



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Agenda - Final**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

---

Monday, February 3, 2020

7:00 PM

Esquimalt Council Chambers

---

**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF THE AGENDA**

**4. MINUTES**

- 1) [20-062](#) Minutes of the Special Council Meeting, January 20, 2020

*Attachments:* [Minutes of the Special Council, January 20, 2020](#)

- 2) [20-065](#) Minutes of the Regular Council Meeting, January 20, 2020

*Attachments:* [Minutes of the Regular Council, January 20, 2020](#)

**5. PRESENTATIONS**

- 1) [20-007](#) Kristy Kilpatrick, Urban Wildlife Stewardship Society (UWSS), Re: Oak Bay Immunocontraception Study

*Attachments:* [Presentation Application - Oak Bay Immunocontraception Study](#)

- 2) [20-008](#) Kevin Pons, Urban Wildlife Stewardship Society (UWSS), Re: Esquimalt Deer Count & Deer Management options

*Attachments:* [Presentation Application - Esquimalt Deer Count & Deer Management Options](#)

**6. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA**

**Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**7. STAFF REPORTS**

***Community Safety Services***

- 1) [20-046](#) Amendment to Intermunicipal Business Licence Agreement Authorization Bylaw - Staff Report No. CSS-20-004

***Recommendation:***

That Council give first, second and third readings to the Intermunicipal Business Licence Agreement Authorization Bylaw 1999, No. 2379, Amendment Bylaw [No. 2], 2020, No. 2991.

*Attachments:* [Attachment No. 1: Draft Bylaw No. 2991](#)

- 2) [20-047](#) Update re: docks on the Gorge - Staff Report No. CSS-20-005

**Recommendation:**

That Council direct staff to take the following actions in relation to docks on the Gorge:

- A. Docks attached to private land:

Take no further enforcement action. Advise all dock owners via letter that their current dock, in its current size and configuration is “grandfathered”. This authorization is contingent on the dock remaining of the current size and configuration. The dock must be maintained and kept in a safe condition.

- B. Docks attached to Township land:

Take no further enforcement action. Advise all dock owners via letter that their current dock, in its current size and configuration is “grandfathered”. This authorization is contingent on the dock remaining of the current size and configuration. The dock must be maintained and kept in a safe condition. All owners must enter into an agreement with the Township by way of Licence of Use and Occupation in order to have their dock attached to Township land and to use Township land to access the dock.

- C. New dock construction:

All new dock construction must meet all Township, Provincial and Federal requirements.

*Attachments:* [Attachment No. 1- Licence - Gorge Docks encroachment on Township Land \(Jan 22 2020\)](#)

### **Engineering and Public Works**

- 3) [20-049](#) Early Budget Approval for Replacement of Flooring System in Council Chambers - Staff Report No. EPW-20-007

**Recommendation:**

That Council approves the inclusion of \$20,000 in the 2020-2024 Financial Plan for the purchase and installation of a new flooring system in the Council Chambers, as attached to Staff Report No. EPW-20-007.

- 4) [20-063](#) Remembrance Banner Program Policy, Staff Report No. EPW-20-008

**Recommendation:**

That Council approves Council Policy No. EPW-06 Remembrance Banner Program, as attached to Staff Report EPW-20-008.

*Attachments:* [Attachment 1: Draft Council Policy No. E&PW-06](#)  
[Attachment 2: Draft Example Banner](#)

### **Development Services**

- 5) [20-048](#) Development Permit and Development Variance Permit - 429 Lampson Street, Staff Report No. DEV-20-008

**Recommendation:**

That Council resolves that Development Permit No. DP000131 [Appendix A of staff report DEV-20-008] authorizing a large Real Estate sign at the Oakwoods [English Inn] site, consistent with the B.C. Land Surveyor’s Building Location Certificate prepared by J.E. Anderson and Associates, and the photo and drawing provided by the applicant, both

stamped 'Received December 5, 2019', be approved, and staff be directed to issue the permit, and register the notice on the title of the property located at 429 Lampson Street [PID 023-009-331, Lot B, Esquimalt District, Plan VIP60066]; and

That Council resolves that Development Variance Permit No. DVP00096 [Appendix B of staff report DEV-20-008] authorizing a large Real Estate sign at the Oakwoods [English Inn] site consistent with the B.C. Land Surveyor's Building Location Certificate prepared by J.E. Anderson and Associates, and the photo and drawing provided by the applicant, both stamped 'Received December 5, 2019', and including the following relaxations to Sign Regulations Bylaw, 1996, No. 2252, be approved, and staff be directed to issue the permit and register the notice on the title of the property located at 429 Lampson Street [PID 023-009-331, Lot B, Esquimalt District, Plan VIP60066]:

Vary Section 9.13.3 'Sign Area and Dimensions' for a 'Real Estate Sign': To allow a sign with a maximum sign area of 20.5 square metres; an increase in the maximum sign area permitted for a Real Estate Sign, advertising the sale of a portion of the property, from 1.5 square metres to 20.5 square metres, for a variance of 19 square metres.

