



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, December 17, 2018

7:00 PM

Esquimalt Council Chambers

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [18-510](#) Minutes of the Special Meeting of Council, December 3, 2018

Attachments: [2018 12 03 Special Council Minutes - Draft](#)

- 2) [18-511](#) Minutes of the Regular Meeting of Council, December 3, 2018

Attachments: [2018 12 03 Regular Council Minutes - Draft](#)

- 3) [18-512](#) Minutes of the Special Meeting of Council, December 10, 2018

Attachments: [2018 12 10 Special Council Minutes - Draft](#)

5. PRESENTATIONS

- 1) [18-513](#) Presentation of Spirit Award and Mayor's Medallion

- 2) [18-514](#) Tina O'Keeffe, Esquimalt Atom Smashers (Robotics Team), Re: Club Update

Attachments: [Presentation Application - Esquimalt Atom Smashers](#)

- 3) [18-515](#) Frances Litman and Verna Stone, Community Trees Matter Network, Re: Protecting and Enhancing the Urban Forest

Attachments: [Presentation Application - Community Trees Matter Network](#)

6. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

7. STAFF REPORTS

Administration

- 1) [18-490](#) 2019 Council and Committee of the Whole Meeting Schedule, Staff Report ADM-18-033

Recommendation:

That Council approve the 2019 Regular Council and Committee of the Whole Meeting Schedule as attached to Staff Report ADM-18-033.

Attachments: [Council and COTW Meeting Schedule 2019](#)

- 2) [18-508](#) Taxi Application - Weekend Taxi Service, Staff Report ADM-18-035

Recommendation:

That Council provide any comments on the Taxi Application by Weekend Taxi Service or on the taxi service in general, as set out in Staff Report ADM-18-035, and direct staff to forward the comments to the Passenger Transportation Board for consideration.

Attachments: [Taxi Application, Weekend Taxi Service](#)

Engineering and Public Works

- 3) [18-502](#) Traffic Order 1295, Dellwood Rd "Residential Parking Only", Staff Report EPW-18-037

Recommendation:

That Council approves the implementation of Traffic Order 1295 "Residential Parking Only" along Dellwood Road, as set out in Staff Report EPW-18-037.

Attachments: [TO 1295 map and order](#)

[The Township Guide to Parking Restrictions](#)

[Residential Parking Petition Dellwood](#)

- 4) [18-503](#) Traffic Order 1296, Grenville Ave Parking Restriction, Staff Report EPW-18-038

Recommendation:

That Council approves the implementation of Traffic Order 1296 "Limited Time Parking Restriction" along Grenville Avenue and rescinds Traffic Order 565, as set out in Staff Report EPW-18-038.

Attachments: [Traffic Order 1296 and Map](#)

Development Services

- 5) [18-497](#) Official Community Plan Amendment Consultation, 636 and 640 Drake Avenue, Staff Report DEV-18-085

Recommendation:

That Council, having considered Sections 475 and 476 of the *Local Government Act*, authorize staff to circulate the Official Community Plan and Zoning Bylaw Amendment - Proposed Development Concept Plan, attached as Appendix 'B', detailing the proposed development for 636 and 640 Drake Avenue [Lot 2 of Suburban Lot 50 and 41, Esquimalt District, Plan 25565, PID 002-923-157 and Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565, PID 002-923-211] to those persons, organizations and authorities identified in Appendix 'A' of Staff Report DEV-18-085.

Attachments: [Appendix A - OCP Amendment - Consultation List](#)

[Appendix B - OCP consultation letter and concept plan](#)

[Appendix C - subject property, air photo, OCP designation, zoning maps](#)

- 6) [18-501](#) Development Application Procedures and Fees Amending Bylaw No. 2936, Staff Report DEV-18-086

Recommendation:

That Council give first, second, and third readings to Development Application Procedures and Fees Bylaw, No. 2791, 2012, Amendment (No. 3), 2018, No. 2936 attached as Appendix "A" to Staff Report DEV-18-086.

Attachments: [Appendix A - Bylaw 2936 - Development Application Procedures and Fees Amendment](#)
[Appendix B - Consolidated Bylaw 2791 - Development Application Procedures and Fees](#)

- 7) [18-504](#) Amendments to Housing Agreement and Section 219 Covenant for the Legion (622 Admirals Road), Staff Report DEV-18-087

Recommendation:

- 1) That Council resolves that Housing Agreement (622 Admirals Road) Bylaw, 2013, No. 2799, Amendment Bylaw 2018, No. 2949, attached as Appendix "A" of Staff Report DEV-18-087, be read for a first, second, and third time; and
- 2) That Council authorizes the Corporate Officer to schedule a public hearing for the proposed modifications to Section 219 Covenant CA3608095, attached as Appendix "B" of Staff Report DEV-18-087, and to advertise the same in a local newspaper.

