



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Agenda - Final

### Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, February 5, 2018

7:00 PM

Esquimalt Council Chambers

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**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF THE AGENDA**

**4. MINUTES**

- 1) [18-068](#) Minutes of the Special Meeting of Council, January 22, 2018

*Attachments:* [2018 01 22 Special Council Minutes - Draft](#)

- 2) [18-069](#) Minutes of the Regular Meeting of Council, January 22, 2018

*Attachments:* [2018 01 22 Regular Council Minutes - Draft](#)

**5. PRESENTATIONS**

- 1) [18-070](#) Matthew Holme, Tourism Victoria, Regulation of Short-Term Rental  
is Relation to Tourism Economy

*Attachments:* [Presentation Application - Tourism Victoria](#)

**6. PUBLIC INPUT (On items listed on the Agenda)**

**Excluding items which are or have been the subject of a Public Hearing.**

**7. STAFF REPORTS**

***Finance***

- 1) [18-061](#) Early Budget Approval - Sports Centre Refrigeration Equipment  
Replacement, Staff Report P&R-18-003

***Recommendation:***

That Council award early budget approval of \$350,000 for the replacement and upgrade of the Sports Centre refrigeration equipment.

- 2) [18-063](#) Early Budget Approval - Fitness Equipment, Staff Report  
P&R-18-004

***Recommendation:***

- 1) That Council award early budget approval of \$57,840 for the replacement of fitness equipment at the Recreation Centre.
- 2) That Council approve an annual contribution to the M&E Reserve Fund within the Financial Plan to fund these future equipment purchases.

- 3) [18-058](#) Traffic Study Award, Staff Report EPW-18-011

**Recommendation:**

That Council grant an early budget request of \$37,896 to the operational line item for the studies project and award the contract for the traffic studies project to Watt Consulting for \$147,896.

- 4) [18-062](#) Award of Municipal Hall Painting and Flooring Contract, Staff Report EPW-18-012

**Recommendation:**

That Council:

- a. Grant approval of an additional \$98,000 funding for the Municipal Hall Painting and Flooring Revitalization project; and
  - b. Approve that the work contract be awarded to Aral Construction for a cost of \$95,000.
- 5) [18-067](#) Early Budget Request – New Planning Technician position and renovation of office space, Staff Report DEV-18-007

**Recommendation:**

That Council approve the following early budget requests:

- 1) \$54,600 for a Planning Technician position for 2018; and
- 2) \$20,000 to create a new work space in the Development Services Department to accommodate the new Planning Technician.

### **Community Safety Services**

- 6) [18-057](#) Request for Council Resolution in Support of Grant Funding, Staff Report CSS-18-004

**Recommendation:**

That Council support by way of resolution a \$15,000 application for the Community Emergency Preparedness Fund - Emergency Operations Centres & Training Stream, and authorize the Mayor and Corporate Officer to execute any agreements related to a successful grant application.

### **Development Services**

- 7) [18-059](#) Development Permit - 832 Old Esquimalt Road, Staff Report DEV-18-006

**Recommendation:**

That Council resolves that Development Permit No. DP000096 [Appendix A] authorizing the development as illustrated on the architectural drawings prepared by Hartmann's Drafting & Design, stamped "Received November 28, 2017", the landscape plan prepared by Hartmann's Drafting & Design, stamped "Received January 16, 2018", and sited as detailed on the survey plan prepared by J.E. Anderson and Associates, stamped "Received January 12, 2018" **be approved, and staff be directed to issue the permit subject to receipt of the required landscape security, and register the notice on the title** of the property located at PID 000-150-037, Lot 7, Section 11, Esquimalt District, Plan VIP307 [832 Old Esquimalt Road], as set out in Staff Report DEV-18-006.

*Attachments:* [Appendix A - DP000096](#)  
[Appendix B - Subject Property Map, Air Photo, RD-1 Zone, DP Area 5](#)  
[Appendix C - Architectural Drawings, Landscape Plan and Site Survey](#)  
[Appendix D - Letter confirming Civil Engineering Services Agreement](#)

- 8) [18-065](#) Referral of Vic West Neighbourhood Plan and Amendments to City of Victoria's Official Community Plan, Staff Report DEV-18-008

***Recommendation:***

That Council instruct staff to notify the City of Victoria that the Township of Esquimalt supports the proposed amendments to the City's Official Community Plan and, subject to a few minor comments as set out in Staff Report DEV-18-008, the proposed Vic West Neighbourhood Plan.

*Attachments:* [Schedule A - Referral Letter from the City of Victoria](#)  
[Schedule B - Proposed Amendments to City of Victoria's OCP](#)  
[Schedule C - Vic West Neighbourhood Plan](#)

**8. MAYOR'S AND COUNCILLORS' REPORTS**

- 1) [18-071](#) Capital Regional District Arts Update, Councillor Meagan Brame

**9. COMMUNICATIONS**

- 1) [18-050](#) Email from Kristen Morley, Capital Regional District, dated January 12, 2018, Re: Letter from Steve Price, CRD Board Chair, Re: Council Support for CRD Transportation Services Bylaw No. 4093

*Attachments:* [Letter - CRD Bylaw 4093](#)

- 2) [18-072](#) Letter from Mayor Carol Hamilton, City of Colwood, dated January 23, 2018, Re: Regional Transportation Service, Draft Bylaw 4093

*Attachments:* [Letter - City of Colwood](#)

**10. NOTICE OF MOTION**

- 1) [18-066](#) Notice of Motion re Township of Esquimalt Waste Management, Mayor Barbara Desjardins

*Attachments:* [Notice of Motion re Waste Management](#)

**11. PUBLIC QUESTION AND COMMENT PERIOD**

Excluding items which are or have been the subject of a Public Hearing.  
Limit of two minutes per speaker.

**12. ADJOURNMENT**