



# **CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

## **Agenda - Final**

### **Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, June 1, 2020

7:00 PM

Esquimalt Council Chambers

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#### *Ministerial Order No. M139 – May 1, 2020*

*Division 2 – Open meetings – municipalities 3. (1) A council, or a body referred to in section 93 [application of rule to other bodies] of the Community Charter, is not required to allow members of the public to attend an open meeting of the council or body. (2) For the purposes of Division 3 [Open Meetings] of Part 4 [Public Participation and Council Accountability] of the Community Charter, if a council or a body does not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public. (3) This section applies despite (a) Division 3 [Open Meetings] of Part 4 [Public Participation and Council Accountability] of the Community Charter, and (b) any applicable requirements in a municipality procedure bylaw of a council.*

#### *Ministerial Order No. M116 – April 21, 2020*

*If you would like to provide written comments to Council, please submit your correspondence via email to [corporate.services@esquimalt.ca](mailto:corporate.services@esquimalt.ca) by 12:00 p.m. (noon) on the day of the meeting.*

*If you would like to provide comments to Council electronically via telephone during the meeting, please contact the Corporate Officer for further details and scheduling at 250-414-7135 by 4:30 p.m. on the day of the meeting.*

- 1. CALL TO ORDER**
- 2. LATE ITEMS**
- 3. APPROVAL OF THE AGENDA**
- 4. MINUTES**
  - 1) [20-265](#) Minutes of the Special Council meeting held May 25, 2020  
*Attachments:* [Minutes of the Special Council meeting held May 25, 2020](#)
  - 2) [20-268](#) Minutes of the Regular Council meeting held May 25, 2020  
*Attachments:* [Minutes of the Regular Council meeting, May 25, 2020](#)
- 5. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA**

**Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**
- 6. STAFF REPORTS**

**Finance**

- 1) [20-201](#) Local Grant Application - Rainbow Kitchen Society, Staff Report No. FIN-20-009

**Recommendation:**

It is accepted procedure that staff not make recommendations on funding requests. Options available to Council are listed below under ALTERNATIVES

*Attachments:* [Attachment No. 1: Rainbow Kitchen.pdf](#)  
[Attachment No. 2: Rainbow Kitchen - Financials.pdf](#)  
[Attachment No. 3: Council Policy ADMIN-32 \(Local Grants\).pdf](#)

- 2) [20-202](#) 2019 Audited Financial Statements, Staff Report No. FIN-20-010

**Recommendation:**

That Council receive and approve the Township's audited financial statements for the year ended December 31, 2019 as attached to Staff Report FIN-20-010.

*Attachments:* [Attachment No. 1: 2019 Draft Financial Statements](#)

**Development Services**

- 3) [20-256](#) Request to Waive Public Hearing for Rezoning Application - 1048 Tillicum Road, Staff Report No. DEV-20-030

**Recommendation:**

That Council waive the Public Hearing pursuant to *Local Government Act*, Section 464(2) for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2994 attached as Appendix A to Staff Report No. DEV-20-030 which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 1048 Tillicum Road [PID 005-010-390, Lot D, Section 10, Esquimalt District, Plan 11683], shown cross-hatched on Schedule 'A' of Bylaw No. 2994, from Two Family Residential [RD-1] to Comprehensive Development District No. 132 [CD. No.132].

*Attachments:* [Appendix A - Bylaw No. 2994 - Zoning Bylaw 1992 No. 2050 \(CD132\)](#)  
[Appendix B - DRAFT Notice of Public Hearing Waived](#)  
[Appendix C - 1048 Tillicum Rd - Drwgs CB Grge Shdw BCLS LP](#)

- 4) [20-258](#) Request to Waive Public Hearing for Rezoning Application - 874 Fleming Street, Staff Report No. DEV-20-031

**Recommendation:**

That Council waive the Public Hearing pursuant to *Local Government Act*, Section 464(2) for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2988 attached as Appendix A to Staff Report No. DEV-20-031, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 874 Fleming Street [PID 002-900-246, Lot B, Section 10, Esquimalt District, Plan 25267], shown cross-hatched on Schedule 'A' of Bylaw No. 2988, from Multiple Family Residential [RM-4] to Comprehensive Development District No. 130 [CD. No.130].

*Attachments:* [Appendix A - Bylaw No. 2988 - Zoning Bylaw, 1992, No. 2050 \(CD130\)](#)  
[Appendix B - 874 Fleming St - DRAFT Notice of Public Hearing Waived](#)  
[Appendix C - 874 Fleming St - Drwgs BCLS LP](#)

- 5) [20-244](#) Official Community Plan Amendment Consultation - 842 Carrie Street Staff Report No.: DEV-20-025

***Recommendation:***

That Council, having considered Sections 475 and 476 of the *Local Government Act*, authorize staff to circulate the Official Community Plan Amendment - Development Concept Plan, attached as Appendix 'B' to Staff Report No. DEV-20-025, detailing the proposed development at 842 Carrie Street [PID 000-385-336, Lot 14, Section 10, Esquimalt District, Plan 276] to those persons, organizations, and authorities identified in Appendix 'A' of Staff Report No. DEV-20-025.