*Attachments:* [Appendix A - DP000131 - 429 Lampson St - Sign](#)  
[Appendix B - DVP00096 - 429 Lampson Street - Sign](#)  
[Appendix C - Air Photo, Excerpt from Sign Regulation Bylaw, Mail Notice](#)  
[Appendix D - BCLS Project Site Plan, Drawings and Photos](#)  
[Appendix E - Public Comment - DVP Redacted](#)

- 6) [20-075](#) Exemption to Minimum Frontage Requirements for two proposed lots at 1179 Old Esquimalt Road, Staff Report No. DEV-20-010

***Recommendation:***

That Council, by the resolution of the simple majority of its members present, grant an exemption to the proposed minimum frontage on a highway pursuant to Section 512 (2) of the *Local Government Act* [RSBC 2015] Chapter 1, for:

Proposed Lot 1 from 10% to 8.62 %; and  
Proposed Lot 2 from 10% to 8.11 %

as shown on the plan attached as Appendix "B", as attached to Staff Report No. DEV-20-010. Council further acknowledges that the final approved plan of the subdivision may vary slightly from the one in Appendix "B"; however, the percentage of frontages will not change.

*Attachments:* [Appendix A: Key Plan for 1179 and 1181 Old Esquimalt Road](#)  
[Appendix B: Proposed plan of subdivision for 1179 and 1181 Old Esquimalt Road](#)  
[Appendix C: Plan VIS6695](#)

## 8. BYLAWS

- 1) [20-051](#) Streets and Traffic Regulation Bylaw, 2017, No. 2898, Amendment Bylaw [No. 3], No. 2990, 2020 - For Adoption

*Attachments:* [Bylaw 2990 - Streets and Traffic Bylaw, 2017, No. 2898, Amendment Bylaw](#)

## 9. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [20-061](#) Seeking Council approval to attend Local Government 2020: Current Issues, hosted by the Pacific Business and Law Institute in Vancouver on March 11, 2020, Councillor Ken Armour

*Attachments:* [Conference Attendance Request - Councillor Armour](#)

- 2) [20-067](#) CRD Arts Commission Report, Councillor Meagan Brame

*Attachments:* [CRD Arts Commission Report - Councillor Brame](#)  
[Attachment 1 - 2020 Operating Grant Applicants & Recommendations](#)

## 10. COMMUNICATIONS

### *For Council's Consideration*

- 1) [20-053](#) Email from Maeve Lydon & Diana Gibson, 2020 Poverty Reduction Planning & Action Program, dated January 21, 2020, RE: Poverty Reduction Strategy Funding, UBCM

*Attachments:* [Email - Poverty Reduction Strategy](#)

- 2) [20-070](#) Letter from Ron Rice, Victoria Urban Reconciliation Dialogue (VURD) Co-Chair/Executive Director, Victoria Native Friendship Centre & Stuart Gale, VURD Co-Chair/Coastal Regional Executive Director, Ministry of Indigenous Relations and Reconciliation, dated January 23, 2020, RE: Victoria Urban Reconciliation Dialogue Gathering, February 28-29, 2020

*Attachments:* [Letter - Victoria Urban Reconciliation Dialogue](#)

- 3) [20-071](#) Email from Wendy Swan, Township Community Arts Council (TCAC) Board, dated January 24, 2020, RE: Application for 2020

*Attachments:* [Email - Township Community Arts Council](#)

### *For Council's Information*

- 4) [20-052](#) Letter from Ian Robertson, CEO, Greater Victoria Harbour Authority (GVHA), dated January 17, 2020, RE: City of Victoria Motion for Capital Regional District (CRD) to Explore Cruise Waste Tipping Fees

*Attachments:* [Letter - GVHA](#)

- 5) [20-073](#) Letter from Bill Karsten, President, Federation of Canadian Municipalities & Ashok Sridharan, President, ICLEI-Local Governments for Sustainability, dated October 9, 2019, RE: Milestone 2 for Community Greenhouse Gas Emissions

*Attachments:* [Letter - Community Greenhouse Gas Emissions Milestone](#)

**11. NOTICE OF MOTION**

- 1) [20-068](#) Notice of Motion: Developing a Policy on Proclamation Requests, Councillor Jacob Helliwell - For Introduction

*Attachments:* [Proclamations Policy - Councillor Helliwell](#)

**12. PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**13. ADJOURNMENT**