



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

APC Design Review Committee

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Wednesday, September 9, 2020

2:30 PM

Esquimalt Council Chambers

Ministerial Order No. M192 – June 17, 2020

Division 2 – Open meetings – municipalities 3. (2) A council or body is not required to allow members of the public to attend a meeting if, despite the best efforts of the council or body, the attendance of members of the public cannot be accommodated at a meeting that would otherwise be held in accordance with the applicable requirements or recommendations under the Public Health Act.

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. OTHER BUSINESS

1) [20-416](#) Election of Chair and Vice Chair

2) [20-417](#) Council Policies and Bylaws

Attachments: [Operational Guidelines for Council Committees-ADMIN-45](#)

[Advisory Planning Commission Bylaw No. 2972](#)

[Role of Staff Liaison-ADMIN-61](#)

3) [20-418](#) Council Strategic Priorities and Goals 2019 - 2023

Attachments: [Strategic Priorities and Goals 2019-2023](#)

[Updated Operational Strategies Chart \(May 2020\)](#)

4) [20-419](#) Agenda Items and Distribution

5) [20-420](#) Meeting Schedule Dates and Times

Attachments: [2020 Meeting Schedule](#)

6) [20-421](#) Committee Orientation Presentation

Attachments: [Committee Orientation 2020](#)

7) [20-422](#) 2019 Annual Report

Attachments: [2019 Annual Report](#)

8) [20-423](#) Live streaming APC Design Review meetings

Attachments: [Memo to DRC re Live Streaming](#)

5. STAFF REPORTS

- 1) [20-409](#) Development Permit Application - 616 & 620 Constance Avenue, 619 & 623 Nelson Street and 1326 Miles Street, Staff Report No. DRC-20-003

Recommendation:

That the Esquimalt Design Review Committee [DRC] recommends to Council that the application for a Development Permit authorizing the form and character of the proposed development of a commercial-residential building consistent with the architectural and landscape plans provided by Dialog, and sited in accordance with the site plan provided by McElhanney Consulting Services, all stamped "Received August 21, 2020", to be located at 616 Constance Avenue [PID 000-713-465 Lot 95, Suburban Lot 44, Esquimalt District, Plan 2854], 620 Constance Avenue [PID 000-819-832 Lot 4, Suburban Lot 44, Esquimalt District, Plan 3135], 619 Nelson Street [PID 006-393-608 Lot 84, Suburban Lots 44 and 45, Esquimalt District, Plan 2854], 623 Nelson Street [PID 006-278-647 Lot 3, Suburban Lot 44, Esquimalt District, Plan 3135], and 1326 Miles Street [PID 006-375-723 Lot 96, Suburban Lot 44, Esquimalt District, Plan 2854] + [PID 006-375-693 Lot 85, Suburban Lot 44, Esquimalt District, Plan 2854] be forwarded to Council with a recommendation to either approve, approve with conditions, or deny the application including reasons for the chosen recommendation.

Attachments: [Appendix A - Aerial Map and CD No. 121 Zone](#)
[Appendix B - Architectural Drawings, Landscape Plan, and Surveyor's Site Plan](#)
[Appendix C - Green Building Checklist](#)
[Appendix D - Applicant's Comments for Development Permit Area Guidelines](#)

- 2) [20-411](#) Development Permit Application - 636 and 640 Drake Avenue
Staff Report No. DRC-20-004

Recommendation:

That the Esquimalt Design Review Committee [DRC] recommends to Council that the application for a Development Permit authorizing the form and character of the proposed development of seven (7) townhouse dwelling units as sited on the survey plans prepared by Powell and Associates stamped "Received August 6, 2020", consistent with the architectural plans provided by Burrows Holdings Ltd., stamped "Received August 6, 2020", and the landscape plans by Keith Grant Landscape Architecture Ltd. stamped "Received August 31, 2020", detailing the development proposed to be located at 636 and 640 Drake Avenue [PID 002-923-157, Lot 2 of Suburban Lot 50 and 41, Esquimalt District, Plan 25565 and PID 002-923-211, Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565], be forwarded to Council with a recommendation to either approve, approve with conditions, or deny the application; and provide reasons for the recommendation.

Attachments: [Appendix A - Air photo and CD No 116](#)
[Appendix B - Green Checklist and Colourboard](#)
[Appendix C - Site Plan, Rendering, Architectural plans, Landscape plans](#)
[Appendix D - DP Guideline forms - DP Areas No. 1, 6, 7, & 8](#)
[Appendix E - Applicants Presentation](#)

6. ADJOURNMENT