultation Report for information, as set out in Staff Report EPW-20-023.
2. That Council direct staff to prepare a budget request for the 2021-2025 Financial Plan for the development and implementation of a business case to seek an amendment to the Capital Region District Solid Waste Master Plan and make an application to Ministry of Environment and Climate Change for this initiative, as set out in Staff Report EPW-20-23.

Attachments: [Attachment 1 - Interim Report](#)
[Attachment 2 - July Presentation](#)
[Attachment 3 - Project Overview](#)
[Attachment 4 - Township FAQs](#)
[Attachment 5 - Summary Report](#)
[Attachment 6 - Summary and Public Consultation](#)
[Attachment 7 - Public Comments](#)
[Attachment 8 - WTE Fact Sheet](#)
[Attachment 9.1 - CRD Staff Report SWMP](#)
[Attachment 9.2 - CRD Draft SWMP](#)

Development Services

- 4) [20-553](#) Request by Owner of 480 & 482 Grafton Street to Cancel Development Permit No. DP000105, Being a Development Permit for a Duplex, Staff Report No. DEV-20-078

Recommendation:

That Council, by resolution, cancel Development Permit No. DP000105, (Attached as Appendix "A" to staff report DEV-20-078) being a development permit for a duplex at:

Street Address: 480 & 482 Grafton Street.

PID: 000-127-833

Legal Description: Lot 5 Esquimalt Plan VIP1428, Subsidy Lot 29

Attachments: [Appendix A - DP000105 480 & 482 Grafton Street](#)
[Appendix B - Air Photo Showing Location of 480 & 482 Grafton Street](#)
[Appendix C - Letter to Mayor and Council from Robert Cote - owner of 480 & 482 Grafton Street](#)

- 5) [20-526](#) Development Variance Permit Application - 1149 Esquimalt Road, Staff Report No. DEV-20-073

Recommendation:

That Council resolves that Development Variance Permit No. DVP00108 [Appendix A of staff report DEV-20-073] authorizing an animated (digital) sign, to be used as a menu-board, consistent with the plans provided by Pride Signs, stamped "Received September 16, 2020", and including the following relaxations to Sign Regulations Bylaw, 1996, No. 2252, be approved, and staff be directed to issue the permit and register the notice on the title of the property 1149 Esquimalt Road [PID 001-122-134; Lot A, Section 11, Esquimalt District, Plan 42081];

Vary Sign Regulation Bylaw, 1996, No. 2252, Part 6 - Prohibitions (6.1)(h) and (k)

To allow an animated (digital) sign board that will have the ability to have animations, changes in colour and copy on more than 30% of the display surface

Attachments: [Appendix A - DVP00108 - 1149 Esquimalt Road](#)
[Appendix B - Air photo, Sign Bylaw excerpt, Mail notice](#)
[Appendix C - Applicants letter & sign drawings](#)

- 6) [20-550](#) Rezoning Application - 851 Lampson Street, Staff Report No. DEV-20-077

Recommendation:

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 3007, attached as Appendix A to Staff Report No. DEV-20-077, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 851 Lampson Street [PID 005-778-441, Parcel A (DD 19978W) of Lot 12, Section 10, Esquimalt District, Plan 7500], shown cross-hatched on Schedule "A" of Amendment Bylaw No. 3007, from Two Family/ Single Family Residential [RD-3] to Comprehensive Development District No. 134 [CD. No. 134], be read a third time; and
 2. That, as the applicant wishes to assure Council that uses and development will be restricted and amenities provided as identified in Staff Report DEV-20-077, the applicant has voluntarily agreed to register a Section 219 Covenant on the title of 851 Lampson Street [PID 005-778-441, Parcel A (DD 19978W) of Lot 12, Section 10, Esquimalt District, Plan 7500] in favour of the Township of Esquimalt providing the lands shall not be subdivided, built upon or used (as appropriate to the requirement, as drafted by the Township's solicitor at the applicant's expense) in the absence of all of the following:
 - The existing buildings will only be used for their current uses prior to demolition,
 - The number of dwelling units in the new development will remain at no more than four [4] units, as stated in Bylaw No. 3007,
 - One (1) visitor parking space will be provided and remain as illustrated in the Site Plan, SK-1, attached in Appendix D of Staff Report DEV-20-077,
 - Installation of a Level 2 electric vehicle charging station in each of the four [4] private garages and at the visitor parking space,
 - The development will be constructed to meet Step 3 of the BC Energy Step Code,
 - Installation of five (5) visitor bicycle lockups as illustrated in the Site Plan, SK-1, attached in Appendix D of Staff Report DEV-20-077,
 - A constraint on the future strata corporation that the rental of the units will not be restricted, and
 - Tree protection fencing will be installed and maintained around the Township's Pine tree throughout construction and the critical root zone will remain undisturbed and free of deposit or storage of any material related to construction activity.
- To this end, Council direct staff and legal counsel for the Township to coordinate with the property owner to ensure a Section 219 Covenant addressing the aforementioned issues is registered against the property title, in priority to all financial encumbrances, prior to returning Amendment Bylaw No. 3007 to

Council for consideration of adoption.

Attachments: [Appendix A - Bylaw No. 3007 - 851 Lampson Street - CD 134 updated Oct 26 2020](#)
[Appendix B - 851 Lampson Street - SitePln_AirPhoto_OCP_Zn_Maps](#)
[Appendix C - 851 Lampson Street - Applicant Narrative_GrnBldgChklist](#)
[Appendix D - 851 Lampson Street - Drwgs_LP_BCLS - Aug21_20stmp](#)
[Appendix E - 851 Lampson Street - Community Consultation Summary](#)
[Appendix F - 851 Lampson Street -Waived Public Hearing - Mail Notice](#)
[Appendix G - Council Presentation - Staff](#)
[Appendix H - Council Presentation Material - Zebra Design](#)

7. REPORTS FROM COMMITTEES

- 1) [20-551](#) Adopted Minutes from the APC Design Review Committee, October 14, 2020

Attachments: [2020 10 14 Design Review Committee Minutes](#)

- 2) [20-552](#) Draft Minutes of the Advisory Planning Commission, October 20, 2020

Attachments: [2020 10 20 Advisory Planning Commission Minutes](#)

8. COMMUNICATIONS

For Council's Consideration

- 1) [20-541](#) Email from Jennifer Downie, Administrative Assistant to the CAO, District of Saanich, dated October 30, 2020, Re: Motor Vehicle Act (MVA) Pilot Project

Attachments: [Email - MVA Pilot Project](#)

- 2) [20-542](#) Email from Carolyn Jenkinson, Manager of Executive Administration, Capital Regional District, dated October 30, 2020, Re: Rapid Housing Program - Land Contribution Request

Attachments: [Email - Rapid Housing Program](#)

- 3) [20-556](#) Email from Kelly Lynn Kurta, Executive Director, Greater Victoria Festival Society, dated November 5, 2020, Re: Light Up The City 2020

Attachments: [Email - Light Up The City 2020](#)

9. NOTICE OF MOTION

- 1) [20-557](#) Notice of Motion re: Regulation of Fireworks in Esquimalt by Councillor Ken Armour and Councillor Meagan Brame - For Introduction

Attachments: [Attachment No. 1: Notice of Motion - Regulation of Fireworks in Esquimalt](#)

10. RISE AND REPORT**11. ELECTRONIC PUBLIC COMMENT PERIOD**

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

12. ADJOURNMENT