*Attachments:* [Appendix A - Proposed Official Community Plan \[OCP\] Consultation List](#)  
[Appendix B - Concept Plan](#)  
[Appendix C- Subject property map & Air photo](#)

- 6) [20-245](#) Development Variance Permit Application - 1336 Wood Street (Lot 58), Staff Report No. DEV-20-026

***Recommendation:***

That Council approves Development Variance Permit No. DVP00100 [Appendix A] including the following variances to Zoning Bylaw, 1992, No.2050, and staff be directed to issue the permit and register the notice on the title of the property located at PID 006-375-294, Lot 58, Suburban Lot 37, Esquimalt District, Plan 2854 [western lot at 1336 Wood Street]:

**Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Side Setback:** to reduce the total Setback of all Side Yards not less than 3 metres instead of the currently required 4.5 metres.

*Attachments:* [Appendix A - DVP00100](#)  
[Appendix B - Aerial Map and RS-1 Zone](#)  
[Appendix C - Architectural Drawings and Surveyor's Site Plan](#)  
[Appendix D - Green Building Checklist](#)  
[PowerPoint Presentation - Applicant](#)

- 7) [20-246](#) Development Variance Permit Application - 1336 Wood Street (Lot 59), Staff Report No. DEV-20-027

***Recommendation:***

That Council approves Development Variance Permit No. DVP00101 [Appendix A] including the following variances to Zoning Bylaw, 1992, No.2050, and staff be directed to issue the permit and register the notice on the title of the property located at PID 006-375-324, Lot 59, Suburban Lot 37, Esquimalt District, Plan 2854 [eastern lot at 1336 Wood Street]:

**Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Side Setback:** to reduce the total

Setback of all Side Yards not less than 3 metres instead of the currently required 4.5 metres.

*Attachments:* [Appendix A - DVP00101](#)  
[Appendix B - Aerial Map and RS-1 Zone](#)  
[Appendix C - Architectural Drawings and Surveyor's Site Plan](#)  
[Appendix D - Green Building Checklist](#)  
[PowerPoint Presentation - Applicant](#)

- 8) [20-260](#) 1198 Munro Street - Section 219 Covenant, Staff Report No. DEV-20-029

***Recommendation:***

That Council authorize the Mayor and Chief Administrative Officer to execute the Section 219 Covenant (Appendix "A") that would link the two proposed lots (Appendix B") until the Comprehensive Development Zone No. 114 [CD No. 114] (Appendix "C") is amended to allow a density of three (or more) dwelling units in the zone or the existing suite has been removed.

*Attachments:* [Appendix A - Form C Charge: Section 219\(d\) EXECUTED](#)  
[Appendix B - Proposed Plan of Subdivision for 1198 Munro Street](#)  
[Appendix C - Bylaw 2947 - Zoning Bylaw 1992 No. 2050 Amendment Bylaw \(CD-114 1198 Munro Street\)](#)

**7. MAYOR'S AND COUNCILLORS' REPORTS**

- 1) [20-262](#) Esquimalt High School 2020 Graduation - Verbal Report by Councillor Meagan Brame

**8. REPORTS FROM COMMITTEES**

- 1) [20-263](#) Adopted Minutes from the APC Design Review Committee, February 12, 2020

*Attachments:* [2020 02 12 Design Review Committee Minutes](#)

**9. COMMUNICATIONS**

***For Council's Consideration***

- 1) [20-261](#) Email from Mary Sue Maloughney, Assistant Deputy Minister and General Manager, Liquor and Cannabis Regulation Branch, dated May 22, 2020, Re: Policy Directive - Temporary Expanded Service Area Authorization

*Attachments:* [Email - Policy Directive for Liquor Establishments](#)

- 2) [20-266](#) Email from Kathleen Van Ekris, Manager, Consulting Services, MNP LLP, dated May 27, 2020, Re: Province Seeking Local Government Feedback on Trail Priorities

*Attachments:* [Email - Province Seeking Feedback on Trail Priorities](#)

***For Council's Information***

- 3) [20-255](#) Email from Collette Thomson, Executive Assistant, Office of the Chief Constable & Victoria & Esquimalt Police Board, Victoria Police Department, dated May 20, 2020, Re: Budget Allocation Formula

*Attachments:* [Email - Police Board Budget Allocation Formula](#)

**10. RISE AND REPORT**

- 1) [20-257](#) Rise and Report - 2020 Committee Appointments

*Attachments:* [Attachment No. 1: 2020 Committee Appointments](#)

**11. ELECTRONIC PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**12. ADJOURNMENT**