Attachments: [Appendix A - Housing Agreement Amending Bylaw 2018, 2949](#)
[Appendix B - Covenant Modification - 622 Admirals](#)
[Appendix C - Existing Housing Agreement Bylaw](#)
[Appendix D - Existing Section 219 Covenant](#)

- 8) [18-505](#) Development Permit, 485 Head Street, Staff Report DEV-18-089

Recommendation:

That Council resolves that Development Permit No. DP000109 [Appendix A] permitting the construction of an accessory building to be used as an art studio consistent with architectural drawings prepared by James Kerr Architect stamped "Received August 24, 2018" and as sited on Certified B.C. Land Survey prepared by Glen Mitchell Land Surveying Inc. stamped "Received August 30, 2018" be approved, and staff be directed to issue the permit, and register the notice on the title of the property located at 485 Head Street [PID: 002-376-059, Lot A, Section 11, Esquimalt District, Plan 26678].

Attachments: [Appendix A - DP000109](#)
[Appendix B - Architectural Drawings and Land Survey](#)
[Appendix C - Comparison of Proposal to Official Community Plan Development Permit Area Guidelines](#)
[Appendix D - Air Photo and Subject Property Map](#)
[Appendix E- Green Building Checklist](#)

- 9) [18-509](#) Rezoning Application, 1198 Munro Street, Staff Report DEV-18-090

Recommendation:

That Council resolves that Bylaw No. 2947 [Appendix A], which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 1198 Munro Street [PID 005-455-031, Lot 1, Section 11, Esquimalt District, Plan 44436] from RD- 3 [Two Family/Single Family Residential] to CD. No. 114 [Comprehensive District No. 114], be considered for first and second reading; and

That Council authorizes the Corporate Officer to schedule a public hearing for Zoning Bylaw 1992, No. 2050, Amendment Bylaw No. 2947, and to advertise for same in the local newspaper.

Attachments: [Appendix A - Zoning Bylaw Amendment No. 2947](#)
[Appendix B - Air Photo, Maps, RD- 3 Zone](#)
[Appendix C - Architectural Drawings and Legal Survey](#)
[Appendix D - Green Building Checklist](#)
[Appendix E - Feedback from Applicant's Neighbourhood Meetings](#)

8. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [18-507](#) Sports Fields Working Group Grant Application, Mayor Desjardins and Councillor Brame

Attachments: [Grant Application Sports Fields](#)
[Notice of Motion Approved Nov 26, 2018](#)

9. REPORTS FROM COMMITTEES

- 1) [18-523](#) Draft Minutes from the Environmental Advisory Committee, November 22, 2018

Attachments: [2018 11 22 Environmental Advisory Committee Minutes](#)

10. COMMUNICATIONS

- 1) [18-516](#) Letter from Ian Anderson, President and CEO, Trans Mountain Corporation, dated November 27, 2018, Re: Interest in Providing Update

Attachments: [Letter - Trans Mountain Corporation](#)

- 2) [18-517](#) Letter from Michael Rosen, R.P.F., President, Tree Canada, dated November 28, 2018, Re: BC Hydro URBN-2018-BCH-16 Esquimalt

Attachments: [Letter - Tree Canada](#)

- 3) [18-518](#) Letter from Sharon Gregson, \$10aDay Child Care Campaign, received November 30, 2018, Re: \$10aDay Child Care Plan

Attachments: [Letter - \\$10aDay Child Care Campaign](#)

- 4) [18-519](#) Letter from The Hon. Harjit S. Sajjan, Minister of National Defence, dated November 30, 2018, Re: Status of Department of National Defence Property at Royal Roads

Attachments: [Letter - Minister of National Defence](#)

- 5) [18-520](#) Letter from Jordan Watters, Board Chair, Board of Education, School District No. 61, dated December 3, 2018, Re: School Liaison Police Officers

Attachments: [Letter - Board of Education](#)

- 6) [18-521](#) Letter from Emilie de Rosenroll, CEO and Craig Norris, Chair, South Island Prosperity Project, dated December 5, 2018, Re: Request for Continued Support

Attachments: [Letter - South Island Prosperity Project](#)

- 7) [18-522](#) Email from Drew Shaw, Community Engagement Coordinator, Pacific Football Club, dated December 5, 2018, Re: RCAF Flyby Permission Request

Attachments: [Email - Pacific Football Club](#)

11. RISE AND REPORT

- 1) [18-499](#) Rise and Report re 2018 Committee Appointments

Attachments: [Committee Appointments 2018](#)

12. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.**

13. ADJOURNMENT